

The Minutes of the 1st Meeting of IQAC held on

09/08/2017

The minutes of the last meeting were read and confirmed.

1. Implementation of Activities suggested by Dr Baig and Dr Kolhe:

All the suggestions regarding the innovative activities were discussed and formed the committees to implement them.

2. Formation of the Committees:

Various committees formed for the allocation of particular task to perform in the academic year 2017-18.

3. To Discuss the new guidelines of the NAAC-July2017 :

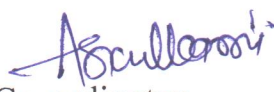
New guidelines of NAAC discussed and decided to form criterion wise committees to allot the work for information collection.

4. To Discuss the academic calendar 2017-18 :

It was discussed and decided to collect tentative programs schedule from all the departments to prepare Academic Calendar for the academic year 2017-18.

5. Action plan of academic year 2017-18:

Action plan of AQAR discussed and responsibilities allotted to carry out the activities.


Co-ordinator
IQAC


Chairman
IQAC

Academic Year 2017-18

Action Taken Report (ATR) of the meeting of 09/08/2017

Agenda for the Meeting	Action Taken
<ul style="list-style-type: none">Implementation of activities suggested by Dr. Baig and Dr. Kolhe.	Responsibilities allotted to conduct various innovative activities.
<ul style="list-style-type: none">Formation of committees.	Committees are formed to perform various activities.
<ul style="list-style-type: none">To discuss new guidelines of NAAC 2017.	As per NAAC SSR Manual Criterion wise committees are formed to compile the information.
<ul style="list-style-type: none">To discuss Academic Calendar.	Academic Calendar prepared for the Academic Year 2017-18.
<ul style="list-style-type: none">Action plan of Academic Year 2017-18.	<ul style="list-style-type: none">Smart class room is set up.Roza Iftar arranged on 07/06/2018.

Date 09/08/2017


CHAIRMAN
IQAC
H. J Thim College of Arts
& Science, Mehrun, Jalgaon

The Minutes of the 2nd Meeting of IQAC held on
12/01/2018

1. **The minutes of the 1st meeting were read and confirmed.**
2. **To discuss regarding allotted work with coordinators of criterions:**
 - a) Meeting with coordinators of criterions
 - b) It was discussed to arrange the Meeting of coordinators with the Chairman, College Development Committee (CDC) and Principal with IQAC Members.

3. **To discuss the implementation of allotted innovative activities:**

It was discussed that the faculty members have allotted the work and collect the information regarding the same.

4. **Participation in Yuvarang:**

It was unanimously decided to allot the responsibility to Dr. Patel Y.E. to prepare students for it.

5. **To discuss the college annual social gathering:**

It was discussed to arrange it in the third week of February.

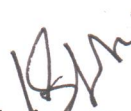
6. **To discuss the 2nd Internal Unit Test:**

It was decided to conduct it in the last week of February

7. **Any other matter with the permission of the Chairman:**

The conference committee has discussed with the President and Chairman and they have consented to organize a National Level Conference on 10/02/2018 on the topic “**Recent Trends in Life Sciences and Environmental Studies**”.


Co-ordinator
IQAC


Chairman
IQAC

The Minutes of the 3rd Meeting of IQAC held on
01/03/2018

1. The minutes of the 2nd meeting were read and confirmed.

2. To take review of the allotted work of NAAC:

It was discussed with the coordinators and members of the committees regarding the allotted work and some suggestions were given by the Chairman.

3. To take review of the allotted work of Innovative Activities :

Review was taken regarding the allotted innovative activities.

4. Any other matter with the permission of the Chairman :

It was discussed that the monthly review shall be taken regarding the NAAC work.


Co-ordinator
IQAC


Chairman
IQAC


Academic Year 2017-18

Action Taken Report (ATR) of the meeting of 01/03/2018

Agenda for the Meeting	Action Taken
<ul style="list-style-type: none">To take review of allotted NAAC work.	Chairman of CDC has taken review of NAAC work and gave suggestions.
<ul style="list-style-type: none">To take review of allotted innovative activities.	Various innovative activities are arranged. <ul style="list-style-type: none">Certificate Course in “Tailoring and Fashion Designing” by Yuvati Sabha from 22/01/2018 to 03/03/2018.Workshop on “Home Appliances- Precaution and Maintenance” organized on 06/10/2017.Workshop on “LPG Precaution and Remedies” organized on 06/10/2017.Community service center started.Village adopted by NSS.IT Department conducted one month certificate course in “ Computer and web Application”.MoU of Departments with local institutions.Training conducted for faculties of e-learning by IT department.Faculty Development Program organized on 01/03/2018.

	<ul style="list-style-type: none"> • National Conference organized on 10/02/2018 on the topic, “Recent Trends in Life Science and Environmental Studies”. • Tree plantation is done. • Registration of Alumni Association is in process.
<ul style="list-style-type: none"> • Any other matter with the permission of the Chairman. 	Decided to take monthly review of NAAC work.

Date 01/03/2018


CHAIRMAN
IQAC
H.J Thim College of Arts
& Science, Mehrun, Jalgaon