

Internal Quality Assurance Cell, (IQAC)

Iqra's H. J. Thim College of Arts and Science,
Mehrun, Jalgaon PIN- 425003

The Minutes of the 1st Meeting of IQAC **held on 13/07/2018**

- 1. The minutes of the last meeting were read and confirmed.**
- 2. To discuss changes in the manual of SSR.**

Discussion held on changes in the manual of SSR, NAAC and the print format provided to all the coordinators of criterion.

- 3. To discuss the Academic Calendar:**

It was discussed that for the Academic Calendar the Tentative Program Schedule from all the departments should be collected.

- 4. Action Plan of Academic Year 2018-19:**


The action plan for the academic year 2018-19 was discussed and unanimously finalized.


- 5. College website updation:**

Discussion held to allot responsibility of college website updation to Prof. Farhan Shaikh.

- 6. To discuss the implementation of subject related and value added certificate courses:**

It was discussed to start subject related and value added certificate courses from the current Academic Year.


(Dr. Smt. A. S. Kulkarni)
Co-ordinator
IQAC


(Dr. Syed Shujaut Ali)
Chairman
IQAC

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The Minutes of the 2nd Meeting of IQAC **held on 03/10/2018**

- 1. The minutes of the First meeting were read and confirmed.**
- 2. Preparation of SSR.**

It was discussed to inform to all coordinators of seven criterion to collect the data and relevant documents for SSR.

- 3. Visit of Dr. N. S. Dharmadhikari.**

It was discussed to organize a visit of Dr. N. S. Dharmadhikari on 9th Oct. 2018 to guide the staff members regarding reaccreditation process and preparation for NAAC.

- 4. Meeting with Criterion Coordinators.**

It was discussed to arrange a meeting with criterion coordinators to take review of the allotted work of SSR.


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The Minutes of the 3rd Meeting of IQAC **held on 02/01/2019**

- 1. The minutes of the Second meeting were read and confirmed.**
- 2. Submission of the IIA.**


It was discussed to submit IIA to NAAC, Bangalore before 20th January 2019.


- 3. Finalization of NAAC SSR for 3rd Cycle.**

It was discussed to collect the required data and documents for SSR.

- 4. Preparation of Soft Master File of SSR.**

It was discussed to prepare the Soft Master File for SSR.


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The Minutes of the 4th Meeting of IQAC **held on 11/04/2019**

1. The minutes of the Third meeting were read and confirmed.

2. Submission of SSR.

It was discussed to inform all staff members that online SSR to NAAC, Bangalore was submitted on 9th March 2019.

3. Preparation of NAAC Peer Team Visit.

It was discussed to make preparations for NAAC Peer Team Visit.

4. Review of all departments regarding NAAC Peer Team Visit.

It was discussed to inform all departments to prepare departmental profile and documents.

5. Power Point Presentations of Departments.

It was discussed to arrange departmental power point presentations on 29th and 30th April 2019.



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