

# The Annual Quality Assurance Report (AQAR) of the IQAC JUNE 15, 2015 TO APRIL 30, 2016

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

AQAR FOR THE YEAR (for example 2013-14)

2015-16

### I. Details of the Institution

1.1 Name of the Institution

H.J.THIM COLLEGE OF ARTS AND SCIENCE

1.2 Address Line 1

HAJI GULAM NABI NAGAR

Address Line 2

MEHRUN

City/Town

JALGAON

State

MAHARASHTRA

Pin Code

425135

Institution e-mail address

hj\_thim@rediffmail.com  
h.j.thim@gmail.com

Contact Nos.

0257-2212735

Name of the Head of the Institution:

PROF. PINJARI I. M.

Tel. No. with STD Code:

0257- 2212735

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | B+    | -    | 2003                  | 05              |
| 2       | 2 <sup>nd</sup> Cycle | B     | 2.70 | 2012                  | 05              |
| 3       | 3 <sup>rd</sup> Cycle | -     | -    | -                     | -               |
| 4       | 4 <sup>th</sup> Cycle | -     | -    | -                     | -               |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

**1.8 AQAR for the year (for example 2010-11)**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13 Submitted to NAAC on 11/07/2013.
- ii. AQAR2013-14 Submitted to NAAC on 07/05/2014.
- iii. AQAR 2014-15 Submitted to NAAC on 29/06/2015.

1.10 Institutional Status

University State  Yes Central  - Deemed  - Private  -

Affiliated College Yes  Yes No  -

Constituent College Yes  - No  No

Autonomous college of UGC Yes  - No  No

Regulatory Agency approved Institution Yes  - No  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Yes Men  Women

Urban  Yes Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  Yes UGC 12B  Yes

Grant-in-aid + Self Financing  Yes Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Yes Science  Yes Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Nil

1.12 Name of the Affiliating University (for the Colleges)

North Maharashtra University, Jalgaon

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

|  |                                |                              |                                |
|--|--------------------------------|------------------------------|--------------------------------|
| University with Potential for Excellence | <input type="text" value="-"/> | UGC-CPE                      | <input type="text" value="-"/> |
| DST Star Scheme                          | <input type="text" value="-"/> | UGC-CE                       | <input type="text" value="-"/> |
| UGC-Special Assistance Programme         | <input type="text" value="-"/> | DST-FIST                     | <input type="text" value="-"/> |
| UGC-Innovative PG programmes             | <input type="text" value="-"/> | Any other ( <i>Specify</i> ) | <input type="text" value="-"/> |
| UGC-COP Programmes                       | <input type="text" value="-"/> |                              |                                |

## **2. IQAC Composition and Activities**

|   |                                 |
|---|---------------------------------|
| 2.1 No. of Teachers   | <input type="text" value="04"/> |
| 2.2 No. of Administrative/Technical staff                         | <input type="text" value="02"/> |
| 2.3 No. of students   | <input type="text" value="00"/> |
| 2.4 No. of Management representatives                             | <input type="text" value="02"/> |
| 2.5 No. of Alumni   | <input type="text" value="00"/> |
| 2.6 No. of any other stakeholder and<br>community representatives | <input type="text" value="02"/> |
| 2.7 No. of Employers/ Industrialists                              | <input type="text" value="00"/> |
| 2.8 No. of other External Experts                                 | <input type="text" value="00"/> |
| 2.9 Total No. of members  | <input type="text" value="10"/> |
| 2.10 No. of IQAC meetings held                                    | <input type="text" value="03"/> |

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

**IQAC encourages faculties to arrange various activities.**

1. Use of ICT in Teaching and learning.
2. Departmental activities are arranged.
3. Guidance and counselling by Placement Cell.
4. Campus Interview Program by Placement Cell.
5. Swachha Bharat Abhiyan.
6. Jal Jagruti Program.
7. Beti Bacho- Beti Padhao Abhiyan.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action         | Achievements           |
|------------------------|------------------------|
| <i>See Annexure II</i> | <i>See Annexure II</i> |

\* Attach the Academic Calendar of the year as Annexure I.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

Nil

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                    | 00                            | 00   | 00                                  | 00   |
| PG                     | 02                            | 00   | 02                                  | 00   |
| UG                     | 20                            | 00   | 00                                  | 00   |
| PG Diploma             | 00                            | 00   | 00                                  | 00   |
| Advanced Diploma       | 00                            | 00   | 00                                  | 00   |
| Diploma                | 00                            | 00   | 00                                  | 00   |
| Certificate            | 00                            | 00   | 00                                  | 00   |
| Others                 | 00                            | 00   | 00                                  | 00   |
| <b>Total</b>           | 22                            | 00   | 02                                  | 00   |
| Interdisciplinary      | -                             | -  | -                                   | -  |
| Innovative             | -                             | -  | -                                   | -  |

##### 1.2 (i) Flexibility of the Curriculum: ~~CBCS/Core~~ Elective option / ~~Open options~~

##### (ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 22                   |
| Trimester | 00                   |
| Annual    | 00                   |

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students  YES

(On all aspects)

Mode of feedback : Online  Manual  YES Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure (See Annexure III)

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The University has right to revise the syllabi, so there is no scope for the revision of the syllabus. One faculty member is appointed as a BOS Chairman of Urdu and few faculties are working as the members of BOS. Teachers of various departments give suggestions to BOS regarding syllabus framing and attended the syllabus framing workshops and workshops on revised syllabi.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

-----

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others  |
|-------|------------------|----------------------|------------|---------|
| 24    | 23               | 01                   | 00         | 12(CHB) |

2.2 No. of permanent faculty with Ph.D.

|    |
|----|
| 10 |
|----|

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors |    | Associate Professors |   | Professors |   | Others |   | Total |    |
|------------------|----|----------------------|---|------------|---|--------|---|-------|----|
| R                | V  | R                    | V | R          | V | R      | V | R     | V  |
| -                | 05 | -                    | - | -          | - | -      | - | -     | 05 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

|    |    |    |
|----|----|----|
| 00 | 02 | 12 |
|----|----|----|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         | 05                  | 21             | 00          |
| Presented papers | 05                  | 21             | 00          |
| Resource Persons | 00                  | 00             | 00          |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

|   |
|---|
| Use of ICT.<br>Remedial Coaching.<br>Unit Tests.<br>Various Departmental Activities and Competitions. |
|---|

2.7 Total No. of actual teaching days during this academic year

|     |
|-----|
| 189 |
|-----|

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

|  |
|--|
| According to University Guidelines the examination and evaluation patterns are followed. |
|--|

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

|    |    |    |
|----|----|----|
| 03 | 00 | 00 |
|----|----|----|

2.10 Average percentage of attendance of students

|     |
|-----|
| 85% |
|-----|

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division      |     |      |       |        |
|------------------------|--------------------------------|---------------|-----|------|-------|--------|
|                        |                                | Distinction % | I % | II % | III % | Pass % |
| FYBA                   | 119                            | 5             | 11  | 20   | 10    |        |
| SYBA                   | 73                             | -             | 5   | 10   | 15    |        |
| TYBA                   | 107                            | 1             | 3   | 3    | 1     | 2      |
| FYBSc                  | 188                            | 15            | 12  | 10   | 3     |        |
| SYBSc                  | 149                            | 3             | 15  | 5    | 2     | 2      |
| TYBSc                  | 119                            | 25            | 20  | 5    | 10    |        |
| MA URDU-I              | 12                             | 20            | 15  | 5    |       |        |
| MA URDU-II             | 15                             | 25            | 20  | 10   |       |        |
| MA ENGLISH             | 6                              | -             | 5   | 1    |       |        |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

At the beginning of the academic year, IQAC gives guidelines to the faculties to adopt new techniques and methods in teaching and learning process and take feedback from them.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                              | 03                                  |
| UGC – Faculty Improvement Programme            | 00                                  |
| HRD programmes                                 | 00                                  |
| Orientation programmes                         | 00                                  |
| Faculty exchange programme                     | 00                                  |
| Staff training conducted by the university     | 00                                  |
| Staff training conducted by other institutions | 00                                  |
| Summer / Winter schools, Workshops, etc.       | 00                                  |
| Others   | 00                                  |

2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 10                            | 05                         | 00   | 00                                     |
| Technical Staff      | -                             | -                          | -  | -                                      |



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Almost all faculty members have registered for doctoral degree and some faculties are engaged in research projects. IQAC encourages faculties to undertake research projects.

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | 00        | 00      | 00         | 00        |
| Outlay in Rs. Lakhs | 00        | 00      | 00         | 00        |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | -         | -       | -          | -         |
| Outlay in Rs. Lakhs | -         | -       | -          | -         |

#### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | 00            | 00       | 00     |
| Non-Peer Review Journals | 21            | 00       | 00     |
| e-Journals               | 00            | 00       | 00     |
| Conference Proceedings   | 00            | 05       | 00     |

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year | Name of the funding Agency                   | Total grant sanctioned | Received |
|--|---------------|--|------------------------|----------|
| Major projects   | -             | -  | -                      | -        |
| Minor Projects (01)  | -             | -  | -                      | -        |
| Interdisciplinary Projects   | -             | -  | -                      | -        |
| Industry sponsored   | -             | -  | -                      | -        |
| Projects sponsored by the University/ College                                  | 02            | VCRMS, North Maharashtra University, Jalgaon | 2,97,000               | 2,51,000 |
| Students research projects<br><i>(other than compulsory by the University)</i> | -             | -  | -                      | -        |
| Any other(Specify)   | -             | -  | -                      | -        |
| Total  | -             | -  | 2,97,000               | 2,51,000 |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level               | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number              | 0             | 0        | 0     | 0          | 0       |
| Sponsoring agencies | 0             | 0        | 0     | 0          | 0       |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | 0      |
|                | Granted | 0      |
| International  | Applied | 0      |
|                | Granted | 0      |
| Commercialised | Applied | 0      |
|                | Granted | 0      |

3.17 No. of research awards/recognitions received by faculty and research fellows  
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 00    | 0             | 0        | 0     | 0          | 00   | 0       |

3.18 No. of faculty from the Institution  
who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social  
Responsibility

- 150 students had participated in State Level "Samata Vidyarthi" Sannelan organised by North Maharashtra University (NMU), Jalgaon on 6 & 7 February 2016 at NMU, Jalgaon.
- Tree Plantation.
- Jal-Jagruti Program.
- Organised Iftar Party.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing     | Newly created       | Source of Fund   | Total        |
|---|--------------|---------------------|------------------|--------------|
| Campus area   | 13126 Sq.Ft. | -                   | Management       | 13126 Sq.Ft. |
| Class rooms (11)  | 4306 Sq.Ft.  | -                   | Management       | 4306 Sq.Ft.  |
| Laboratories (09)   | 3357 Sq.Ft.  | -                   | Management       | 3357 Sq.Ft.  |
| Seminar Halls (1)   | 950 Sq.Ft.   | -                   | Management       | 950 Sq.Ft.   |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. | 645          | 110                 | UGC & Management | 755          |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   | 13,71,089    | 2,20,440            | UGC & Management | 1591532      |
| Others  |              | CCTV & Wi-Fi Campus | UGC              | 10355        |

#### 4.2 Computerization of administration and library

All the administrative work like admission, exam form submission, university correspondence, accounts related works are computerized. Library work like books entry, issuing, records is computerised. Open access system is followed.

#### 4.3 Library services:

|                        | Existing |             | Newly added |          | Total |             |
|------------------------|----------|-------------|-------------|----------|-------|-------------|
|                        | No.      | Value       | No.         | Value    | No.   | Value       |
| Text Books             | 8,226    | 6,06,696.50 | 972         | 1,28,463 | 9198  | 7,35,159.50 |
| Reference Books        | 4687     | 11,29,233   | 359         | 2,38,354 | 5046  | 13,67,587   |
| e-Books                | -        | -           | -           | -        | -     | -           |
| Journals               | 28       | 26,727      | -           | -        | 28    | 26,727      |
| e-Journals             | -        | -           | -           | -        | -     | -           |
| Digital Database       | -        | -           | -           | -        | -     | -           |
| CD & Video             | 286      | -           | 24          | -        | 310   | -           |
| Others (Donated Books) | 3939     | 2,09,189    | 36          | 2,567    | 3975  | 2,11,756    |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 39              | 25            | 5        | 1                | -                | 05     | 05          | 00     |
| Added    | -               | -             | 2        | -                | -                | -      | -           | -      |
| Total    | 39              | 25            | 7        | 1                | -                | 05     | 05          | 00     |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

We have the centralized facility for internet access and faculties use this facility to assess and get training to access internet.

#### 4.6 Amount spent on maintenance in lakhs :

|  |              |
|--|--------------|
| i) ICT                                   | 0.55         |
| ii) Campus Infrastructure and facilities | 1.0          |
| iii) Equipments                          | 9.57         |
| iv) Others                               | 2.00         |
| <b>Total :</b>                           | <b>13.12</b> |

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The vocational guidance cell makes efforts to arrange various activities for the students. The cell helps students to participate in various campus interviews, guide them to face the interviews, provide books for different competitive examinations. Also the cell regularly organises the mock interview programmes as per the need of the students. IQAC encourages the students to participate in various activities.

#### 5.2 Efforts made by the institution for tracking the progression

The students are interested to appear for the competitive examination and to enter into the Civil Services. So, the lectures were arranged for the preparation of competitive examination. The students were guided to enrol in campus interviews arranged by the university and various companies. The Placement Cell had organised campus interview for Yippee Technology BPO, Jalgaon conducted on 26/10/2015 in the college. 21 students had attended the interview. 15 students were sent to attend the campus interview conducted by TATA Consultancy Services, Mumbai at NMU Jalgaon on 07/07/2015. One day workshop was arranged on competitive examination on 07/01/2016 in the college. Total 150 students had participated in the workshop. Free coaching for various competitive examinations is provided to the students by the Spectrum Academy, Jalgaon. 50 students are getting benefit of this coaching. By arranging various activities, the faculties track the traits of the students in various areas.

#### 5.3 (a) Total Number of students

| UG  | PG | Ph. D. | Others |
|-----|----|--------|--------|
| 761 | 35 | 00     | 00     |

#### (b) No. of students outside the state

|    |
|----|
| 00 |
|----|

#### (c) No. of international students

|    |
|----|
| 00 |
|----|

|     |     |       |       |     |       |
|-----|-----|-------|-------|-----|-------|
| Men | No  | %     | Women | No  | %     |
|     | 414 | 52.01 |       | 382 | 47.99 |

| Last Year |    |    |     |                       |       | This Year |    |    |     |                       |       |
|-----------|----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General   | SC | ST | OBC | Physically Challenged | Total | General   | SC | ST | OBC | Physically Challenged | Total |
| 894       | 02 | 06 | 75  | 01                    | 978   | 782       | 03 | 04 | 51  | 01                    | 841   |

Demand ratio - 00      Dropout % - 3%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The institution does not provide coaching but guide about pattern of examination and reference books. One day workshop on competitive examinations, campus interview program, campus placement program were organised by the placement and vocational guidance cell. The vocational guidance and placement cell guided the students for free coaching provided by the Spectrum Academy, Jalgaon. 50 students are reaping benefit of it.

No. of students beneficiaries

350

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

Students are guided for UPSC Civil Services Exam (IAS/IPS). Students are also given guidance for NET/SET Examination and further opportunities in various fields which are helpful to shape their carrier.

No. of students benefitted

400

#### 5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 01                              | 21                              | 00                        | 00                        |

#### 5.8 Details of gender sensitization programmes

Beti Bacho, Beti Padhao Abiyan was organized by Yuvati Sabha. In it rally, road show, essay competition were arranged.

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

|  | Number of students | Amount   |
|--|--------------------|----------|
| Financial support from institution                                   | 00                 | 00       |
| Financial support from government                                    | 60                 | 2,47,410 |
| Financial support from other sources                                 | 00                 | 00       |
| Number of students who received International/ National recognitions | 00                 | 0        |

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_ NIL \_\_\_\_\_



## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

VISION: “Upliftment of Minority Through Higher Education, In Nation Building.”  
MISSION: “Imparting quality based higher education without discrimination of caste, creed, colour, religion and sex with special attention on spread of education in minorities.”

#### 6.2 Does the Institution has a management Information System

Yes, all the information regarding academic matters is communicated through the proper channels like principal, head of departments, vice principals etc.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The university prescribes the curriculum. One faculty member is the chairman of BOS and the two are working as the member of BOS Urdu. Other faculties give suggestions to BOS of the respective subjects and attended curriculum framing workshops.

##### 6.3.2 Teaching and Learning

ICT is used in teaching and learning. Bridge courses, test after admission, remedial coaching for slow learners. Books provided to students from departments and college library. Educational tours, visits and other activities like essay, debate, quiz etc. are arranged by the departments.

##### 6.3.3 Examination and Evaluation

Unit tests, seminars, question answer hour, quiz competition etc are conducted. Evaluation is done strictly. Average and below average students are guided to improve their results.

##### 6.3.4 Research and Development

The faculties are encouraged for research, research projects, publication, to attend faculty development programmes, seminars, conferences and workshops.

6.3.5 Library, ICT and physical infrastructure / instrumentation

CCTV and Wi-Fi facilities are provided

6.3.6 Human Resource Management

The College exercises the proper utilization of the human resources.

6.3.7 Faculty and Staff recruitment

As per the guidelines of the UGC, Maharashtra State Government, North Maharashtra University and IQRA Society. For the betterment of the students, institution recruited staff on honorary basis.

6.3.8 Industry Interaction / Collaboration

1. Chemistry department had arranged Instrumental training for final year students to develop the instrumental skills in them. Mr Umesh Ladhe, (SES, NMU, Jalgaon) had given the training on 13 July 2014. 35 students were participated.
2. Chemistry department had organised industrial tour at Suhan's Chemical Ltd. Jalgaon on 16/02/2016.

6.3.9 Admission of Students

Admissions are on first come first serve basis. Poor students are given concession to pay the admission fees in instalments. Faculties also help the students, in the admission process. Students are admitted as per the intake capacity of each program.

6.4 Welfare schemes for

|              |   |
|--------------|---|
| Teaching     | - |
| Non teaching | - |
| Students     | - |

6.5 Total corpus fund generated

3616

6.6 Whether annual financial audit has been done

Yes

Yes

No

-

6.7 Whether Academic and Administrative Audit (AAA) have been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | -        | -      | -        | -         |
| Administrative | -        | -      | -        | -         |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/~~Autonomous College~~ for Examination Reforms?

Application of Bar Code System, CGPA Pattern, Semester Pattern for each program and the University provides online question papers for the PG Courses.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

It is under process.

6.11 Activities and support from the Alumni Association

A meeting for interaction with alumni was held on 13 September 2015. 61 students were present and gave suggestions regarding their expectations from the college.

6.12 Activities and support from the Parent – Teacher Association

A meeting with parents was held by the Association. Parents gave their suggestions regarding campus.

6.13 Development programmes for support staff:

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Clean Campus and Swachhta Awareness program was arranged by the students, staff & NSS.
2. Tree Plantation.

## Criterion – VII

### 7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Various departmental activities, Maximum use of ICT, Coaching for Vocational Guidance on Competitive Exams. One day workshop on Communication Skills was organised by the department of English. One student got First Prize in district level Carom competition, college Hockey Team got Championship in inter-collegiate Hockey Tournament, students selected for Zonal Level Hockey, Boxing, Athletics, Body Building events. Students got prizes for the Best Story, best Poem, Best Article, for Hindi and Urdu languages published in college magazine at University level. The students participated in workshops, state level IT event, quiz and oratory competition, talent search exam and University level seminar and research methodology workshop. One student bagged Gold Medal in Urdu at BA, One student secured Second position in IT and Urdu respectively in the merit list of University.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Use of ICT in Teaching and Learning.
2. The departments have arranged various activities and competitions.
3. Faculties applied for the research projects.
4. Extra coaching given to slow learners.
5. Reference books purchased for library.
6. Students are guided for the competitive examination and campus interviews.
7. Excursion and Industrial tours were organised.
8. Campus Interview was conducted by the Yippee Technology, BPO, Jalgaon.
9. College Youth Festival was held on 11/02/2016.

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. The institution always encourages the Muslim girls for the higher education and provides facilities to them.
2. The institution helps the poor, needy and physically challenged students. The institution provides book bank facility and financial aid to the students.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

#### 7.4 Contribution to environmental awareness / protection

1. Tree plantation in the college campus.
2. College campus is Tobacco, Gutkha Free.
3. Regular cleaning of campus.
4. Green Campus- Clean Campus.

7.5 Whether environmental audit was conducted? Yes

No

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college awards Best Student Trophy for the Arts and Science faculty students each in academic year. The trophies are sponsored by the President and the Secretary of the IQRA Education Society, Jalgaon.

#### 8. Plans of institution for next year(2016-17)

1. National Seminar by the Department of Urdu.
2. To conduct National Seminar, Workshop, Conferences etc.
3. To organize Personality Development Program by the department of English.
4. Faculty development program for teaching non-teaching.
5. Training of e-learning resources for faculties.
6. Departmental activities.
7. Full use of ICT.
8. Blood check-up camp.
9. Health Check-up camp for Girl Students by Yuvati Sabha.
10. Computer Training Program for Girl Students by IT Department.
11. Workshop on snakes by Zoology Department.
12. Syllabus setting workshop by department of Political Science

*Name. Anjali S. Kulkarni*  
*Signature of the Coordinator, IQAC*

*Name Prof. Pinjari I.M.*  
*Signature of the Chairperson, IQAC*

\*\*\*

## TENTATIVE ACADEMIC CALENDER 2015-16

| MONTHS    | EVENTS  | DEPARTMENT                      |
|-----------|---|---------------------------------|
| June      | Admission Process   |                                 |
|           | International Yoga Day  | NSS                             |
|           | Career Guidance and Placement   | Chemistry                       |
| July      | Right to Information Act (RTI)  | Economics                       |
|           | Seminar on Premchand  | Urdu and Islamic Studies        |
|           | Ed Milan  | Urdu and Islamic Studies        |
|           | World Population Day  | NSS                             |
|           | Thyroid Tests and Blood Group check-up for Girl Students              | Zoology                         |
|           | Digital India   | I.T.                            |
|           | Career Guidance   | I.T.                            |
|           | World Population Day  | Geography and Economics         |
|           | Tree Plantation   | Botany                          |
|           | Tailoring Course  | Yuvati Sabha                    |
|           | Guest Lecture   | Chemistry                       |
|           | Instrumental Training   | Chemistry                       |
|           | Campus Interview  | Placement cell                  |
| August    | Bait Bazi   | Urdu, Persian & Islamic Studies |
|           | Independence Day  | NSS                             |
|           | Sadbhavna Diwas   | NSS                             |
|           | Guest Lecture   | Mathematics                     |
|           | Identification of Snakes  | Zoology                         |
|           | Seminar   | I.T.                            |
|           | Alumni and Parents Meeting  | Alumni and Parents Association  |
|           | Competitive Exam  | I.T.                            |
|           | Guest Lecture   | Botany                          |
|           | One Week Workshop on Personality Development and Communication Skills | English                         |
|           | Lokmanya Tilak Jayanti  | History                         |
|           | Celebration of Kranti Diwas   | History                         |
|           | Chem Aware Exam   | Chemistry                       |
| September | International Literacy Day  | Economics                       |
|           | Hindi Diwas   | Hindi                           |
|           | Campus Interview  | Placement cell                  |
|           | Formation of New Committee  | Alumni and Parents Association  |
|           | Guest Lecture   | Urdu, Persian, Islam Studies    |
|           | Sher Goe  | Urdu, Persian, Islam Studies    |
|           | International Literacy Day  | NSS                             |
|           | International Peace Day   | NSS                             |
|           | NSS Establishment Day   | Mathematics                     |

|          |                                |                                |
|----------|--------------------------------|--------------------------------|
|          | Guest Lecture                  | Zoology                        |
|          | Map Drawing Competition        | Geography                      |
|          | Essay Competition              | Geography                      |
|          | Excursion Tour                 | Botany                         |
|          | Guest Lecture                  | Yuvati Sabha                   |
|          | Essay Competition              | English                        |
|          | Remedial Classes               | Chemistry                      |
|          | Students Seminar               | Chemistry                      |
| October  | Gandhi Jayanti                 | Economic                       |
|          | Gandhi Jayanti                 | Political Science              |
|          | National Blood Donation Day    | NSS                            |
|          | International Non Violence Day | NSS                            |
|          | Class wise Seminar             | Mathematics                    |
|          | Parents Meeting                | Alumni and Parents Association |
|          | Gandhi Jayanti                 | History                        |
|          | Campus Interview               | Placement Cell                 |
| November | Maulana Azad Jayanti           | Political Science              |
|          | Constitution Day               | Political Science              |
|          | Educational Visit              | History                        |
| December | Seminar                        | Physics                        |
|          | Human Rights Day               | Economics                      |
|          | Human Rights Day               | Political Science              |
|          | Human Rights Day               | NSS                            |
|          | Youth Day                      | Urdu, Persian, I.S.            |
|          | Mathematics Day                | Mathematics                    |
|          | Industrial Tour                | I.T.                           |
|          | Exhibition of Medicinal Plant  | Botany                         |
|          | Guest Lecture                  | English                        |
|          | PPT Activity                   | History                        |
|          | Talent Search Exam             | Chemistry                      |
|          | NSS Special Winter Camp        | NSS                            |
|          | Workshop on Competitive Exam   | Placement Cell                 |
|          | Installation                   | Alumni and Parents Association |
|          | Guest Lecture                  | Zoology                        |
| January  | Guest Lecture                  | Physics                        |
|          | Books Exhibition               | Hindi                          |
|          | Guest Lecture                  | Hindi                          |
|          | Kavyapath                      | Hindi                          |
|          | Paper Presentation             | Urdu, Persian, I.S.            |
|          | National Voters Day            | NSS                            |
|          | Universal Ideal Teachers Award | Alumni and Parents Association |
|          | Republic Day                   | NSS                            |
|          | Zoology Quiz                   | Zoology                        |
|          | Geography Day                  | Geography                      |
|          | Excursion                      | Geography                      |

|          |                                    |                                |
|----------|------------------------------------|--------------------------------|
|          | Exhibition of Handicraft           | Yuvati Sabha                   |
|          | Beti Bachao Abhiyan                | Yuvati Sabha                   |
|          | PPT Activity                       | English                        |
|          | Savitribai Phule-Poster            | History                        |
|          | Parents Meeting                    | Chemistry                      |
|          | PPT Competition                    | Chemistry                      |
|          | Guest Lecture                      | Placement Cell                 |
|          | Competitive Exam Workshop          | Placement Cell                 |
|          | Guest Lecture                      | Placement Cell                 |
| February | Interdisciplinary Lecture          | Physics                        |
|          | Meeting                            | Alumni and Parents Association |
|          | One day MPSC Exam guidance program | Placement Cell                 |
|          | Guest Lecture                      | Hindi                          |
|          | Essay Competition                  | Hindi                          |
|          | Essay Competition                  | Urdu, Persian, I.S.            |
|          | Quiz Competition                   | Mathematics                    |
|          | Study Tour / Hospital Visit        | Zoology                        |
|          | Botany Day Celebration             | Botany                         |
|          | Industrial Tour                    | Chemistry                      |
|          | Guest Lecture                      | Placement Cell                 |
|          | Guest Lecture                      | Placement Cell                 |
| March    | Guest Lecture                      | Geography                      |
|          | Banana Stain Removing Consultancy  | Chemistry                      |
|          | Water Analysis Consultancy         | Chemistry                      |

\*\*\*\*\*



| <b>Sr. No.</b> | <b>Plan of Action</b>     | <b>Achievements</b>  |
|----------------|---------------------------|--|
| 1              | Department of Chemistry   | 1) Carrier Guidance Program 07/07/2015<br>2) Instrumental Training to students on 13/07/2015<br>3) Guest Lecture on 06/08/2015<br>4) Chem-Aware Exam on 2/09/2015<br>5) Remedial Class 09/09/2015<br>6) Students Seminar on 06/01/2016<br>7) Industrial Tour on 16/02/2016   |
| 2              | Department of Zoology     | 1) Detection of Thyroid and Blood Group of Girl Students on 28/07/2015<br>2) Identification of Poisonous and non Poisonous Snakes 20/08/2015<br>3) Guest Lecture on 21/09/2015<br>4) Guest Lecture on 16/12/2015<br>5) Zoology Quiz on 19/01/2016  |
| 3              | Department of Geography   | 1) World Population Day 11/07/2015<br>2) International Literacy Day on 08/09/2015<br>3) Essay Competition on 11-12/09/2015<br>4) Geography Day Celebration 14/01/2016<br>5) Class wise Seminar 25/02/2016<br>6) World Wild Life Day 03/03/2016   |
| 4              | Department of English     | 1) Essay Competition on 19/08/2015<br>2) Guest Lecture on 13/02/2016<br>3) One Day Workshop on C.S. /10/2015<br>4) Poster Presentation on 08/02/2016   |
| 5              | Department of Botany      | 1) Tree Plantation on 15/09/2015<br>2) Rally on 16/09/2015<br>3) PPT Competition on 15/02/2016<br>4) Botany Day celebration 26/02/2016   |
| 6              | Department of Hindi       | 1) Students Seminar on 30-31/07/2015<br>2) Hindi Day Celebration 14/09/2015<br>3) Essay Competition on 16/09/2015<br>4) Hindi Saptah Samapan Samaroh on 21/9/2015<br>5) Guest Lecture on 30/09/2015<br>6) Kavyapath on 01/10/2015<br>7) Books Exhibition on 10 & 21 /01/2016<br>8) Maitri Bhasha Divas on 21/02/2016 |
| 7              | Department of Mathematics | 1) Guest Lecture on 11/08/2015<br>2) Students Seminar on 05/10/2015<br>3) Mathematics Day Celebration 22/12/2015<br>4) Quiz Competition on 17/03/2016  |
| 8              | Department of Economics   | 1) Guest Lecture on 08/09/2015<br>2) Art and Craft Training on 10/09/2015<br>3) Guest Lecture on 01/10/2015<br>4) Guest Lecture on 25/01/2016<br>5) Guest Lecture on 20/02/2016  |
| 9              | Department of History     | 1) Paper Presentation on 01/08/2015<br>2) Paper Presentation on "Kranti Divas" on 09/08/2015<br>3) Gandhi Jayanti on 03/10/2015<br>4) Rally on 04/01/2016  |

|    |   |   |
|----|---|---|
|    |   | 5) Art and Craft Training on 10/09/2015<br>6) Marathi Bhasha Granth Pradarshan,11/01/2016<br>7) Marathi Kavya Vachan Program on 12/01/2016<br>8) Guest Lecture on 13/01/2016<br>9) Marathi Kathakathan and Kavya Vachan on 27/02/2016<br>10) Savitribai Phule Punyatithi 09/03/2016 |
| 10 | Department of Urdu  | 1) Guest Lecture on 10/07/2015<br>2) Election of Students Council on 04/08/2015<br>3) Guest Lecture on 29/01/2016<br>4) Guest Lecture on 03/02/2016   |
| 11 | Department of Physics   | 1) Students Seminar on 07/01/2016<br>2) Guest Lecture on 19/01/2016<br>3) Guest Lecture on 29/02/2016   |
| 12 | Department of Political Science   | 1) Art and Craft Training on 10/09/2015<br>2) Guest Lecture on 25/02/2016   |
| 13 | Department of Physical Education  | 1) National Sports Day 29/08/2015<br>2) Organised Boxing Tournament 15/10/2015<br>3) Organised Inter Collegiate Hockey Tournament on 22/11/2015<br>3) Games for Girl students on 27-29/01/2016  |
| 14 | Use of ICT  | Every department used ICT in teaching learning process.   |
| 15 | Vocational Guidance and Placement Cell  | 1) One Day Workshop on C.E. on 07/01/2016<br>2) Guest Lectures on 08/02/2016<br>3) Campus Interview on 26/10/2015   |
| 16 | Gandhi Vichar Sanskar Essay Competition   | 15/01/2016  |
| 17 | Vachan Prerana Divas on occasion of Birth Anniversary of Dr. A. P. J. Abdul Kalam | 15/10/2015  |
| 18 | Department I.T.   | 1) I.T. Aware Competition on 03/09/2015<br>2) Guest Lecture on 16/02/2016<br>3) I.T. Idol Competition on 16/02/2016<br>4) Students Seminar on 23/02/2016  |
| 19 | Students Welfare Activities   | 1) Election for UR on 17/09/2015<br>2) Guidance to Economically Weak Students about NMU Scholarship.  |
| 20 | Yuvati Sabha  | 1) Guest Lecture on 02/08/2015<br>2) Rally on 03/01/2016<br>3) Essay Competition on 11/02/2016<br>4) Handicraft Exhibition on 17/02/2016<br>5) International Women's Day on 08/03/2016  |
| 21 | Fresher's Day   | 09/09/2015  |
| 22 | Eid Milan and Sadbhavna Day   | 20/08/2015  |
| 23 | Teachers Day  | 05/09/2015  |
| 24 | Youth Festival  | 11/02/2016  |
| 25 | Farewell Function and Annual Prize Distribution                                   | 24/02/2016  |

|    |                                |  |
|----|--------------------------------|--|
| 26 | Alumni and Parents Association | <ul style="list-style-type: none"> <li>1) Alumni Meeting on 13/09/2015</li> <li>2) Alumni Meeting on 03/10/2015</li> <li>3) Award program on 21/12/2015</li> <li>4) Parents Meeting on 16/01/ 2016</li> </ul>  |
| 27 | NSS                            | <ul style="list-style-type: none"> <li>1) International Yoga Divas on 21/06/2015</li> <li>2) Tree Plantation on 02/07/2015</li> <li>3) Clean Campus on 22/07/2015</li> <li>4) Independence Day 15/08/2015</li> <li>5) Sadbhavna Day on 20/08/2015</li> <li>6) One Day Camp on 14/09/2015</li> <li>7) NSS Day 24/09/2015</li> <li>8) Medical Check-up of Students on 06/10/2015.</li> <li>9) Swatchhata Awareness Program 09/10/2015</li> <li>10) Sanvidhan Divas on 26/11/2015</li> <li>11) International AIDS Rally on 01/12/2015</li> <li>12) National Voters Day on 25/01/2016</li> <li>13) Republic Day on 26/01/2016</li> <li>14) Jal Jagruti Program on 23/03/2016</li> <li>15) NSS Special Winter Camp 16-22/12/2015</li> </ul> |

## **Feedback from stakeholders: Students**

At the end of the academic year feedback forms are filled from the regular students on teacher's performance. Students have given positive and some negative remarks regarding the faculties' academic performance. Total **55** students of BA and BSc filled the feedback questionnaire. The principal has scrutinized all the feedback forms and gave suggestions to the respective faculty members.