Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**H. J. THIM COLLEGE OF ARTS AND SCIENCE**
Name of the head of the Institution	**Dr. SYED SHUJAUT ALI**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0257-2212735**
Mobile no.	**9890118795**
Registered Email	**hj.thim@gmail.com**
Alternate Email	**iqachjtc@gmail.com**
Address	**Haji Gulam Nabi Nagar Mehrun**
City/Town	**Jalgaon**
State/UT	**Maharashtra**
Pincode	**425003**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Anjali S. Kulkarni**
Phone no/Alternate Phone no.	**02572212735**
Mobile no.	**9890118795**
Registered Email	**hj.thim@gmail.com**
Alternate Email	**iqachjtc@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**http://iqrahjtc.in/wp-content/uploads/2019/01/2016-17.pdf**
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**http://iqrahjtc.in/wp-content/uploads/2021/02/Academic-Calender-2018-19.pdf**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.70**	**2012**	**10-Mar-2012**	**09-Mar-2017**
3	**B+**	**2.61**	**2019**	**15-Jul-2019**	**14-Jul-2024**

6. Date of Establishment of IQAC	**24-Jun-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Guidance for NAAC Reaccreditation	**09-Oct-2018** **1**	**30**

	[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Completion of NAAC 3rd Cycle Reaccreditation Process. Analysis of Examination result collected by the departments. Departments encouraged to arrange cocurricular activities. Departments facilitated to organize workshops / training programs for the students.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**No**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	31-Jan-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and hence follows the curriculum prescribed by the university. The college develops action plan for effective implementation of the curriculum. Academic calendar is prepared at the beginning of every academic year by IQAC. Academic calendar includes the activities of each department which are beneficial for the effective implementation of curriculum. A time table committee prepares the timetable of all programs and communicates to the teachers and students. The college time table committee prepares the schedule for internal examinations and communicates in advance to the students. The head of departments prepare a list of required books and submit it to the library for purchasing through the Principal's permission. For better comprehension of the topics by the students, faculty members use ICT devices, smart class room extensively. Teachers use 'Media Section' for e-content development, creation and transfer of knowledge for the students. Feedback forms from the students are collected on the curriculum for effective teaching. Students' attendance record is maintained subject wise in Attendance Sheets. The college library has adequate number of books for students and teachers. The History, Geography, Botany, Zoology, Chemistry and I.T. departments organized educational visits and field trips. Various programs and activities are conducted for all round development of the students. Teachers prepare teaching plan of each subject and it is monitored by the Head of the Department. At the midterm of each semester the Head of the Institute takes review regarding the completion of syllabus from each department. Each department prepares the departmental time-table and the faculty members also have their individual time-table. The Departmental libraries issue the books to the students. The faculty members have attended syllabus framing workshops for both UG and PG courses organized by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. Head of the Departments also conduct departmental meetings regularly regarding effective implementation of the curriculum. For continuous evaluation, unit tests, home assignments, arranged by the college. Departments organize guest lectures, debate, essay and quiz competitions in various subjects. For enhancement of subject knowledge and stage daring, model exhibition, wall magazine and seminars are regularly organized. Teachers use

power point presentation, video lectures, documentaries etc. for effective teaching. Faculties maintain academic records in daily diary. Teachers use the academic tools like books, laboratory materials, models, equipments for the demonstration and science practicals which helps to develop scientific view, comprehensive, analytical and communicative skill among the students. Teachers discuss course outcomes and program outcomes and also provide list of reference books and text books to the students in the class room at the beginning of semester.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English	15/06/2018
BA	Urdu	15/06/2018
BA	Hindi	15/06/2018
BA	History	15/06/2018
BA	Geaography	15/06/2018
BSc	Maths	15/06/2018
BSc	IT	15/06/2018
BSc	Botany	15/06/2018
BSc	Chemistry	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
G.K	Nill	209
Environmental Studies	Nill	326
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

| BSc | IT | 17 |
| BSc | Geography | 64 |

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
At the end of the academic year feedback forms are filled from the regular students on curriculum, campus and teacher's performance. Students have given positive and some negative remarks regarding the faculties' academic performance.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	English,Urdu	120	24	24
BSc	IT,Maths,Chemistry,Botany	480	450	450
BA	Urdu,Hindi,English,Geography,History	600	259	259
		View File		

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	709	24	22	1	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

Resources)					
23	18	Nill	3	1	Nill

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is no formal mentoring system implemented in the college. The students contact teachers and discuss their academic and personal issues and all teachers provides guidance to them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
733	23	1:32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	23	10	Nill	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	Nill	2019	09/05/2019	07/06/2019
BSc	Nill	2019	20/04/2019	06/06/2019
BA	Nill	2019	08/05/2019	14/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Centralized Internal Examination system is followed for smooth functioning and transparency. The college Examination Committee conducts internal examinations and meetings of the committee are arranged. During examination to check the transparency in the functioning, pre-examination meeting of junior supervisors is conducted. Examination committee of the college is responsible to ensure effective implementation of the evaluation reforms. Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon has given responsibility to conduct examination and declare the result of F.Y.B.A. and F.Y.B.Sc. The examination committee follows all the rules, ordinance etc. CAP director is appointed by the college to monitor the smooth conduct of Central Assessment Programme for F.Y.B.A. and F.Y.B.Sc. Special internal/unit tests examination is

conducted for students who are engaged in respective events of sports, NSS at the time of examination schedule. Special leave is also allowed in exceptional cases for genuine reasons. The examination committee functions/works as per the directions of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. Examination committee prepares time table for internal examination and display on notice board in advance for the students. The faculties are given responsibilities to conduct the tests as per schedule. The question papers are prepared with appropriate weightage as per allotted to units in the syllabus. Some faculties use LCD to display question papers and some use print format. Each student has to appear for two internal tests and one tutorial/home assignment/ seminar, group discussion for UG and PG levels. G.K. test at college level for practice as per the university pattern is also conducted. Each department keeps the record of internal examination and communicate students their performance informally. Total weightage for university evaluation is 60 and for internal evaluation it is 40. Each year a special committee evaluates the performance of the students like academic, overall behaviour in the campus, participation in cultural, sports and N.S.S. activities for the award of Best Student of the year and selection for University Representative

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar of the institution mentions the period of unit test, semester examination, curricular and co-curricular activities. College Examination Committee always take maximum efforts to adhere strictly the time schedule. Each subject eacher has own pattern of internal examination as per guidelines given by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon like practical, group discussion, seminar presentation and project. One home assignment and two tests are conducted in every semester as per the instructions of university. IQAC collects the Tentative Academic Activities Schedule from each department and prepares Academic Calendar, which highlights curricular, co-curricular activities. The teacher repares term wise teaching plan for each course semester wise. The Examination and Time Table Committee prepares time table for internal tests and practicals. Teaching staff maintains daily diary to record academic as well as other activities. Students are allotted home assignment as per the university norms. The departments set internal test question papers to conduct internal tests effectively. After the test, papers are evaluated by the faculty members and mark lists are prepared. Retest is conducted if needed. Centralized Assessment Program for first year under graduate examination is organized as per university norms.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://igrahjtc.in/outcome/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
-	MA	English Part II	4	4	100
-	MA	English- Part I	4	2	50

-	MA	Urdu-Part II	7	5	71.42
-	MA	Urdu-Part I	7	7	100
-	BSc	T.Y.	110	47	42.72
-	BSc	S.Y.	114	27	23.68
-	BSc	F.Y.	173	45	26.01
-	BA	T.Y.	56	15	26.78
-	BA	S.Y.	77	21	27.27
-	BA	F.Y.	97	53	54.63
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<div align="center">No Data Entered/Not Applicable !!!</div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	730	VCRMS, NMU, Jalgaon	65000	45000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

No Data Entered/Not Applicable !!!

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Urdu	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physical Education	2
Hindi	1
Library	1
Botany	1
Geography	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	53	Nill	21
Presented papers	Nill	23	Nill	Nill
Resource persons	Nill	1	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
310000	390000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAN	Partially	1.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	Nill	Nill	Nill	Nill	Nill	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existin	39	2	9	1	0	5	5	0	0

g								
Added	0	0	0	0	0	0	0	0	0
Total	39	2	9	1	0	5	5	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1017000	**991079**	**230000**	**189701**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) Response: Institution maintains and runs the above aspects to develop a system through different committees like Sports, Library, Time Table etc. The institution has two-storied building to accommodate about 1000 students. The building and its infrastructure is maintained as per standard procedures and systems established by the Management and Principal. Laboratory: The college has five laboratories. The faculty members and the students utilize laboratory resources on optimum level. Library: The library activities are monitored by library committee which consists of the Principal as a chairman, college librarian, and the senior faculties from the department. The librarian prepares the annual library budget to purchase the books as per requirements. Sports: Outdoor games facilities are available to students. College sports committee consists of the Principal, Physical Director and teachers. The sports department prepares the schedule of activities at the beginning of academic year and organizes various sports events. Computers: I.T. laboratory has 23 computers with LAN and Wi-Fi facility. The students are provided internet facilities for their project work, PPT etc. The I.T. department conducted training for facultiy members for use of ICT resources in teaching and learning. Classrooms: For the maximum utilization of the classroom's Arts faculty runs in the morning and Science faculty in the afternoon shift. The time table for classroom teaching is prepared before the commencement of each semester where classroom wise schedule is clearly stated. Smart classroom with ICT facility is utilized by all departments. To protect the building from the fire incidents, fire extinguishers are fixed at the college building entrance, in Chemistry, Botany laboratory and library. A gardener is appointed for maintenance of campus plantation. Annual maintenance contract is made. A contract is made with sweeper for cleanliness of campus. A contract is done with an agency for water purifiers. Our society's I.T.I., which runs close to college campus maintains repairing and replacement of all electrical equipments.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	-	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development	15/06/2018	50	Zoology
Soft Skill Development	15/06/2018	75	Hindi
Soft Skill Development	15/06/2018	60	English
Yoga	15/06/2018	20	Physical education
Bridge Course	15/06/2018	10	Physics
Bridge Course	15/06/2018	15	Botany
Bridge Course	15/06/2018	15	English
Remedial Coaching	15/06/2018	12	Chemistry
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	BSc	IT	School of Computer Science KBCNMU Jalgaon	MSc
2018	2	BSc	Chemistry	Iqra College of Education Jalgaon	B.Ed
2018	2	BSc	Chemistry	School of Chemical Sciences ,KBC NMU Jalgaon	MSc
2018	1	BSc	Chemistry	RajKunwar College Fardapur,Jalna	MSc
2018	2	BSc	Chemistry	MJ College Jalgaon	MSc
2018	3	BSc	Chemistry	Talat College of Education Khuldabad	B.Ed
2018	1	BA	English	HJ Thim College of Arts Science Mehrun Jalgaon	MA English
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college is having an active cell of Student Council that helps to share students' ideas, interest and concerns with teachers, principal and the management. This forum for students contributes in the development of academic policies. Being a consultative body, they voice students' difficulties and provide management with ideas and solutions to problems. Another strong body of students working in the college is Bazm-e-Urdu-Adab. It contributes in the development of academic functions of the college. These students' representing committees work as a learning tool by rendering help in arranging various curricular, co-curricular such as Chem Aware, IT Quiz, English Essay Competition in the institution. These committees play crucial role in establishing link with the wider community, they render help in organizing cultural programmes like Roza Iftar, Eid Milan, Sadbhavna Day etc. For more transparency, students are appointed as the member of the Internal Complaints Committee of the college. The students representing Student Council represent the college in various meets, workshops, Maitri Shibir organized by the university.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a registered alumni association in the name of "H. J. Thim College Alumni Association", registration Number: Jalgaon/0000073/2018/maha/20527/Jalgaon, Dated 22/05/2017. Alumni Association is active in the college since 2002. The association actively participate and contribute in the college's academic and administrative development. The committee regularly organize its meet in the college. Coordinating well in the functioning of the college, every year suggestion is given by Alumni, through feedback forms. Further, alumni are appointed as the members of the College Development Committee. The Alumni mark their presence in the various activities and programmes such as Youth Festival, Fare-well Function, Fresher's Day and many more. They extend their helping hand in arranging the outreach programmes under extension activities such as Roza Iftar, Sadbhavna Day and Tree Plantation. The Alumni regularly participate in yearly sports activities.

5.4.2 – No. of enrolled Alumni:

174

5.4.3 – Alumni contribution during the year (in Rupees) :

4285

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Functions, duties, roles and responsibilities of various functionaries, Management Council, College Development Committee (earlier known as LMC), Principal, Head of departments, Office Superintendent are well defined and properly communicated. Policy is framed and decisions are taken by Management Council, College Development Committee (LMC). The Head of the institution looks after day to day academic and administrative activities. Team spirit, cordial and healthy relationship helps for effective implementation of various programmes and activities. IQAC is the proper example of showing practicing decentralization and participative management in the institution. A case study: A separate committee was formed by the principal for preparing a Self-Study Report (SSR) to be submitted to the NAAC, Bangaluru. This committee was given the responsibility for preparing and uploading the SSR for the NAAC re-accreditation for the third cycle. The following were the members of the committee – 1. Dr. Sayed Shujaut Ali, Principal of the college 2. Dr. Anjali S. Kulkarni, Coordinator IQAC 3. Dr. Hafiz Shaikh, Coordinator for Criterion I 4. Dr. Shaikh Firdos, Coordinator for Criterion II 5. Dr. Dapke S.G., Coordinator for Criterion III 6. Dr. Tanveer Khan, Coordinator for Criterion IV 7. Dr. Basit Ayesha, Coordinator for Criterion V 8. Dr. Shaikh Irfan Bashir, Coordinator for Criterion VI 9. Mr. Malak Sajid, Coordinator for Criterion VII This exercise is the manifestation of the culture of decentralisation and participative management adopted by the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admissions to the various programmes are made on the basis of first come first serve. • During the admission process, the faculty and experts provide help, support and advice to the students regarding various programme options available to them.
Industry Interaction / Collaboration	The college has initiated various collaborative activities with different academic / research institutions and industries. Some departments have the practice of interacting with the related industries.
Human Resource Management	The management firmly believes in participative decision making and functioning. Conscious efforts have been taken by the management for the

	involvement of all elements of the system in institutional process. • Number of committees are formed every year for various functions and activities of the college. The members in various committees are rotated every year so that the involvement of staff in various activities increases. The active staff members are encouraged to play lead roles in various, functions / activities / events. Good blend of senior and junior staff members formed in the committees, with the objective of experience sharing and team building, helps in successful completion of task. • The teaching and non-teaching staff members are deputed to participate in various training programmes in order to upgrade themselves.
Library, ICT and Physical Infrastructure / Instrumentation	The institution has the practice of wide use of ICT based environment at the academic and the administrative levels • LIBMAN software is used in most of the activities of the library. • The college is also a subscriber of NLIST facility of INFLIBNET through which about e-journals and ebooks are made available. • To keep pace with multidimensional growth of the college, the infrastructure has been augmented in a phased manner
Research and Development	National conference organized for enhancement of research culture.
Examination and Evaluation	Each year, the college constitutes a special examination committee to ensure effective implementation of all activities related to internal and external examinations and assessments. Internal theory exams of all faculties and classes are conducted at a time and as strict as university exams. Time table of the theory examination, room allotment, supervision schedule and result submission schedule are displayed and strictly followed. University first year theory courses evaluation is at college level.
Teaching and Learning	Teaching faculties have been motivated for extensive use of ICT in the teaching learning process. For this smart classroom has been developed. To motivate teachers to use modern teaching aids based on ICT and day by day enhanced the proportion of ICT based teaching.

Curriculum Development	The college has a well pronounced goal of internationalization of the curriculum that will yield exciting opportunities for research and instruction. Faculty members submit suggestions regarding syllabus framing to the BOS, Chairman.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	NO
Administration	YES
Finance and Accounts	YES
Student Admission and Support	YES
Examination	NO

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. R. S. Gaware	S.Y.B.Sc. Geography Syllabus Restructuring Workshop	PSGVPM'S Shri S. I. Patil Arts, G.B. Patel Science and S.T.S.K.V.S. Commerce College, Shahada Dist. Nandurbar	200
2018	Dr. H. M. Shaikh	F.Y.B.Sc. Zoology Theory and Practical Workshop	ASC College Pachora, Dist. Jalgaon	300
2018	Dr. Patel Y. E.	F.Y.B.Sc. Zoology Theory and Practical Workshop	ASC College Pachora, Dist. Jalgaon	300
2018	Dr. Dapke S. G.	F.Y.B.Sc. Mathematics Syllabus Restructuring Workshop	RC Patel Arts Science and Commerce College, Shirpur, Dist Dhule	200
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of

	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
No Data Entered/Not Applicable !!!					
No file uploaded.					

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ARPIT Online Refresher Course on Chemistry for Higher Education	1	01/11/2018	31/01/2019	Nill
ARPIT Online Refresher Course on Physics of Semiconductors and Devices	1	01/11/2018	30/03/2019	Nill
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
YES	yes	YES

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the college has well established mechanism to conduct regular financial audits both internal and external. The external audit is being done by the Joint Director authorities of Higher Education. The senior auditor executes this and the assessment reports are submitted to the Principal. During the last five years, college has conducted external audit. For the internal audit, the college has appointed the Chartered Accountant to audit all financial matters and he submits the audit reports to the Principal. The College Development Committee (C.D.C.) earlier known as Local Management Committee (L.M.C.) of the college evaluates both the internal and external audit reports and recommends for the compliance of audit reports, if any, to the accounts section of the college. The Government senior auditor too conducts the audit of the college regularly as per the rules and regulations of the State Government of Maharashtra and submits the report to the government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)		
Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

3616

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Nill	Nill
Administrative	Nill	Nill	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Guidance for NAAC Reaccreditation	09/10/2018	09/10/2018	09/10/2018	30
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Poster	25/09/2018	25/09/2018	15	Nill

Presentation on Beti Bachao, Beti Padhao				
Rally on Good touch and Bad touch	13/10/2018	13/10/2018	40	Nill
Guest Lecture on Gender Sensitization	25/02/2019	25/02/2019	60	Nill
Rally on Beti Bachao, Beti Padhao	03/01/2019	03/01/2019	55	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
-

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	Nill
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nill
Rest Rooms	Yes	1
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	10/07/2018	1	Swacchata Abhiyan at adopted Village	cleanliness	35
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Death anniversary of Lokmany Tilak	02/08/2018	02/08/2018	13
Kranti Din	09/08/2018	09/08/2018	11
Mahatma Gandhi Birth Anniversary	04/10/2018	04/10/2018	12
Death Anniversary of Mahatma Gandhi	06/02/2019	06/02/2019	21

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Replaced tube lights with LED Lamps.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link 1. Title of the Practice: Arrangement of Roza Iftar (End of fast) and Eid-Milan programs for Communal Harmony. Ramadan is the holy month in which QURAN was revealed as guidance for mankind. Particularly Muslim people keep fast (ROZA) in this month. There is importance of fast in all religions. Roza Iftar is the religious practice which can impact the entire community. Our college host Roza Iftar program (fast completion) during the month of Ramadan. This program is arranged every year in the holy month of Ramadan. We invite representatives (Dharmgurus) of all religions, social workers, students, staff and Principals of local colleges. All representatives guide students and share their thoughts regarding importance of Roza and Upwas (Fast). There is interchange of thoughts between guests during refreshment, which we serve. Eid Milan program arranged after the completion of Ramadan month. The program is arranged to share the experiences after the whole month's Upwas or Roza. The Roza gives strength to experience the pathetic condition of the people who do not get enough food. This practice develops sense of affection and love, communal harmony, social bondage and values among the students and staff. 2. Title of the Practice: Empowerment of Girl Students through Higher Education. Different competitions like mehndi, rangoli, handicraft exhibition, poster presentation etc. arranged. Beti Bachao, Beti Padhao Abhiyan is organized by Yuvati Sabha. Gender sensitization programs and workshops arranged. Youth festival especially of girl students organized every year. Sports week for girl students organized separately by Sports department. As soon as the result of 12th standard declares, the faculty members visit the students and parents at their homes. As it is our mission to educate girl students, we regard it as our social responsibility. The girl students of the community are taking benefit of this opportunity to pursue higher education that the institution has made available.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words "Bazm-E-Urdu Adab- a Student Council" Bazm-E- Urdu Adab is a students' organization which performs the activities under the guidance of Urdu department of the college. The students' body comprises president, vice-president, treasurer, propaganda secretory, class representatives, girl's representatives etc. The council organizes activities to promote Urdu language and literature and preserve the dignity of it. The programs like Shergoi (Sher reading), teacher's day, Fresher's day, debate, essay competitions etc. are organized. The students involve in all activities, which creates sense of co-operation, confidence, stage daring and responsibilities, service to community etc. and it contributes in all-round development of the students' personality. The girl students also take initiative in arrangement of the activities. The activities exhibit the hidden skills, abilities and virtues of the students. The faculty members identify the capabilities among the students and encourage, motivate and help them to participate in the competitions, cultural events organized at different levels. This is a good platform provided to students to cultivate their hidden talent and creativity

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

To organize National Conferences/Workshops/Seminars. To conduct faculty development progranms. To strengthen the laboratory and ICT facilities. To start UG and PG Programs. To conduct Certificate Courses.