



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

H. J. THIM COLLEGE OF ARTS AND SCIENCE

**IQRA EDUCATION SOCIETY H. J. THIM COLLEGE OF ARTS AND SCIENCE,
HAJI GULAM NABI NAGAR, MEHRUN, JALGAON**

425003

www.iqrahjtc.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

‘IQRA’ the word itself means ‘to read’. It is the first word of holy ‘Quran’. The founder members of the institution viewed that the facility of higher education is necessary to illuminate the youngsters of the community. The illiteracy of the masses and the low percentage of the advancement to pursue higher education made the members to initiate and available the facility of higher education to the deprived. So with the same view H. J. Thim College of Arts and Science established in 1991. It is a single Muslim minority institution in the jurisdiction of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.

Due to the establishment of the institution thousands of graduates and post graduates are now serving in various fields. Particularly the girl students get an opportunity to pursue higher education and to become a respectable citizen of the country. Students from different villages, talukas, districts and some from the other states are taking advantage of our college.

The college is located in Mehrun. The location of the college is near National Highway no. 06 and accessible to the students coming from nearby places through road and railways.

The Arts faculty was introduced first and then in 1999, Science faculty was initiated. The college has got 1st NAAC accreditation in 2003 and second in 2012. Within the span of 27 years the college has renowned for its uniqueness and for commitment to uplift the minorities. The college is recognized under 2(f) and 12 (B).

Vision

Upliftment of minority through higher education in nation building

Mission

Imparting quality based higher education without discrimination of caste, creed, colour, religion and sex with special attention on spread of education in minorities

Motto

‘Yahan Ki Khak se Insa Banaye Jate Hai’ (Human beings are nurtured here).

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Enjoying the status of a single Muslim minority higher education institution in the jurisdiction of the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.
- Every year about 50% enrollment of girl students.

- Dynamic, supportive and participative college Management.
- Well-equipped Botany, Chemistry, Geography, Information Technology, Physics, Zoology laboratories.
- Well-equipped library with rare books, reference books, INFLIBNET, e-content with CDs, reading room with computer facility.
- Well qualified faculties.
- College administrative office is computerized.
- Online admission procedure is followed successfully. Admission of students is done on first come, first serve policy basis.
- Healthy atmosphere in campus. Campus is *guthka*, tobacco, ragging and plastic free.
- Campus maintains religious as well as national culture and a symbol of national integration.
- Competent teaching staff and proficient non-teaching staff.
- *Bazm-e-Urdu Adab* is a students' committee arranges various cultural and literary programs.
- *Roza Iftar* is arranged every year to symbolize the importance of fast (*Upwas*) in each religion as a National Integration event.
- Girls' gathering is a special cultural program arranged every year.
- Best Student Award is given every year separately for Arts and Science faculty students.
- *Yuvati Sabha* a separate platform for girl students.
- Extension activities are arranged as a social responsibility.
- Girl students bagged the Gold Medals and Merit positions at University level examinations.
- Many girl students are serving in education field.
- Subject related and job oriented certificate courses are introduced.
- Various committees and departments arrange curricular, co-curricular activities to enable students with soft skills, practical knowledge and recent trends in every field.

Institutional Weakness

- Shortage of space and government funds.
- Due to lack of fund, unable to introduce new programs and certificate courses.
- Shortage of fulltime academic and support staff.
- Majority of the students belong to the weaker socio-economic strata of the society, to they are unable to pay additional fees for the certificate courses.

Institutional Opportunity

- Post-Graduate programs in the faculty of Arts and Science can be introduced.
- Certificate / job oriented courses like Web Application, English Proficiency; Nutrition, Vedic Mathematics etc. can be introduced.
- Establishment of more ICT enabled and smart classrooms.
- Language Labs with multimedia features.
- Scope to create more facilities especially for girl students to continue their higher education.
- The college has great scope to arrange social and academic activities to develop students' overall personality.
- Scope to get college with 'Potential Excellence' status.
- Maximum enrolment of girl students to pursue higher education.

Institutional Challenge

- To persuade parents for their girls' education and its advantages.
- Students do not get employment through the courses like B.A., M.A. and their inclination towards professional courses, so it affects the strength of the courses and workloads.
- Campus drive for the placement needs to be increased.
- To manage college affairs with limited administrative staff.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution follows academic curriculum as prescribed by the University. The faculties prepare teaching plan of each paper with allotted lectures and duration of completion of each unit. While imparting subject knowledge as per curriculum each department conducts extra activities like guest lectures, seminars, poster and paper presentation, group discussion, essay, quiz competitions, wall magazine etc. so it becomes easy for the learners to comprehend the difficult concepts. At the end of unit small unit test is conducted to mark the students' performance. The feedbacks are collected from the students regarding institution, curriculum and teacher also from alumni and parents. The faculties attend Curriculum Design and Revised Curriculum Workshops, actively participate and give suggestions. A daily diary is maintained by staff members to record their daily activities and it is checked by the principal at the end of semester. Some faculty members are involved in curriculum designing as a member of B.O.S. Department of English has organized workshops on 'Communication Skills', 'Interview Technique', 'Resume Writing' and 'Soft Skills' etc. The curriculum contains cross cutting issues like gender, equity, human values, environmental issues, importance of ICT, women empowerment etc. Department of Information Technology conducted certificate courses in "Computer and Web Application" and "C Programming". Faculties use ICT tools to impart the information. Yuvati Sabha has conducted a skill based certificate course in "Tailoring and Fashion Designing" for girl students. Department of History conducted a certificate course in "Modi Lipi". Some subjects have elective options and the college chooses as per the students' convenience. The departments organize educational visits to the fields, forests, industries, goat farms, historical monuments etc. The Principal is nominated as a management council member and Chairman of BoS in Urdu. The students from Information Technology, Geography department and F.Y.B.A. and F.Y.B.Sc. have completed projects as a part of curriculum. Bridge Courses are conducted by the departments.

Teaching-learning and Evaluation

The use of ICT devices help the chalk and talk method of teaching and learning interactive. The college has made available ICT tools and a smart classroom. Some departments conduct test after admission to identify the slow and advanced learners and provide extra guidance for slow learners. The students from economically weaker sections and reserved categories are admitted and get the benefit of different govt. scholarships and free ships. 14 faculty members have secured highest qualification that is Ph.D. The college conducts two unit tests, practical examinations in each semester. The college follows the transparent evaluation mechanism. The faculties discuss with the students, their performance in the unit tests and guide them for better results in the university examinations. The college organizes workshops, seminars, quiz competitions, study tours, departmental activities like wall magazine, group discussion, poster presentation and model exhibition to participate students in teaching and learning process. Kavayitri Bahinabai Chaudhari North Maharashtra

University, Jalgaon has awarded the Best Principal Award, Best Non-Teaching Employee Award also Best Performance of N.S.S. Program Officer and Best N.S.S. Unit.

IQAC collects the schedule of activities from departments and prepares the Academic Calendar at the beginning of the Academic Year. Program outcomes communicated to the students in the introductory lectures. Divyang students are provided facilities. The students secured Gold Medals and Merit positions at University level examinations.

Research, Innovations and Extension

The college supports the research and extension activities. 14 faculty members have completed Ph.D., 3 have submitted thesis and 3 are pursuing research. 6 faculty members are research guides and guiding the students. During the last five years 9 research projects under the UGC and *Vice-Chancellor Research Motivation Scheme* of the affiliated University are completed.

The college Research Committee guides the faculties about research procedures. The management has made provision of fund for research activity. The college library has the collection of reference books, journals which helps the faculties for their research work. The students have participated and presented papers, posters in national conferences, seminars, workshops and also attended research methodology workshops.

During the last five years, faculty members have published 46 research papers in UGC Listed Journals, 73 in Non-Listed and 66 in Books and Conference Proceedings, with ISSN/ISBN. The college has MoU with some local institutions like Iqra Public School, Swami Institute, Shuhas Chemicals, Rehman Foundation and with collaboration organised some activities. Some faculty members and students have participated at University Level Avishkar Research competition. Two faculty members selected at State level Avishkar Research competition. Faculty members have edited 12, text and reference books of their respective subjects. The NSS activities like Swachhata Abhiyan, Beti Bachao-Beti Padhao, Tree Plantation, *Jagar Janivancha Abhiyan* which inculcate moral, ethical, social values among the students.

The activities undertaken by NSS unit make the students aware about community issues, environmental problems, social responsibility etc. NSS unit has adopted a village “*Shirsoli*” for the activities, in it Swachhata Abhiyan, Social survey of village, medical camp, tree plantation for social awareness etc. are conducted. The college NSS unit and NSS program officer got the Best Performance award in the Academic Year 2016-17. Adulteration program arranged by the department of Chemistry in collaboration with Red Cross Society, an NGO. The students have participated in different extension activities organized by the college and other institutions. Our NSS Unit had participated in *Samata Vidyarthi Sammelan* arranged by the University. The departments have arranged field trips, educational visits and industrial visits.

Infrastructure and Learning Resources

The college has space constraints but adequate learning resources and infrastructure facilities are created. The college has two storey simple and beautiful building with class rooms, smart classroom, laboratories, library, reading room, seminar hall, administrative office, photo copying room, IQAC, common room for girl students, separate staff room for ladies teachers and gents teachers, sports office, canteen, MANUU and YCMOU Centre, NSS store room, parking and a playground. Our college is a small unit with two streams that is Arts and Science. Cleanliness of the campus is well maintained by the supporting staff. The

maintenance and repairing of electrical equipments is handled by the staff and students of ITI, which is run by our Iqra Education Society. For the construction and other civil works the society has appointed an engineer who shoulders that responsibility. A contract is made with Sai Electricals to maintain the IT facilities. The copier machine, water purifier are maintained by the hired agencies. The maximum utilization of infrastructure to arrange various curricular, co-curricular and extra – curricular, sports activities for the students and staff. The library is partially computerized, the text books, reference books, magazines, INFLIBNET, CDs, e-journals, rare books are available for teachers and students. LIBMAN, software is used in library for daily activities /transactions and also a computer with Internet facility is available. The collection of books is 16,422 with 6 journals and 16 News Papers.

IT facility is updated by installing 10 MBPS broadband connection from BSNL. Seminar hall, Botany Lab, IT Lab, Smart Classroom, IQAC office are equipped with LCD projectors. 36 computers are available and they are utilized for office works, IT laboratory, departments, IQAC and principal office. Our campus is clean, green and ragging free. Fire extinguishers, CCTV cameras are for the safety and security of the campus is available. A water purifier, washrooms are provided.

Student Support and Progression

Students support facilities are provided such as vocational guidance and placement cell, redressal cell, Internal Complaints Committee and Anti-Ragging Committee. The needy and eligible students are benefited with Govt. scholarships, free-ships, minority scholarship, earn and learn scheme, financial help for economically weak students. Bridge course, extra classes, remedial coaching etc. conducted for the students.

The fund is raised for the students through the monthly contribution by the faculty members. The students have the facility to pay the admission fees in instalments. The examination committee counsels and guides the students for the various scholarships and its process. The sports department has arranged inter collegiate Hockey tournament, boxing tournament and sports for girls. The cultural committee arranges various programs for better performance of the students at University level Youth Festival and College Gathering.

The vocational guidance and placement cell conducts various activities for the competitive examinations like expert guidance, workshops, guest lectures, campus drive, mock interview etc. Students have appeared for NET/SET/MPSC/UPSC/Civil Service Examinations. The college runs self-financing PG courses in Urdu and English, so students get the benefit. The college forms the Students' Council as per the guidelines of the university. One student won the medal at state level Body Building competition. The students are selected in various sports arranged at national, state, district, university, intercollegiate, zonal, inter university and get the prizes and medals.

The soft skill development activities are run by department of English, Zoology, Vocational Guidance Cell and I.T. department.

Alumni association is registered under Societies Act 1986, as H. J. Thim College Alumni Association on 22nd May 2018. Our alumni participates in college events like youth festival, tree plantation, also conducted guidance lecture for the students. Alumni and parents meetings held regularly to share their plans, ideas for the development of the college.

Governance, Leadership and Management

The college runs the activities as per the vision and mission. The management is participative and always encourages the faculties to arrange various activities, maintain discipline, solve students' grievances. The management takes regular review for the betterment of the students. The management members guides the students through various programs, discuss about their expectations from the college. Our motto "*Yahaki Khak Se Insa Banaye Jate Hai*" (Human Beings are nurtured here), turns into reality. Girl students get an opportunity to accomplish their desire to seek higher education. Various committees are formed to conduct extra-curricular activities. The recruitment procedure, service rules, policies are as per UGC and Government of Maharashtra and Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The institution has effective welfare measures for teaching and non-teaching staff. The faculties are motivated to participate in conferences, workshops, professional development courses, training programs and provided financial support. The institution has performance appraisal system and at the end of the academic year faculties submit self-appraisal profile with relevant documents to the Principal.

The management conducts regular meetings with the teaching and non-teaching staff and motivates them to work for the setting high standards of excellence and create work culture. Strategic planning includes e-governance, finance, accounts, admission, perspective plans for the efficient functioning. Internal and external financial audits are conducted regularly. IQAC plans to develop quality culture in the institution and arranged faculty development programs for the faculties and innovative activities for the students. IQAC held the regular meetings and take review of the teaching learning process, learning outcomes, examination results, co-curricular activities and students' participation in activities.

Institutional Values and Best Practices

The institution has organized gender equity programs, such as workshops and guest lectures, birth and death anniversaries of the great Indian personalities. The institution has provided the facility of CCTV for the safety and security of campus as well as students. A common room for girl students is available for rest as well as study. The institution has contribution to save energy and power consumption so bulbs, lights are replaced with LED. The campus is green and clean. To save environment we planted trees in the campus, water harvesting is done, e-waste management is planned by I.T. department. The institution is sensitive towards *Divyang*, so ramp with rail, toilet, chairs in the reading room and Holy Quran in Brail is available. The activities arranged with the viewpoint to address the nearby locales. A certificate course is conducted by the department of Urdu in '*Morality in Everyday Life*'. A national level conference on "Recent Trends in Life Science and Environmental Studies" was organized on 10th February 2018. No Vehicle Day, Ozone Day, Clean Campus, Green Campus, Tree Plantation etc. arranged to sustain the healthy environment of the campus. The institution functions as per the vision and mission. The vision and mission reflects in all activities managed by management, teaching, non-teaching staff and students. We have many best practices but the noteworthy are 1) Arrangement of Roza Iftar and Eid Milan programs for Communal Harmony 2) Empowerment of Girl students through Higher Education. We become successful in continuing these best practices and achieved better results. Roza Iftar the program, which creates the harmony, unity among people of different religions and marks the importance of fast in each religion. Girl students are acquiring higher education and serving in education field.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	H. J. THIM COLLEGE OF ARTS AND SCIENCE
Address	IQRA EDUCATION SOCIETY H. J. THIM COLLEGE OF ARTS AND SCIENCE, HAJI GULAM NABI NAGAR, MEHRUN, JALGAON
City	Jalgaon
State	Maharashtra
Pin	425003
Website	www.iqrahjtc.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	SYED SHUJAUT ALI	0257-2212735	9890118795	0257-2211725	hj.thim@gmail.com
IQAC Coordinator	ANJALI S. KULKARNI	0257-2260923	9422419886	-	anjaliskulkarni20@gmail.com

Status of the Institution	
Institution Status	Self Financing and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes minority cert.pdf
If Yes, Specify minority status	
Religious	Muslim
Linguistic	
Any Other	

Establishment Details											
Date of establishment of the college	01-10-1991										
<table border="1"> <tr> <td colspan="3">University to which the college is affiliated/ or which governs the college (if it is a constituent college)</td> </tr> <tr> <td>State</td> <td>University name</td> <td>Document</td> </tr> <tr> <td>Maharashtra</td> <td>North Maharashtra University</td> <td>View Document</td> </tr> </table>			University to which the college is affiliated/ or which governs the college (if it is a constituent college)			State	University name	Document	Maharashtra	North Maharashtra University	View Document
University to which the college is affiliated/ or which governs the college (if it is a constituent college)											
State	University name	Document									
Maharashtra	North Maharashtra University	View Document									
Details of UGC recognition											
Under Section	Date	View Document									
2f of UGC	20-08-2009	View Document									
12B of UGC	21-07-2011	View Document									
Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)											
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks							
No contents											

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	IQRA EDUCATION SOCIETY H. J. THIM COLLEGE OF ARTS AND SCIENCE, HAJI GULAM NABI NAGAR, MEHRUN, JALGAON	Urban	1.772998	909.78

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	H.S.C	English	120	4
UG	BA,Geography	36	H.S.C	English	120	15
UG	BA,Hindi	36	H.S.C.	Hindi	120	6
UG	BA,History	36	H.S.C.	English	120	3
UG	BA,Urdu	36	H.S.C.	Urdu	120	24
UG	BSc,Botany	36	H.S.C.	English	120	38
UG	BSc,Chemistry	36	H.S.C.	English	120	21
UG	BSc,Information Technology	36	H.S.C.	English	120	6
UG	BSc,Mathematics	36	H.S.C.	English	120	10
PG	MA,English	24	B.A.	English	60	17
PG	MA,Urdu	24	B.A.	Urdu	60	21

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				3				19			
Recruited	1	0	0	1	2	1	0	3	13	6	0	19
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				10			
Recruited	0	0	0	0	0	0	0	0	4	6	0	10
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	9	1	0	10
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	0	0	9	3	0	14
M.Phil.	0	0	0	1	1	0	7	4	0	13
PG	0	0	0	0	0	0	3	1	0	4

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	3	6	0	9

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	2	0	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	15	0	0	0	15
	Female	23	0	0	0	23
	Others	0	0	0	0	0
UG	Male	400	0	0	0	400
	Female	345	2	0	0	347
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	4	4	1	5
	Female	0	1	1	2
	Others	0	0	0	0
ST	Male	2	0	0	0
	Female	0	0	1	0
	Others	0	0	0	0
OBC	Male	51	35	25	49
	Female	13	11	22	12
	Others	0	0	0	0
General	Male	502	383	376	375
	Female	411	370	354	367
	Others	0	0	0	0
Others	Male	30	23	11	11
	Female	14	14	5	1
	Others	0	0	0	0
Total		1027	841	796	822

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 1530

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	11	11	11	11

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
785	822	796	841	1027

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	80	66	88	114

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
83	142	110	78	112

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
23	23	24	25	25

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
29	29	29	29	29

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 15

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
24.95	23.40	29.46	24.08	26.07

Number of computers

Response: 36

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

- The college is affiliated to Kavyitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and hence follows the curriculum prescribed by the university. The college develops action plan for effective implementation of the curriculum.
- Academic calendar is prepared at the beginning of every academic year by IQAC.
- Academic calendar includes the activities of each department which are beneficial for the effective implementation of curriculum.
- A time table committee prepares the timetable of all programs and communicates to the teachers and students.
- The college time table committee prepares the schedule for internal examinations and communicates in advance to the students.
- The head of departments prepare a list of required books and submit it to the library for purchasing through the Principal's permission.
- For better comprehension of the topics by the students, faculty members use ICT devices, smart class room extensively.
- Teachers use 'Media Section' for e-content development, creation and transfer of knowledge for the students.
- Feedback forms from the students are collected on the curriculum for effective teaching.
- Students' attendance record is maintained subject wise in Attendance Sheets.
- The college library has adequate number of books for students and teachers.
- The History, Geography, Botany, Zoology, Chemistry and I.T. departments organized educational visits and field trips.
- Various programs and activities are conducted for all round development of the students.
- Teachers prepare teaching plan of each subject and it is monitored by the Head of the Department.
- At the mid-term of each semester the Head of the Institute takes review regarding the completion of syllabus from each department.
- Each department prepares the departmental time-table and the faculty members also have their individual time-table.
- The Departmental libraries issue the books to the students.
- The faculty members have attended syllabus framing workshops for both UG and PG courses organized by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.
- Head of the Departments also conduct departmental meetings regularly regarding effective implementation of the curriculum.
- For continuous evaluation, unit tests, home assignments, arranged by the college.
- Departments organize guest lectures, debate, essay and quiz competitions in various subjects. For enhancement of subject knowledge and stage daring, model exhibition, wall magazine and seminars are regularly organized.
- Teachers use power point presentation, video lectures, documentaries etc. for effective teaching.

- Faculties maintain academic records in daily diary.
- Teachers use the academic tools like books, laboratory materials, models, equipments for the demonstration and science practicals which helps to develop scientific view, comprehensive, analytical and communicative skill among the students.
- Teachers discuss course outcomes and program outcomes and also provide list of reference books and text books to the students in the class room at the beginning of semester.

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 6

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	1	1	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 20.83

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	4

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 26.54

1.2.1.1 How many new courses are introduced within the last five years

Response: 406

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 72.73

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 08

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 3.3

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
94	28	09	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The cross cutting issues like Gender, Environment and Sustainability, Human Values and Professional Ethics find an ample space positively into the curriculum. The Environmental Studies is compulsory subject for First Year B.A and B.Sc. students. The professional ethics and moral values are inculcated at degree level courses in the subject of languages and social sciences.

Some cross cutting issues like Gender, Environment and Sustainability, Human Values and Professional Ethics are the essential parts of activities arranged by college.

1. Gender- College creates awareness among the students by organizing various programs related to cross cutting issues like gender. In the curriculum of language and literature the topics of gender equality, status of women, and feminist literature included. The Department of English arranges essay competition related to the topics of Woman Empowerment, Save Environment etc. Yuvati Sabha has arranged programs like 'Jagar Janivancha', 'Beti Bachao Rally', 'Jago Bahno Jago' Road show and 'Balika Saptah', a guest lecture on 'Health and Hygiene', Poster Presentation on 'Save Girl Child' and 'International Women's Day'. A program 'Challenges before Muslim Women' and 'Women Empowerment' etc. are organized.

2. Environment and Sustainability – A curriculum of Geography, Botany, Zoology, Chemistry includes the issues of environmental pollution, global warming, energy resources, mushroom cultivation, herbal cosmetics etc. College has organized World Population Day, Ozone Day, Geography Day, No Vehicle Day, Botany Day etc. to create awareness about environment among the students. NSS unit with the support of staff and students arranges various activities such as Tree plantation, Swachhata Abhiyan and Rallies to increase environmental awareness. One National Conference on 'Recent Trends in Life Science and Environment Studies' organized by college on 10th February 2018. Guest lecture on 'Health and Hygiene', 'Campus Cleaning Program', and 'Pamphlets Distribution' in nearby areas under 'Swachhata Abhiyan' etc. arranged. College annual Magazine 'Kavish' also includes articles related to climate change, save trees and women empowerment.

3. Human Values –Every year college organizes 'Mahatma Gandhi Vichar Sanskar Pariksha', in collaboration with Gandhi Research Foundation. College organizes various programmes such as 'Roza Iftar', 'Eid Milan', 'Yoga Day', 'International Non-Violence Day', and 'Communal Harmony Day' which inculcates human values among the students. Department of Urdu has conducted a certificate course in "Morality of Everyday Life". The curriculum of Hindi, English, Persian Literature and Islamic Culture and social sciences includes significance of human values, co-operation, and duties, rights, compassion, peace, equality etc.

4. Professional Ethics- Students Welfare Department has organized workshop on “*Rojgar Kaushalya Vikasan Karyashala*”, Yuvati Sabha has conducted various activities and a certificate course. The department of English conducted workshops on ‘Communication skills’, ‘Interview Techniques’, ‘Soft skills’, ‘Spoken English’ and ‘Resume Writing’. Vocational Guidance Cell, Zoology and Chemistry departments organised career guidance programs. The curriculum of languages develops the communication skill and professional ethics among the students. Vocational Guidance and placement cell conducts Mock Interviews, Campus drives at the college level to develop professional ethics among the students.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 2

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 67.13

1.3.3.1 Number of students undertaking field projects or internships

Response: 527

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise**A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** A. Any 4 of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:**A. Feedback collected, analysed and action taken and feedback available on website****B. Feedback collected, analysed and action has been taken****C. Feedback collected and analysed****D. Feedback collected****Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.05

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 72.39

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
785	822	796	841	1027

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1180	1180	1180	1180	1180

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years**Response:** 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	80	66	88	114

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

- The learning levels of the students are tested by various methods. Knowledge of English is tested by conducting test for first year students after admission.
- Bridge courses are conducted for the first year students to clear basic concepts of the subject to bridge the gap between 12th standard and first year.
- On the basis of previous year percentage and class instruction advance and slow learners are identified.

Strategies adopted for slow learners:

- To improve the English proficiency of the students the department of English organizes workshops on Communication Skills, Soft Skills etc.
- Chemistry department conducts remedial coaching for slow learners.
- Extra practical sessions and revisions are also conducted.
- Personal guidance is given to the needy students.
- Personal and academic counselling sessions are organized.
- Academic expert guidance are also organized by the departments.
- The students who changed the faculty, the concerned subject teacher provides the special guidance to clarify the basic concepts.

Strategies adopted for Advanced Learners.

- Advanced learners are guided and motivated to participate in various competitions like Avishkar Research Competition and also motivated and trained to participate in seminars, workshops, essay, debate competitions organized by various institutions.

- Book bank facility provided to meritorious and needy students.
- Guidance for competitive examinations is provided through Vocational Guidance and Placement Cell.
- The college allots the responsibility to senior students to guide the new comers.
- The students are motivated and allotted responsibilities to conduct programs like Teachers Day, Fresher's Meet, *Roza Iftar* etc.
- The college selects advance learners as a representative for the various committees.
- The facility of e-books, journals (INFLIBNET) is available.
- Personal guidance is provided by the teachers.
- Extra guidance is provided as and when required.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio

Response: 34.13

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.38

2.2.3.1 Number of differently abled students on rolls

Response: 3

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Apart from lecture method the faculty members adopt collaborative, participative, experimental learning with problem solving methodology, using e-learning resources and software. For e-content development and creation and transfer of knowledge teachers use open education resources, MOOC, e-

pathshala etc.

- Each department prepares schedule of academic activities and run the activities as per it. Participative learning is used while introducing a topic, explaining basic concepts and providing the latest information on the topic.
- Renowned personalities are invited to deliver expert lectures on selected topics. Emphasis is also laid on students' participation in the teaching learning process.
- More emphasis is given on interaction which facilitates in-depth understanding of the subject and enable teachers to obtain a positive response from the students.
- Classroom seminars are frequently organized by some departments.
- The students in a class are divided into groups of 5-6 and each student assigned the topic as per choice and asked to study the topic for group discussion. The teacher guides them to refer newspapers, magazines, internet, books etc. It develops their knowledge of subject, communication skill, learning qualities and also other soft skills.
- Departments arrange activities like study tours, visits to industries, forests, goat farms, museums etc. to interact with the people and collect first-hand information.
- Students are encouraged for participative learning by organizing different competitions like chart preparation, posters and models, workshops on Communication Skills, Resume Writing, Interview Technique etc.
- Practicals of science subjects develop technical skills among students.
- Environmental awareness by under taking the activities like rallies, tree plantation and field visits.
- Projects are given to B.A. and B.Sc. students of Environmental Studies.
- Interaction with eminent personalities and alumni in the fields like social work, technology etc. enhance students' learning experience.
- Students are counselled at the time of admission.
- ICT tools are used for teaching and learning.
- Co-curricular, extra-curricular activities are arranged by various committees.
- Feedbacks are collected regarding curriculum, infrastructure and teachers.
- The students are provided necessary technological facilities including computers, internet etc.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 78.26

2.3.2.1 Number of teachers using ICT

Response: 18

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 37.38

2.3.3.1 Number of mentors

Response: 21

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

The college manages some innovative techniques to develop the creativity in teaching and learning.

- For the better comprehension of the concepts teachers use ICT tools.
- Students are encouraged for writing articles to publish in college magazine, 'Kavish' on current social issues and related with the topics of curriculum.
- Some departments organize model, chart, and poster presentation competitions.
- Literary Association conducts different activities regarding literature of different languages.
- College has organized workshops, seminars and conferences at National level and the students have participated spontaneously and enthusiastically in paper and poster presentations.
- U.G. students undertake curricular projects.
- Science Association conducts activities.
- Guest lectures are organized by each department.
- Teachers encourage and also guide the students to take active part in various competitions such as I.T. Idol, Quiz, Avishkar etc.
- Smart classroom provides innovative and creative classroom environment.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**Response:** 82.76

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years**Response:** 42.84**2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
14	11	09	09	08

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years**Response:** 14.7**2.4.3.1 Total experience of full-time teachers**

Response: 338

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**Response:** 0**2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 5.52

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	02	02	02

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Being affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, the college follows the evaluation structure as recommended by the university. At present semester system for all levels and faculties has been implemented by the university.

Following measures are initiated by the institution on its own.

- Centralized Internal Examination system is followed for smooth functioning and transparency.
- The college Examination Committee conducts internal examinations and meetings of the committee are arranged.
- During examination to check the transparency in the functioning, pre examination meeting of junior

supervisors is conducted.

- Examination committee of the college is responsible to ensure effective implementation of the evaluation reforms.
- Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon has given responsibility to conduct examination and declare the result of F.Y.B.A. and F.Y.B.Sc. The examination committee follows all the rules, ordinance etc.
- CAP director is appointed by the college to monitor the smooth conduct of Central Assessment Programme for F.Y.B.A. and F.Y.B.Sc.
- Special internal/unit tests examination is conducted for students who are engaged in respective events of sports, NSS at the time of examination schedule.
- Special leave is also allowed in exceptional cases for genuine reasons.
- The examination committee functions/works as per the directions of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.
- Examination committee prepares time table for internal examination and display on notice board in advance for the students.
- The faculties are given responsibilities to conduct the tests as per schedule.
- The question papers are prepared with appropriate weightage as per allotted to units in the syllabus.
- Some faculties use LCD to display question papers and some use print format.
- Each student has to appear for two internal tests and one tutorial/home assignment/ seminar, group discussion for UG and PG levels.
- G.K. test at college level for practice as per the university pattern is also conducted.
- Each department keeps the record of internal examination and communicate students their performance informally.
- Total weightage for university evaluation is 60% and for internal evaluation it is 40%.
- Each year a special committee evaluates the performance of the students like academic, overall behaviour in the campus, participation in cultural, sports and N.S.S. activities for the award of Best Student of the year and selection for University Representative.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment is considered to be the most important aspect of the college. It undertakes following steps for transparent and robust mechanism.

- Co-ordinator of examination committee monitors internal assessment related activities throughout the year. The record of internal assessments is kept in the examination department and respective academic department.
- Important circulars and notices regarding the evaluation process are displayed on the college notice board and also communicated to faculty members.

- In each semester college conducts internal class tests and assignments.
- The college conducts internal examination as per the guidelines and rules of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.
- Question bank of each subject is provided to the students. Question paper pattern and the model answers also discussed with the students.
- Regular and timely submission of practical journals is mandatory. The students are informed about the system beforehand.
- The distribution of internal marks is Test I - 10, Test II - 10, Assignment - 10, Attendance and Regularity - 10, that is total 40 marks for internal evaluation.
- The college conveys students the pattern of examination. weightage of marks, changes in schedules etc. immediately through the notice boards.
- The university circulars regarding the assessment are circulated to the faculty members and administrative staff.
- Evaluation methods and examination schedules are made available at the college as well as university website.
- The question paper format for internal assessment includes objective and descriptive questions.
- Internal examination schedule is displayed on notice board in advance for students.
- Students are free to interact with the teachers to resolve any grievance regarding the assessment.
- Model making, chem-aware, power point presentation, seminar, chart making, group discussion etc. are internal assessment methods for the subjects.
- The Principal addresses the first year students regarding teaching-learning, evaluation and examination process also to maintain discipline, decorum, norms of the college etc. in the Fresher's Meet.
- Students are guided for seminar and power point presentations.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

- The students are the main stake holders in the institution for imparting education.
- All faculty members are always careful to handle examination related grievances of students.
- Discrepancies in name and subject in the hall tickets are resolved by clerk and examination committee.
- Discrepancies in mark sheets are looked after by office, photo copies of answer sheets are given to student on demand.
- The Central Assessment Program (CAP) for first year UG Program is carried out at college level as per the rules and regulations of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.
- College follows the guidelines given by Kavayitri Bahinabai Chaudhari North Maharashtra

University, Jalgaon for redress of grievances.

- The college examination committee addresses the grievances regarding evaluation of first year semester examinations. The committee always has a reformative approach towards the students.
- After the declaration of result the students can apply for verification of marks and photo copy of answer books by paying necessary fees to the university.
- Examination forms are submitted through online process as per university schedule.
- The subject teacher guides the students and re-evaluates the photocopy of the answer sheet.
- The candidate who appeared at the university examination can apply to the university within a period of 21 days from the date of declaration of the concerned examination result in the prescribed form for verification of marks of his answer-books. The result of the verification of marks is communicated to the candidate concerned, within a period of 30 days from the last date of receipt of application by the university.
- The examinee has the option to apply for the photocopy and verification of marks of the preceding examination(s) for a maximum of two answer books. The photocopy is supplied on the payment of non-refundable fees as prescribed by the university from time to time. However, the photocopies of answer books of practical examinations marks, viva-voce, are not supplied to the examinee(s).
- The prescribed application form for photocopy of answer books and verification of marks duly filled in and signed by the applicant are to be submitted to the Principal of the college within 12 days (both days inclusive) from the date of declaration of general results of the relevant examination.
- If any examinee is not satisfied with the marks awarded to him/her, he/she may challenge the same by applying to the university through the Principal of his/her college in the prescribed form within 8 days from the date of issuance of photocopy of answer book by the university.

File Description	Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

- The Academic Calendar of the institution mentions the period of unit test, semester examination, curricular and co-curricular activities.
- College Examination Committee always take maximum efforts to adhere strictly the time schedule.
- Each subject teacher has own pattern of internal examination as per guidelines given by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon like practical, group discussion, seminar presentation and project.
- One home assignment and two tests are conducted in every semester as per the instructions of university.
- IQAC collects the Tentative Academic Activities Schedule from each department and prepares Academic Calendar, which highlights curricular, co-curricular activities.
- The teacher prepares term wise teaching plan for each course semester wise.
- The Examination and Time Table Committee prepares time table for internal tests and practicals.
- Teaching staff maintains daily diary to record academic as well as other activities.
- Students are allotted home assignment as per the university norms.

- The departments set internal test question papers to conduct internal tests effectively.
- After the test, papers are evaluated by the faculty members and mark lists are prepared.
- Retest is conducted if needed.
- Centralized Assessment Program for first year under graduate examination is organized as per university norms.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The college is affiliated to the university and syllabus is prepared by the Board of Studies of respective subjects so program outcomes, program specific outcomes and course outcomes are framed in the meetings and workshops of syllabus frame work.

- At the time of counselling for admission process, program outcomes are conveyed to the students.
- At the beginning of the academic year every subject teacher conveys course outcomes in the introductory lectures of respective subject or course.
- The course outcomes are displayed on college website.
- Each faculty member plans to achieve the program and course outcomes through the skilful planning of curriculum and with the use of ICT tools.
- The copies of syllabi are kept in the library for students and teachers also introduce syllabus in the introductory lectures.
- The students are made aware of the learning outcomes through management members, Principal and teachers at the beginning of the academic year in the Fresher's Meet program also instruct the students regarding good behaviour and discipline in the college campus.
- The faculty members explain course objectives, evaluation pattern, marking system, weightage of each unit etc. to the students.
- Continuous internal evaluation helps to evaluate the course outcomes.
- The students participate in the social awareness programs and extension activities like rallies, blood donation camp, swachhata abhiyan, tree plantation etc.

File Description	Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

- Attainment of CO, PO and PSO are assessed by customized evaluation pattern to suit the course

and course outcomes.

- Evaluation includes seminar presentation, objective questions (quiz competition), home assignment, tutorials, and power point presentation competition.
- The college provides opportunities to students to exhibit their understanding through the medium of expression that is oral or written. The evaluation pattern includes semester examination of theory and practical and the examination results also measure the attainment of CO, PO, and PSO.
- Feedbacks collected by the stakeholders of the institution like students, teachers, alumni and parents.
- Participation of students in various social events.
- The progress of the group of students is monitored by the mentor teacher.
- Continuous internal evaluation ensures measuring of course outcomes within the institutions.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 62.58

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 102

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 163

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.66

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 26.09

3.1.2.1 Number of teachers recognised as research guides

Response: 6

File Description

Document

Any additional information

[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 1.88

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 09

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 24

File Description	Document
Supporting document from Funding Agency	View Document
Any additional information	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Our institution has taken various initiatives for creation and transfer of knowledge to the students. B.Sc. students get an opportunity to update their knowledge for recent technologies by field visits to industries and related areas. B.A. and B.Sc. students have project work for the subject Environmental Studies, which exposes them to the latest knowledge applications. The departments also motivate the students to prepare wall-papers, posters, model presentation activities to transfer resources. College library has subscribed subject journals, e-journals and other online resources. Departments arranged industrial visits and study tours to impart subject knowledge to the students.

The Research Committee encourages the faculty members to undertake research projects, attend conferences, seminars, workshops, present research papers, publish articles in journals and register for Ph.D. degree. The faculty members also guide P. G. students regarding the guidelines and procedures of Ph.D. One student is pursuing Ph.D. in Urdu. The college has made a provision of research fund of Rs.100000 (One Lakh) in the annual budget.

• Organized Conferences/Seminars/Workshops:

The college has organized

1. Interdisciplinary National Level Seminar on “Higher Education in Rural and Backward Regions: Problems and Remedies” on 23rd - 24th August 2013.
2. National Level workshop on “New Trends in Research Methodology in Social Sciences” on 03rd September 2016.
3. National Level Conference on “Recent Trends in Life Science and Environmental Studies” on 10th February 2018.

The college has published special issue of Research Journal ‘Journal of Research and Development’ in National Conference on ‘Recent Trends in Life Science and Environmental Studies’ on 10th February 2018.

• Participation in Avishkar Research Competition:

Some students and teachers have participated in Avishkar Research Competition. Two faculty members got the prizes at university level Avishkar and selected for state level Avishkar Research

Competition.

- **Study Tours, Educational Visits and Industrial Visits:**

Study tours and educational visits help students appreciate their field of study more and it really helps them better interaction between their chosen fields of study to the rest of the world. Department of Botany and Zoology organized study tours to Manudevi forest, Devzari forest, Water and Land Management Institute (Aurangabad), Mahatma Phule Agriculture University, Rahuri, sub centre at Mamurabad, Dist. Jalgaon.

Department of Botany, Geography, Zoology and History organized educational visits to Department of Botany, BAMU University (Aurangabad), School of Environmental and Earth Science, Gandhi Teerth-Jain Valley, Khandesh Archeology and Museum, Mahatma Gandhi Study and Research Centre and Apiculture Centre, Department of Zoology, BAMU, Aurangabad.

Department of Chemistry organized industrial visits to ACME Sujan Chemicals, Suhans Chemicals Pvt. Ltd. and Wockhardt Limited-CPB, D-4 MIDC Area, Chikalthana, Aurangabad.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 3

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	00	00	01

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.67

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 4

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 6

File Description	Document
URL to the research page on HEI web site	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.92

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
29	4	5	3	5

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 2.75

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	10	13	23	13

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Social Commitment is an integral part of the college vision. Student and faculty orientation programmes emphasize the critical significance of social outreach programmes for holistic development and integrated learning. The outreach programmes in the institution are organized through NSS unit, Red Riban Club, Yuvati Sabha and Cultural Committee.

◦ NSS Activities.

The NSS unit has adopted a village Nashirabad for 2013-14 and Shirsoli from 2014-15 to 2018-19 to undertake activities like Swachhata Abhiyan, Tree Plantation, Rallies, National Integration activities,

Awareness Programs and Social Survey. Every year NSS unit organizes seven days Special Winter Camp at adopted village.

During the last five years NSS unit has conducted various extension activities as follows:

- Sadbhavna Day Celebration
- Swachha Bharat Abhiyan Activities
- Medical Check-Up Camp
- Eye Check-Up Camp
- Tree Plantation
- AIDS Awareness Programs
- NSS Day Celebration
- National Unity Day Celebration
- Digital Awareness Activities

- **NGO Activities:**

- Blood Donation Camp

- Anti-Tobacco Activity

- **Red Riban Club:**

- Awareness Lectures
- Elocution Competition and Essay Competition
- AIDS Rally
- Short Film on AIDS Awareness

- **Yuvati Sabha:**

- Personality Development Workshop
- Swayamsiddha Abhiyan
- Mental Health and Meditation
- Beti Bachao Beti Padhao Abhiyan
- Anti-Dowry Movement
- Gender Sensitization awareness programs
- Street Play

- **Cultural Activities:**

- Roza Iftar Program
- Eid-Milan Program
- Fresher's Day Celebration
- Teacher's Day Celebration
- College Annual Gathering
- Farewell and Prize Distribution

Apart from these, Student Welfare Department has organized one day university level workshop on

‘Skill Development’. Sports Department celebrates Yoga Day and organizes the sports activities like Hockey, Football, Cricket, Chess, Boxing etc. College conducted workshop on (1) Gas-Precaution and Maintenance (2) Home Appliances Precautions and Maintenance. Chemistry department conducts Water Analysis, Banana Stain Removing activity. Botany department organized adulteration program. Some departments has organized essay competition, poster presentation, elocution competition, *Gandhi Vichar Sanskar Pariksha*, power point presentation activity, model presentation activities, wall magazine and guest lectures.

Overall impact of extension activities on the students are:

- Improvement in sportsmanship and leadership qualities helps in the nation-building process.
- Awareness on social issues and possible solutions.
- Motivation for responsible citizenship.
- Human values inculcated among the students.
- Students get acquaintance with the moral, ethical and social values.
- Gender-discrimination is minimized.
- A sense of brotherhood and belongingness is created.
- Reflection of the factual condition of rural areas and the student’s commitments towards the society.

File Description	Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 3

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	02	01	00	00

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry,

Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years**Response: 71**

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	20	9	12	8

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years**Response: 71.69**

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
705	676	442	769	405

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration**3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job**

training, research, etc during the last five years**Response: 18**

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	6	1	4	4

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**Response: 6**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
5	1	0	0	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Physical facilities for teaching and learning

The college is sufficiently well equipped in terms of physical infrastructure for existing academic programs and administration. To keep pace with growing demands of higher education, the college has significantly enhanced the infrastructure. College runs 3 years integrated degree course in Arts and Science faculties at UG level and also offers 2 courses at PG level that is M.A. (Urdu and English).

The college has necessary facilities for teaching learning as required by statutory body of affiliated university, this includes number of class rooms, laboratories with necessary equipments, materials, ICT resources and library with reading room. The college maintains cleanliness and neatness. The available facilities are represented in tabular form as given below:

Sr. No.	Facility	Details of Provisions	
1	Principal Office	Room No.01	
2	Administrative Office	Room No.04	
3	Laboratories	Laboratory	Room No
		Botany Lab-I	Room No.24
		Botany Lab-II	Room No.27
		Analytical Chemistry Lab	Room No.14
		Organic and Inorganic Chemistry Lab	Room No.15
		Physical Chemistry Lab	Room No.16
		Physics Lab	Room No.26
		I.T. Lab	Room No.19
		Geography Lab and Smart Class Room	Room No.10
		Zoology Lab	Room No.25
4	Library	Room No.22	
5	Reading room	Room No.23	
6	IQAC	Room No.09	
7	Staff Room	Gents Staffroom - Room No.13	
		Ladies Staffroom - Room No.07	
8	Seminar Hall	Room No.11	
9	Class Rooms	14 Class rooms	
10	Girls Common Room	Room No. 21	
11	Distance Learning Centers	Room No.03	
12	N.S.S. Store Room	Room No.35	
13	Safe drinking Water facility	Staff room - 01	
		Students - 01	

14	Canteen	Room No.31					
15	Open Stage	A multipurpose stage (6.5 m x 3.5 m)					
16	Power Backup Facility	40kW Generator					
17	Health Facility	First Aid Box.					
18	Xerox Centre	Room No.08					
19	Water tanks	Terrace water tanks - 02					
20	Store Room and Record Room	-					
21	Playground	Sr. No.	Particulars	Area in Meters		Establishment	
				Length	Width	Year	
		1	Kabaddi	13	10	2000	
		2	Basket Ball court	28	15	2000	
		3	Boxing	20	20	2000	
		4	Volleyball court	18	9	2000	
		5	Chess (Indoor)	--	--	2000	
22	Toilets for Ladies staff with Vending Machine	--					
23	Toilets for Gents staff.	--					
24	Toilets for Divyang boys students.	--					

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The institution has adequate facilities for sports, games (indoor, outdoor), cultural activities and NSS.

Sports:

Sr. No.	Particulars	Nos	Area in Meters			Establishment Year
			Length	Width	Total	
1	Kabaddi Play ground	01	13	10	130	2000
2	Basket Ball court	01	28	15	420	2000
3	Boxing	01	20	20	400	2000
4	Volleyball court	01	18	9	162	2000
5	Chess (Indoor)					2000
6	Office for Physical Director	01	8	6	48	2000

The Sports Department has signed MoU with Iqra's Residential Public School Mohadi, Jalgaon to

utilize play ground for sports activities also with Shahid Tipu Sultan Gymnasium at Pratap Nagar, Jalgaon, for gymnasium purpose. The college students take benefit of it.

Sr. No.	Particulars	Area in Meters		
		Length	Width	Total
1	Hockey	40	80	3200
2	Foot Ball	40	80	3200
3	Cricket	50	90	4500

Games:

- Indoor game like chess arranged in seminar hall.

Yoga: College celebrates International Yoga Day for staff and students every year.

Cultural Activities:

- All cultural activities like Roza Iftar, Eid Milan, Teachers Day, various competitions etc. are organized in seminar hall.
- Youth festival and Prize Distribution and Farewell function are organized at Playground.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 26.67

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 4

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 3.4

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	1.76	2.01	0.64	0.00

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library is automated using Integrated Library Management System (ILMS)

The college library having over 16422 books, 6 Journals, 16 News Papers, e-books and e-journals by N-list. The librarian circulate a notice to the faculty members for the requisition of books. The head of the departments submit the list of reference books with the sanction letter of Principal to the library. Library staff prepares proper documents to place an order to purchase books and invite local book houses to make available required books. Library staff helps students and teachers for easy access of the books. The students are issued two books at a time for a week. Magazines, journals, rare books, encyclopedia available for references. The book bank facility is available for meritorious girl students and divyang students, 6-8 books from book bank facility are issued at a time. Library having the Lib-Man software with V-1.0, and the nature of automation of the library is partial. New arrival display, open access for reference books, bounded volumes etc. are available. Over 6000 e-journals and 108 e-books are made accessible through N-list service of INFLIBNET. A link to the library webpage is also available on the college website.

File Description	Document
Any additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college library is enriched with the collection of 126 rare books, 10 manuscripts, reports, encyclopedias, dictionaries of different subjects, thesaurus, gazetteers, illustrated dictionaries with pictures, cultural, religious texts and Minor Research Project Reports, M.Phil Dissertations and Ph.D. Theses. It has a special collection of literary works of very eminent authors. The collection of literary works of great Indian personalities like Mahatma Gandhi (12 books), Rabindarnath Tagore (05 books), Maulana Abul Kalam Azad (31 books), Sir Sayed Ahemad Khan (12 books), Mirza Galib (36 books), Dr. Allama Iqbal (49 books), Munshi Premchand (38 books), Maulana Shibli Numani (08 books), etc.

Library has rare collection of Encyclopedias and dictionaries on Home Science, Computer Science, Zoology, Botany, Chemistry, Mathematics, Persian, History, Geography, and Physics. Presently library has rare books on English, Marathi, Hindi, Arabic, Urdu, Persian, Islamic Culture, Economics, Political Science, Geography, General Knowledge, Environmental Science, Zoology, Chemistry, Botany, I.T., Computer Science, Physics, Physical Education, Library Science, Administration etc. Library takes care to preserve the books by using pesticides.

A separate provision is made for rare books and manuscripts. The access of rare books is protected and made available under the supervision and guidance of library staff to keep the books in good condition and to prevent physical damage. The rare books access to students is made available on recommendation by the Principal. The books like competitive examination material, old question papers and text books of each subject are available for the students, in the reading room under the scheme of students centric facility.

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.58

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.71	1.92	2.56	1.93	0.79

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 4.7

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 38

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has 36 computers along with high configuration to provide IT facility to staff and students. Four rooms are equipped with computer and LCD Projectors for effective teaching-learning. All the computers in the college campus have Internet with high-speed. College has 10MBPS broadband internet connection along with Wi-Fi facility.

One smart classroom is set up for teaching and learning. The college adopts practices for scalable and sustainable implementation of all IT services and it provides computing and networking services such as desktops, internet for the departments, library and office. Appropriate standards are followed for selection, purchase, set up and maintenance of all computing and networking.

Procurement of computing and networking equipments are made through college and strictly adheres to the terms and conditions of license agreements of IT resources software usage. It insists upon use of licensed (Microsoft Windows and Microsoft Office) software. IQAC has all the IT facilities. The college has a contract with Sai Electricals for maintenance, installation, repairing of IT facilities in the campus.

Computer hardware and software are updated periodically. The college uses different softwares for academic and office work. For Network and Data security Quick Heal Antivirus Server Edition and Quick Internet Security are utilized. Along with this various softwares are used like Microsoft Visual studio 6.0, Adobe Acrobat Professional, Microsoft Office (2007), Microsoft windows, Lib-Man, CMS etc.

College having power backup it includes one Generator (40kW) and 2 Invertors, 05 LCD projectors, 01 Xerox machine and 8 CCTV cameras in the campus. The I.T. department provides the facility to the students of internet access for their project works, presentation works. The I.T. department have arranged training programs for faculties on the use of ICT resources for teaching and learning.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 21.81

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 44.71

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
11.10	8.14	7.37	20.88	8.48

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document
Any additional information	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Institution maintains and runs the above aspects to develop a system through different committees like Sports, Library, Time Table etc. The institution has two-storied building to accommodate about 1000 students. The building and its infrastructure is maintained as per standard procedures and systems established by the Management and Principal.

Laboratory:

The college has five laboratories. The faculty members and the students utilize laboratory resources on optimum level.

Library:

The library activities are monitored by library committee which consists of the Principal as a chairman, college librarian, and the senior faculties from the department. The librarian prepares the annual library budget to purchase the books as per requirements.

Sports:

Outdoor games facilities are available to students. College sports committee consists of the Principal, Physical Director and teachers. The sports department prepares the schedule of activities at the beginning of academic year and organizes various sports events.

Computers:

I.T. laboratory has 23 computers with LAN and Wi-Fi facility. The students are provided internet facilities for their project work, PPT etc. The I.T. department conducted training for faculty members for use of ICT resources in teaching and learning.

Classrooms:

For the maximum utilization of the classrooms Arts faculty runs in the morning and Science faculty in the afternoon shift. The time table for classroom teaching is prepared before the commencement of each semester where classroom wise schedule is clearly stated. Smart classroom with ICT facility is utilized by all departments.

To protect the building from the fire incidents, fire extinguishers are fixed at the college building entrance, in Chemistry, Botany laboratory and library. A gardener is appointed for maintenance of campus plantation. Annual maintenance contract is made. A contract is made with sweeper for cleanliness of campus. A contract is done with an agency for water purifiers. Our society's I.T.I., which runs close to college campus maintains repairing and replacement of all electrical equipments.

File Description	Document
Any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 35.59

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
220	310	306	311	378

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 3.35

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
27	29	30	27	29

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 33.28

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
222	191	250	702	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0.95**5.1.5.1 Number of students attending VET year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
16	13	09	00	00

File Description	Document
Details of the students benefitted by VET	View Document
Any additional information	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**Response: Yes**

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression**5.2.1 Average percentage of placement of outgoing students during the last five years****Response: 0.51****5.2.1.1 Number of outgoing students placed year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	02	00

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 26.51

5.2.2.1 Number of outgoing students progressing to higher education

Response: 22

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 10

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	00	00	00

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	00	00	00

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college is having an active cell of Student Council that helps to share students' ideas interest and concerns with teachers, principal and the management. This forum for students contribute in the development of academic policies. Being a consultative body, they voice students' difficulties and provide management with ideas and solutions to problems.

Another strong body of students working in the college is Bazm-e-Urdu-Adab. It contributes in the development of academic functions of the college.

These students' representing committees work as a learning tool by rendering help in arranging various curricular, co-curricular such as Chem Aware, IT Quiz, English Essay Competition in the

institution. These committees play crucial role in establishing link with the wider community, they render help in organizing cultural programmes like *Roza Iftar*, *Eid Milan*, *Sadbhavna Day* etc. For more transparency, students are appointed as the member of the Internal Complaints Committee of the college. For the transparent functioning of the administrative bodies, an alumnus Mr. Wasim Shaikh, Mr. Aasif and Mr. Ayaz Mohsin are selected as the invitee members of the College Development Committee.

The students representing Student Council represent the college in various meets, workshops, *Maitri Shibir* organized by the university.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 18.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	21	17	19	15

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Alumni Association is active in the college since 2002 while it is registered on 22/05/18. The association actively participate and contribute in the college's academic and administrative development. The committee regularly organize its meet in the college. Coordinating well in the functioning of the college, every year suggestion are given by Alumni, through feedback forms. Further, alumni are appointed as the members of the College Development Committee. The Alumni mark their presence in the various activities and programmes such as Youth Festival, Fare-well Function, Fresher's Day and many more. They extend their helping hand in arranging the outreach programmes under extension activities such as *Roza Iftar*, *Sadbhavna Day* and Tree Plantation. The Alumni regularly participate in yearly sports activities.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)**? 5 Lakhs****4 Lakhs - 5 Lakhs****3 Lakhs - 4 Lakhs****1 Lakh - 3 Lakhs****Response: <1 Lakh**

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years**Response: 10****5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
03	03	02	01	01

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision:

Upliftment of minority through higher education, in nation building.

Mission:

Imparting quality based higher education without discrimination of caste, creed, colour, religion and sex with special attention on spread of education in Minorities.

Governing Council of the institution always focuses on the value based education, moral character, good behaviour and healthy atmosphere in the campus. Our institution is one of the distinct educational institutes in the Jalgaon district which caters the needs of the educationally deprived section of the society that is Muslim minorities, as it is our vision and mission. The students of different religions, castes and creed are acquiring quality based higher education and contribute to the development of the community.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

Functions, duties, roles and responsibilities of various functionaries, Management Council, College Development Committee (earlier known as LMC), Principal, Head of departments, Office Superintendent are well defined and properly communicated. Policy is framed and decisions are taken by Management Council, College Development Committee(LMC). The Head of the institution looks after day to day academic and administrative activities. Team spirit, cordial and healthy relationship helps for effective implementation of various programmes and activities. IQAC is the proper example of showing practicing decentralization and participative management in the institution.

A case study

In the year 2017-18, a separate committee was formed by the principal for preparing a Self-Study Report (SSR) to be submitted to the NAAC, Bangaluru. This committee was given the responsibility for preparing and uploading the SSR for the NAAC re-accreditation for the third cycle.

The following were the members of the committee –

1. Dr. Sayed Shujaut Ali, Principal of the college

2. Dr. Anjaki S. Kulkarni, Coordinator IQAC
3. Dr. Hafiz Shaikh, Coordinator for Criterion I
4. Dr. Shaikh Firdos, Coordinator for Criterion II
5. Dr. Dapke S.G., Coordinator for Criterion III
6. Dr. Tanveer Khan, Coordinator for Criterion IV
7. Dr. Basit Ayesha, Coordinator for Criterion V
8. Dr. Shaikh Irfan Bashir, Coordinator for Criterion VI
9. Mr. Malak Sajid, Coordinator for Criterion VII

This exercise is the manifestation of the culture of decentralisation and participative management adopted by the college.

File Description	Document
Any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

1. To provide more facilities to girl students to pursue higher education.
2. Guidance for competitive examinations and focus on placement services.
3. Encourage students to participate in academic programs and co-curricular activities to develop their personality.
4. To arrange workshop on IPR, conferences, seminars on interdisciplinary subjects.
5. To develop industrial interaction to inculcate entrepreneurship in the students.
6. To arrange field trips, educational visits, excursions, projects, exhibitions for interactions and to get experience of practical life.
7. To introduce PG courses in science subjects.
8. To make the premise paper free, plastic free to save environment.
9. To arrange more socially relevant programs to serve the community.
10. To introduce more value added, skill based, job oriented short term certificate courses for direct employability.
11. Encourage students to participate in various tournaments at inter collegiate, inter group, inter-university, all India inter university, state and national levels.
12. Along with chalk and talk method maximum use of ICT devices.
13. To conduct various activities like cultural events, debate, essay competitions and programs based on religious and ethical values.
14. To arrange innovative activities like trainings, seminars, workshops for the students.
15. To start research center in Urdu and set up language labs of English, Urdu and Hindi.

File Description	Document
Any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

- Administration is purely transparent.
- The IQAC plans academic activities in the beginning of the year and monitors the activities of the college in order to sustain the quality of higher education.
- The internal co-ordination of various academic activities of the college is undertaken through various committees.
- **Service rules, procedure :**
 - As per the Maharashtra Government, UGC and Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon guidelines.
 - University Act / Statues / ordinances and as per Maharashtra State Civil Services code rules.
- **Recruitment and promotion :**
 - As per norms of UGC / state Government and Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.
 - Through the guidelines of UGC / State Government and Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.
- **Grievance, redressal Mechanism :**
 - Various committees are formed such as Anti Ragging, Grievance and Redressal, Internal Complaint Committee etc.
 - Students contact to the coordinator of the committee.
 - Committee with the advice of Principal solves the grievances regarding examination, time table, curriculum, campus, etc.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**
- 4.Student Admission and Support**
- 5.Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The college has taken various steps to make various activities effective and value based.

- The college organizes activities through departments like education tours, general knowledge competitions, poster exhibitions, seminars, quiz competitions, guest lectures, educational videos, PPT presentation competitions, etc. These promote values like understanding among the students, group work, interactions with faculty, knowledge exchange and generate new ideas.
- The Student Welfare Committee takes care of the wellness of students and provides financial assistance to the needy students. The faculty members raise the fund by monthly contribution as 'Poor Boys Fund' for students' welfare, 'Earn and Learn Scheme' is also available.
- Every year the N.S.S. unit conducts Health check-up camp for first year students. Our society's Unani Medical College provides team of doctors. Doctors diagnose the health of the students and measures are taken for appropriate actions, if any. The health report is submitted to the university.

Medical checkup is also conducted for the staff members and students. N.S.S. unit arranges regular activities in the college and work under the instructions of the university and state government.

- To encourage the cultural potential amongst students, college provides a platform for their arts and cultural development. The cultural committee scrutinizes and taps the potential of the students and prepares them to participate at college, university, state and national level. Every year the college organizes Youth Festival for the students. Girls' Gathering is a special cultural program organized for and by girl students only.
- Sports activities promote the personality and health of students. College encourages students to participate in inter-college, university, state and national level sports events. The students represent the college at all levels of competitions. The college Hockey team is consecutively winner from last 05 years at intercollegiate level.
- Yuvati Sabha conducts the activities like Beti-Bachao, Beti Padhao Abhiyan, guest lectures, Balika Saptah, training of Basic Skills, certificate course in 'Tailoring and Fashion Designing, etc. to empower girl students with various skills.
- Bazm-e-Urdu Adab is a separate students' organization arranges various programs to promote Urdu language and literature and develop interest of students.
- Admission Committee counsels the students at the time of admission for subject choices. Committee members meet the parents and persuade them for their girl's education. The committee collects the list of 12th pass students from Junior colleges and contact the students. The college maintains the register of the students who purchased admission forms.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The college runs various welfare programs for the well-being of the teaching and non-teaching staff members for their physical, psychological and social requirements. The major welfare programs are highlighted below:

- Group Insurance scheme is for teaching and non-teaching staff members.
- Recently a state government group insurance scheme for teaching and non-teaching staff members with accident benefit of Rs. 10 lacks is covered with installment of Rs. 354/- per year with effect from 2017.

- The housing loan and insurance policy installments are deducted regularly from the salaries.
- Organization of Medical Checkup for teaching and non-teaching staff members.
- Felicitation of staff on their retirement, award of Ph.D. degrees, awards by Government organizations and publicizing staff achievements.
- Guest lectures on social issues, yoga and meditation, stress management are organized.
- Medical and maternity leaves are sanctioned as per prevailing rules and regulations.
- Teachers are encouraged to upgrade their qualifications with research degrees like M.Phil. / Ph.D. by providing financial assistance.
- The friendly atmosphere, team spirit, coordination, guidance from senior staff etc. motivate staff to work efficiently and effectively in the well-set work culture.
- Duty leave to attend workshops, training programs, conferences for teaching and non-teaching members.
- A separate staff room for ladies teaching staff members.
- The wards of employees are given preference for admission in schools and colleges run by the society.
- Financial support for teaching and non-teaching staff members is available to attend conferences, workshops, seminars and training programs.
- As and when required financial assistant is provided to staff members.

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 21.94

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	08	07	05	01

File Description	Document
Details of teachers provided with financial support to attend conferences, workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by

the institution for teaching and non teaching staff during the last five years**Response: 1**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	1	1	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years**Response: 31.05**

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	5	7	13	12

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff**Response:**

An important aspect of human resource management is the performance appraisal system, it helps to guide staff development, assess their merits, improve work performance and identify the potential of the staff. It is a continuous activity, as every year each faculty members submits the yearly self-appraisal report

to head of the concerned department. The specimen of report is prescribed by the Government of Maharashtra. It is divided into three categories and includes details of involvement and achievements of faculty in teaching and learning, college administration work, research and development, extracurricular and extension activities. The indicators contained in the report are clear as weightage and points to each activity are quantified. The performance of faculty members is first assessed by head of the department with necessary observations and remarks and then by the Principal. The result of appraisal system is periodically discussed with head of the departments and faculty to ensure better performance.

As per the directives of state government, the confidential reports of teaching and non-teaching staff are maintained by the college administration. The appraisal system helps management to identify the strengths, weaknesses, potential of staff and assist in taking decisions in respect of promotions, delegation of authority, training, counseling, assigning new responsibilities to the staff members. The performance appraisal forms of faculty are also submitted to the IQAC and then to specially constituted committee by the university to validate the API score, to decide eligibility of faculty, to secure promotions under Career Advancement Scheme (CAS). The Administrative Section maintains the personal and other records of every staff member.

All information is verified and reviewed by the Principal. The Principal focuses on the contributions of the faculty members including co-curricular, cultural, extension, research and development activities. The Principal prepares the Confidential Reports (CR) which is considered for Career Advancement Scheme (CAS).

- 1.The outcome of the review of API's through performance appraisal system helps in the improvement of performance of the faculty members.
- 2.Motivation in the research areas of their choice.
- 3.Improvement in the results.
- 4.Additions in the research papers and book publications.
- 5.To motivate faculty members to participate in the seminars, conferences and symposiums.
- 6.The scores are also considered for overall development of the faculty members.
- 7.Motivation towards submission of Major and Minor research projects.
- 8.To improve student-teacher relationship.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Yes, the college has well established mechanism to conduct regular financial audits both internal and external. The external audit is being done by the Joint Director authorities of Higher Education. The senior auditor executes this and the assessment reports are submitted to the Principal. During the last five years, college has conducted external audit. For the internal audit, the college has appointed the Chartered

Accountant to audit all financial matters and he submits the audit reports to the Principal. The College Development Committee (C.D.C.) earlier known as Local Management Committee (L.M.C.) of the college evaluates both the internal and external audit reports and recommends for the compliance of audit reports, if any, to the accounts section of the college. The Government senior auditor too conducts the audit of the college regularly as per the rules and regulations of the State Government of Maharashtra and submits the report to the government.

File Description	Document
Link for Additional Information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college has well defined policy and mechanism to mobilize the funds and the effective utilization of resources. Every year, the annual budget is prepared well in advance as per the needs and requirements of various departments. The head of the departments after discussion with the faculty members submit the list of requirements for the academic year to the Principal. The Principal forwards the budget requirements to the management for approval. The departments are asked to invite minimum three quotations from various suppliers for each item. The departments prepare a comparative chart of quotations to be submitted to the management through the recommendations of the Principal. The approved quotations along with the comparative charts/tables are submitted to management to take proper actions for purchasing and the accounts are settled immediately.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college has established IQAC in the academic year 2004 as per the NAAC guidelines. IQAC regulates all academic activities of the college.

- The best practices institutionalized are the result of IQAC initiatives.
- Preparation of academic calendar and planner.
- Organization of Faculty Development Programmes.
- Follow systems and procedures to improve institutional process.
- Implementation of innovative activities.
- Organization of curricular, co-curricular and extra-curricular activities.
- Use of ICT in teaching and learning.
- Organization of seminar, conference and workshop.
- **Quality initiatives by IQAC.**

Academic Year 2013-14

- Preparation of academic calendar.
- National seminar organised on 23rd and 24th August 2013.
- Use of ICT in teaching and learning.

Academic Year 2014-15

- Blood donation camp arranged.
- Coaching for competitive examinations.
- Workshop on Communication Skills by Department of English.

Academic Year 2015-16

- Scrutiny of CAS proposals.
- Result analysis of each subject.
- Proposal submitted to start NCC.
- Training to girl students of Mehendi and Rangoli.

Academic Year 2016-17

- National level workshop on “New Trends in Research Methodology in Social Sciences” on 03rd September 2016.
- Arranged Faculty Development Programme.
- Scrutiny of CAS proposals.
- A Certificate Course in ‘Computer and Web Application’.
- Training of ICT by I.T. Department.

- Preparation of NAAC for Third Cycle.

Academic Year 2017-18

- Workshop on “Revised Guidelines of NAAC”.
- Implementation of Innovative Activities.
- Formation of committees.
- National Level Conference on 10th February 2018.
- MoU with industry by Chemistry Department.
- Ten days workshop on Basic Skills.
- Certificate Course in “Tailoring and Fashion Designing” by Yuvati Sabha.
- Training of use of ICT.
- Iqra Thim Minority Community Service Cell started.
- Workshop on “Gas Precaution and Maintenance”.
- Certificate Courses conducted in *Modi Lipi* by Department of History and *C Programming* by the IT Department.

File Description	Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC regularly conducts the meetings and discuss various topics related to quality enhancement. The suggestions and decisions in meetings are communicated to the concerned faculty members for further necessary implementation.

Details on approved suggestions:

- Maximum use of ICT in teaching and learning.
- Encourage students to participate in extra-curricular activities.
- Submit proposal to start NCC unit.
- Purchase more reference books for the library.
- Preparation of Academic Calendar as per schedule of activities submitted by the departments.
- Implementation of innovative activities.
- Preparation of NAAC for Third Cycle.
- Formation of various committees.
- Start e - Journals in the library.
- Collaboration with GO / NGOs.
- Plan to arrange Seminar / Conference / Workshop.
- MoU with local Gym and institutions.
- Guidance to students for competitive examinations.
- Encourage faculties to undertake research projects.

- Increase infrastructure facilities.
- Workshop on communication skills by department of English.
- Arrange Faculty Development Programme.
- Placement cell activities.
- Training to girl students of Mehendi and Rangoli.
- Scrutinize and forward CAS proposals.
- Short term course in Computer and Web Application.
- One Day university level workshop by Students Welfare Department of College.
- Training of ICT by Department of I.T.
- Arrange Workshop on “Revised Guidelines of NAAC”.
- Set up of smart class room.

◦ **Outcomes of our efforts:**

- Departments arranged different activities.
- Different committees are formed.
- Expansion of book bank facilities.
- Utilized grant received from U.G.C. for infrastructure development.
- INFLIBNET registration for teachers and students to refer e-resources.
- Collaborations done with NGO's.
- Department of Physical Education, Chemistry, Geography, N.S.S. done MOU with different local institutions.
- Alumni Association is registered under societies act.
- Smart classroom is furnished with ICT facilities.
- CAS proposals are scrutinized and verified.
- Seminar, workshop and conference on national level organized.
- Faculty development programmes organized.
- Training of use of ICT conducted.
- Short term courses conducted.
- Certificate course in “Morality in Everyday Life” conducted by Department of Urdu, Persian and Islamic Studies, "Modi Lipi" by Department of History and "Computer and Web Application" and "C Programming" by IT Department.

1. Organization of Co-curricular, Extra – curricular activities :

Every year the departments have arranged various activities to develop the personality of the students. The purpose is to give knowledge and information and aware the students about current social, environmental issues, and new trends in every field. The activities include guest lectures on various topics, Beti Bachao Beti Padhao Abhiyan, Swachhata Abhiyan, Tree Plantation, Gender Sensitization programs, Youth festival, different competitions, poster presentation exhibitions and extension activities by N.S.S. unit. The students got prizes in essay, debate, Gandhi Vichar Pariksha, Yuvarang and for articles published in college magazine. College N.S.S. unit and N.S.S. programme officer awarded Best Performance prizes at university level. Rallies on social issues, welfare schemes for students and staff, etc. arranged. The faculties take active interest in organization of activities. Bazm-e- Urdu Adab is a student council arranges events.

2. Expansion of Book bank facilities :

The college has purchased sets of text books to provide books to the poor, disabled (divyanjan) and meritorious girl students. Every year the book bank facility is extended, the minimum 04 and maximum 08 books are provided to the students.

Yearwise students benefited are as f

2017-18	2016-17	2015-16	2014-15	2013-14
19	45	35	24	17

Apart from this some departments have separate collection of books and they issue to the students and keep the record.

File Description	Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 4.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	5	1	1	1

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
- 2.Academic Administrative Audit (AAA) and initiation of follow up action
- 3.Participation in NIRF
- 4.ISO Certification
- 5.NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

- Academic and administrative audit conducted by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.
- Proposal submitted for NCC unit.
- Training programs organized for non-teaching staff members.
- Faculties have completed minor research project and projects sanctioned by Vice Chancellors Research Motivation Scheme of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.
- 08 faculty members awarded Ph.D. degree during the last five years.
- College received grant of Rs. 12,70,000/- from UGC for infrastructure development.
- Science laboratories are well equipped.
- Welfare programs arranged for the students and staff.
- Faculty development programs are organized by IQAC.
- For the clean campus and its security, maintenance of infrastructure like water purifier, Xerox machine, I.T. facilities, contract is made with private agencies.
- Rain water harvesting is also added.
- Installed CCTV cameras on campus for surveillance.
- LIBMAN software is purchased for library.
- More social programs and extension activities are organized.
- The literary articles published in 'Kavish' college magazine got awards at university level magazine competition.
- Hockey Team consecutively winner from last five years at intercollegiate level.
- Internet speed as increased up to 10 MBPS.
- Best Principal and best Non-teaching employee awards given by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.

- Best N.S.S. unit and N.S.S. program officer awards given by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.
- Reference books are purchased for library.
- The institution has conducted 01 National level seminar, 01 National level workshop and 01 National level conference.
- Smart class room with ICT facility is utilized for teaching and learning process.
- One generator, Xerox machine made available.
- Certificate courses conducted like “Computer and Web Application”, "C Programming", “Tailoring and Fashion Designing”, “Morality in Everyday Life” and "Modi Lipi".
- Alumni Association is registered under The Societies Registration Act XXI of 1860 as Iqra H. J. Thim College of Arts and Science, Alumni Association Jalgaon Tal. & Dist. Jalgaon on 22-05-2018, registration No. Jalgaon/0000073/2018/maha/20527/Jalgaon.
- MoU with Suhas Chemical is done by Chemistry department.
- Beti Bachao – Beti Padhao Abhiyan is conducted by Yuvati Sabha.
- Guidance for competitive examinations given by Vocational Guidance and Placement Cell.
- Iqra Thim Minority Community Service Cell is started to provide information regarding various government schemes for minorities.
- Gender sensitization programs arranged.
- MoU with local gym by sports department, with Unani Medical College by N.S.S. Unit and Geography department.
- Green Audit conducted for the campus and survey of the Bio-diversity of the college campus.
- 10 days sports summer camp by department of Physical Education was organized.
- Due to the space constraint MoU is done with Iqra Public School, to utilize the playground facility.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 21

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	4	4	5

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

The college provides environment for girls' security and safety. The college is the prime center for physical, intellectual, emotional and spiritual wellbeing of the students. The college maintains gender equality to ensure and to create a healthy atmosphere for active participation of girl students. These are continuous and positive encouragement and support to the girls for their progress and growth.

- **Safety and Security:**

The college provides round the clock security and safety at the various places such as entrance gate, ground, library, corridors and laboratories. The whole college premises including corridors and grounds are constantly under the video surveillance. During industrial visits, excursions, study tours and field trips lady teacher accompany the students and take care of them. Girl students discuss their problems with teachers and Principal. Several programs on Gender Sensitization, Women Empowerment and Prevention of Domestic Violence etc. organized. Yuvati-Sabha a separate platform arranges programs related to health

and hygiene and gender equality. Games for girl students are arranged every year.

◦ **Counselling:**

All the faculty members are given additional responsibility as a counselor and counseling cell allot the specific number of students to each teacher. Feedbacks are also collected from the students regarding counseling.

◦ **Common room:**

A common room is available near the ladies staff room. It is comfortable, writing tables are also available for reading and writing work. A female attendant, who ensures safety of girls and also maintains cleanliness of girls' common room.

Our mission is to educate girl students. The girls from Muslim community particularly acquiring higher education, so we take care of each girl student and provide facilities for their safety.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 1.31

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 264

7.1.3.2 Total annual power requirement (in KWH)

Response: 20196

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 29.41

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 5940

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 20196

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

◦ Solid waste management:

Solid waste which is no longer useful includes papers from classrooms and offices, disposable cups, cans, filter papers from chemistry laboratory are collected and deposited into garbage van managed by municipal corporation. Litter and plant waste are collected and dumped into dig to decompose solid waste. Newspapers and outdated papers sold to the vendors.

To manage campus garbage waste, the department of Zoology installed Vermi-compost and Vermi Wash Tank and the collected wastes from campus, debris, leaf litter are collected, dumped into vermicomposting pit to prepare the compost manure and Vermi wash from the waste and it is used for campus plantation.

◦ Liquid waste management:

Waste water from toilets, washrooms, laboratories are properly drained out into sewer. A properly constructed leakage proof sewer system is used for drainage.

◦ E-waste management:

Computers, UPS, batteries and electronic goods are used to optimal level. Computers with major repair are exchanged with local dealers. UPS batteries are recharged, repaired or exchanged by the suppliers (buy back offer). When computer parts are fall out of use, they are handed over to suppliers of electronic equipment. Printers, cartridges are generally refilled, when refilling is not possible, the cartridges returned to the supplier. The college has a contract with Sai Electronics to maintain IT facilities for repairing and exchange. The used equipments handed over for reuse to the other institutions run by our society. Some activities are undertaken to preserve environment as clean and green. No vehicle day, Ozone day, Swachhata Abhiyan arranged. A National level Conference was organized on “Recent Trends in Life Science and Environmental Studies” on 10/02/2018.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting is the accumulation and storage of rain water for reuse rather than allowing it to run off. Terrace rain water of the college is collected through pipes of three diameter in chamber from where water is diverted to harvesting pit.

This rain water harvesting project has maintained ground water level of the campus area and the harvested water can also be used for ground water recharge. This initiative has led towards awareness regarding the preservation of this natural resource among the students, staff and community.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- Students, staff using
 - a) Bicycles
 - b) Public Transport
 - c) Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

Response:

The college is situated in the Mehrun area near National Highway no.6 which provides public transportation, also connected with railway station and bus stand. Students arrive by public transports and auto rickshaws. They use bicycles and share vehicles. Maximum students and staff members reside in the nearby locality within the 2-3 kilometer of the periphery of the college, so most of them come by foot.

To create environmental awareness, “NO VEHICLE DAY”, “OZONE DAY”, rallies and other related green activities are celebrated. There are pedestrian friendly roads around the college.

Students and staff are continuously made aware about plastic free campus. The campus is nearly plastic free. All the teaching staff has their personal login ID on university website through which they get paper less appointment orders of examination and other related university works.

There are about 34 trees in the college campus and they are evergreen. Tree plantation is the major

concern to maintain the carbon neutrality and beauty of the campus to provide congenial atmosphere. Flowering plants and medicinal herbaceous plants are grown and maintained around the Botany laboratory.

Tree plantation activity is arranged in the first week of July every year by NSS volunteers. Activities like lectures on environmental pollution, problems and awareness are arranged every year. All the administrative work, library activities are online and computerized, so it helps to save paper and environment. The first year B.A., B.Sc. students have an Environmental Studies as a compulsory subject.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 1.64

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.50	0.40	0.54	0.32	0.34

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 11

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	1	2	3

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 21

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	7	3	3	2

File Description	Document
Report of the event	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions
Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years
Response: 8

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	1	1	1

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
Response:

The college celebrates national festivals and birth / death anniversaries.

National Festivals Celebrated:

1. Republic Day
2. Independence Day
3. Maharashtra Day

Birth/Death Anniversary of great Indian personalities celebrated:

1. Mahatma Gandhi (Dept. of History)
2. Mahatma Phule (Dept. of History)
3. Savitri Bai Phule (Dept. of History)
4. Premchand (Dept. of Hindi)
5. Maulana Azad (National Education Day) (Dept. of Urdu)
6. Dr. Babasaheb Ambedkar
7. Swami Vivekananda (Yuva Divas)
8. Shivaji Maharaj (Shiv Jayanti)
9. Dr. Radhakrishnan (Bazm-e- Urdu Adab)
10. Dr. A.P.J. Abdul Kalam (Vachan Prerna Divas)
11. Sir Syed Ahmad Khan (Department of Urdu)

This provides an opportunity to re-affirm the inherent strength and resilience of our nation for unity, integrity and security of our country.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The institution maintains full transparency in financial, academic, administrative and auxiliary functions. The institution has appointed external auditor; who conducts audit for every financial year. Audited reports are made available for all members of governing body.

Institute maintains transparency in academic and administrative functions. The college information is freely made available to students, public, local community through our website. All the circulars regarding the students, teaching and non-teaching staff are circulated by college notice board and notices. The College Development Committee (CDC), which is one of the highest decision making authorities. CDC includes members of management, teaching and non-teaching staff and students. Planning and execution of different auxiliary functions are discussed and decided by the College Development Committee. The college comes under the provision of RTI.

The staff meeting is called at the beginning and end of each semester regarding financial, academic and administrative matters. The Principal takes the review of all the activities at the end of each semester and chalk out the schedule for the next semester. Administrative, financial, library activities are carried out through the application of different softwares. Faculties use ICT tools for teaching and learning process.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. Title of the Practice: Arrangement of Roza Iftar (End of fast) and Eid-Milan programs for Communal Harmony.

2. Objectives of the Practice:

- To provide a sense of communal harmony among the students and society.
- To provide platform to gather people of all religions.
- To interact students with the intellectuals and social workers.
- To sensitize students towards social responsibilities.
- To spread importance of ROZA that is fast.
- To communicate relation between ROZA and UPWAS(Fast) in the different religions.
- To focus significance of ROZA for good health.
- To preserve the culture.

3. The context :

- To arrange this program requires lot of resources, which is more difficult to manage.
- To invite eminent guests of each religion is a big task.
- To arrange on mass level is a big challenge.

4. The Practice :

Ramadan is the holy month in which QURAN was revealed as guidance for mankind. Particularly Muslim people keep fast (ROZA) in this month. There is importance of fast in all religions. Roza Iftar is the religious practice which can impact the entire community.

Our college host Roza Iftar program (fast completion) during the month of Ramadan. This program is arranged every year in the holy month of Ramadan. We invite representatives (Dharmgurus) of all religions, social workers, students, staff and Principals of local colleges. All representatives guide students and share their thoughts regarding importance of Roza and Upwas(Fast). There is interchange of thoughts between guests during refreshment, which we serve.

Eid Milan program arranged after the completion of Ramadan month. The program is arranged to share the experiences after the whole month's Upwas or Roza. The Roza gives strength to experience the pathetic condition of the people who do not get enough food.

This practice develops sense of affection and love, communal harmony, social bondage and values among the students and staff.

5. Evidence of success

Outcomes (Target Group)

- The communal relations and overall bond among the different religions strengthened.
- Imparted social and moral values.
- Students get knowledge about the concept of fast in different religions.
- Institute preserves the culture by arranging the program.

Outcomes (Students)

- Students act as an instrument in bringing social transformation.
- Students become aware of their responsibilities and commitment to the society.

6. Problems encountered and resources required

It is self-funded activity, to expand its horizon; the institution needs more contribution from various sources.

Best practice -2

1. Title of the Practice: Empowerment of Girl Students through Higher Education.

2. Objectives of the Practice:

- To enable the girl students to become self-reliant and respectable citizen of the country.
- To provide higher education and bring them in the main stream of development and higher education.
- Encourage girl students to participate in different competitions and activities.
- Imbibe moral and human values among them.

3. The context:

- To aware girls about higher education.
- Empower girls with various skills.
- The faculty members visit the students and convince their parents to change their views about women education.

4. The practice:

- Different competitions like mehendi, rangoli, handicraft exhibition, poster presentation etc.

arranged.

- Beti Bachao, Beti Padhao Abhiyan is organized by Yuvati Sabha.
- Gender sensitization programs and workshops arranged.
- A certificate course in “Tailoring and Fashion Designing” and a workshop on ‘Basic Skills’ arranged by Yuvati Sabha.
- A guest lecture on “Rojgarachya Navin Sandhi” arranged by the department of History.
- Medical check-up by expert doctors.
- Guest lecture on “Health and Hygiene” organized.
- Workshop on “Challenges before Muslim Women” organized.
- Youth festival especially of girl students organized every year.
- Sports week for girl students organized separately by Sports department.

As soon as the result of 12th standard declares, the faculty members visit the students and parents at their homes. As it is our mission to educate girl students, we regard it as our social responsibility. The girl students of the community are taking benefit of this opportunity to pursue higher education that the institution has made available.

5. Evidence of Success:

- We get success in our mission that is to counsel parents and bring the girls into main stream of higher education.
- In the total admitted students nearly 50 % students are girls every year.
- Many girl students have completed their graduation from our college, few of them have pursued post-graduation and serving in education field particularly.
- Meritorious and gold medalists are the girl students in university examinations.
- One of the girl students has completed LLM and qualified SET being Divyang.
- Participation of girls in co-curricular and extracurricular activities increase over the year.
- Girl students got prizes in essay, debate, elocution, Gandhi Vichar Pariksha, literary articles published in college magazines at district and university level.
- Participated in Yuvarang arranged by Student Welfare Department of university.
- Book bank facility is provided for meritorious girl students.
- The college pays attention towards the safety and security of girl students.
- One of the alumni is perusing Ph.D. in Urdu.
- Most of the time girl students bagged Best Student Award.
- Appeared for competitive examinations.

6. Problems encountered and resources required:

- It is difficult to convince the parents.
- Economic problem is the most important problem for them to overcome.
- Parents think about the safety and security of their girls and do not ready to send them.
- Parents’ traditional view is also a great obstacle.
- Financial aid required to encourage girl students to pursue higher education.
- Special free-ships and scholarships for meritorious, poor, needy students should be provided.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

“Bazm-E-Urdu Adab- a Student Council”

Bazm-E- Urdu Adab is a students’ organization which performs the activities under the guidance of Urdu department of the college. The students’ body comprises president, vice-president, treasurer, propaganda secretary, class representatives, girl’s representatives etc.

The council organizes activities to promote Urdu language and literature and preserve the dignity of it. The programs like Shergoi (Sher reading), teacher’s day, Fresher’s day, debate, essay competitions etc. are organized.

The students involve in all activities, which creates sense of co-operation, confidence, stage daring and responsibilities, service to community etc. and it contributes in all-round development of the students’ personality. The girl students also take initiative in arrangement of the activities. The activities exhibit the hidden skills, abilities and virtues of the students. The faculty members identify the capabilities among the students and encourage, motivate and help them to participate in the competitions, cultural events organized at different levels. This is a good platform provided to students to cultivate their hidden talent and creativity.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

About Society

Iqra Education Society established in 1986 with the view to avail the facility of education for minority students. The college is located in Mehrun area and prominently the inhabitants belong to Muslim community. The percentage of the girl students in education was very less. So to fulfill the need and requirement of the region, the Iqra Education Society started its functioning from pre-primary classes. Now the institution has become as flourished banyan tree with 3 Pre Primary, 3 Primary, 3 Secondary schools, one Junior college, one Senior College, one B.Ed., one D.Ed., one Unani Medical College, one Residential Public School and one ITI. The word 'IQRA' is the first word of holy "Quran", means 'to read' which has been proved successfully. The students are reaping benefits of the institution. This success is due to visionary and participative management. The outlook and emphasis of the members of the management is to imbibe moral, ethical values, preserve cultural heritage, privilege and all round development of the students with a view to make them better citizens of tomorrow. The intuition has received a "Gaurav Seva Puraskar" in 2004 by Government of Maharashtra.

Concluding Remarks :

The college has made various improvements in the academic activities based on the second cycle recommendations by NAAC.

The college committees and departments have conducted several activities. One National Level Seminar held in 2012, one Workshop in 2016 and one Conference organized in 2018. The students have participated in various activities and secured prizes. The sports department is very vibrant and enrolled students for the sports events at various levels and secured medals. The articles, poems, published in the college magazine 'Kavish' awarded with the prizes at university level magazine competition. The departments have collaborated with local institutions and conducted activities. One month certificate courses in "Tailoring and Fashion Designing", "Computer and Web Application", "C Programming", "Morality in Everyday Life" and "Modi Lipi" are conducted by the college.

The college is a recipient of Best Principal, Best Non-Teaching Employee Award, also Best Performance NSS Unit and NSS Program Officer.

The Alumni Association is registered as per the Societies Act 1986. The faculties have major contribution in publications. 14 faculties are Ph.D. The college has applied for NCC Unit. The ICT facilities are available. The college takes pride in producing Gold Medalist and Merit holders in university examinations, and most of them are girl students. The most prominent contribution of college is that the girl students are acquiring higher education and serving in various fields. The reason is that parents of girl students have faith in the discipline and decorum of the institution and the safety and security which the college provides. Before the establishment of the college, the percentage was very low that is 2 to 5% girl students completed their Under Graduate and Post Graduate education but with the inception of the college, every year nearly 50% of enrollment includes girl students. So with the limited human resources, infrastructure and fund the college is endeavoring to impart knowledge to the students, particularly girls who were unable to pursue higher education,

to make them self-reliant and respectable citizens of India.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.2	<p>Number of certificate/diploma program introduced during the last five years</p> <p>1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>5</td><td>2</td><td>1</td><td>0</td><td>0</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>4</td><td>1</td><td>1</td><td>0</td><td>0</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	5	2	1	0	0	2017-18	2016-17	2015-16	2014-15	2013-14	4	1	1	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
5	2	1	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
4	1	1	0	0																	
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>2</td><td>1</td><td>2</td><td>4</td><td>4</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>1</td><td>0</td><td>0</td><td>0</td><td>4</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	2	1	2	4	4	2017-18	2016-17	2015-16	2014-15	2013-14	1	0	0	0	4
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	1	2	4	4																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	0	0	0	4																	
1.3.2	<p>Number of value added courses imparting transferable and life skills offered during the last five years</p> <p>1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years</p> <p>Answer before DVV Verification : 11</p> <p>Answer after DVV Verification: 2</p>																				
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years</p> <p>Answer before DVV Verification:</p>																				

2017-18	2016-17	2015-16	2014-15	2013-14
785	822	796	841	1027

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
785	822	796	841	1027

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1200	1200	1200	1200	1200

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1180	1180	1180	1180	1180

Remark : Revised as per supporting document and clarification given by HEI

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	03	01

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

2.6.3 Average pass percentage of Students

2.6.3.1. Total number of final year students who passed the examination conducted by Institution.

Answer before DVV Verification : 83

Answer after DVV Verification: 102

2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution

Answer before DVV Verification : 151

Answer after DVV Verification: 163

	Remark : Revised as per clarification given by HEI																				
3.3.2	<p>The institution provides incentives to teachers who receive state, national and international recognition/awards</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p>																				
3.4.3	<p>Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years</p> <p>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>26</td><td>26</td><td>15</td><td>16</td><td>15</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>22</td><td>20</td><td>9</td><td>12</td><td>8</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	26	26	15	16	15	2017-18	2016-17	2015-16	2014-15	2013-14	22	20	9	12	8
2017-18	2016-17	2015-16	2014-15	2013-14																	
26	26	15	16	15																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
22	20	9	12	8																	
3.5.1	<p>Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years</p> <p>3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>3</td><td>6</td><td>1</td><td>5</td><td>3</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>3</td><td>6</td><td>1</td><td>4</td><td>4</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	3	6	1	5	3	2017-18	2016-17	2015-16	2014-15	2013-14	3	6	1	4	4
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	6	1	5	3																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	6	1	4	4																	
3.5.2	<p>Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)</p> <p>3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)</p> <p>Answer before DVV Verification:</p>																				

2017-18	2016-17	2015-16	2014-15	2013-14
5	1	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5	1	0	0	0

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0.70	0.80	2.25	0.10	1.5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	1.76	2.01	0.64	0.00

Remark : Revised as per supporting statement of accounts

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	00	00	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise

during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	5	5	6	6

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	4	4	5

7.1.9

Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer before DVV Verification : C. At least 4 of the above

Answer After DVV Verification: C. At least 4 of the above

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>19</td><td>80</td><td>66</td><td>88</td><td>114</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>20</td><td>80</td><td>66</td><td>88</td><td>114</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	19	80	66	88	114	2017-18	2016-17	2015-16	2014-15	2013-14	20	80	66	88	114
2017-18	2016-17	2015-16	2014-15	2013-14																	
19	80	66	88	114																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
20	80	66	88	114																	