



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		H. J. THIM COLLEGE OF ARTS AND SCIENCE
Name of the head of the Institution		Dr. SYED SHUJAUT ALI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0257-2212735
Mobile no.		9881524785
Registered Email		hj.thim@gmail.com
Alternate Email		iqachjtc@gmail.com
Address		Haji Gulam Nabi Nagar Mehrun
City/Town		Jalgaon
State/UT		Maharashtra
Pincode		425003
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Ayesha Basit
Phone no/Alternate Phone no.	02572212735
Mobile no.	9860193993
Registered Email	hj.thim@gmail.com
Alternate Email	iqachjtc@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://iqrahjtc.in/wp-content/uploads/2021/03/2018-19-AQAR-Submission-of-H.-J.-Thim-College-Jalgaon-Maharashtra.pdf">http://iqrahjtc.in/wp-content/uploads/2021/03/2018-19-AQAR-Submission-of-H.-J.-Thim-College-Jalgaon-Maharashtra.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

if yes, whether it is uploaded in the institutional website: Weblink :	Yes  <a href="http://iqrahjtc.in/wp-content/uploads/2020/12/Academic-Calendar-2019-20.pdf">http://iqrahjtc.in/wp-content/uploads/2020/12/Academic-Calendar-2019-20.pdf</a>
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### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	0.00	2004	08-Jan-2004	07-Jan-2009
2	B	2.70	2012	10-Mar-2012	09-Mar-2017
3	B+	2.61	2019	15-Jul-2019	14-Jul-2024

### 6. Date of Establishment of IQAC

24-Jun-2004
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
To organise One Day National Conference by Chemistry Department on Innovative Ideas in Chemical Science and Environmental Science for Sustainable Development	21-Jan-2020 1	117
No Files Uploaded !!!		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

• IQAC has taken initiatives to conduct National Conference. • IQAC has taken initiatives to promote courses. • IQAC has insisted and encouraged the use of ICT for enhancing the quality of teaching learning process. • Decision for improving the academic process, the construction of conference hall, Library facilities and laboratory up gradations were recommended to the College Development Committee.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Two faculty members' proposals were verified by the committee and forwarded to the University for Further Action.	Two staff members promoted under CAS
For improvement in the college academic and administrative functioning responsibilities were assigned to the various committees. Reports are collected from the concerned co-ordinators of the committees.	Arrangement of various activities under the committees. Students' seminar and Guest lecture; Celebrations of "Days" ; Poster Presentation; Chem Aware
Review of the last meeting were discussed.	Chairman of the CDC has taken review of NAAC Work and suggested improvements
To take efforts to provide the benefits of Minority Scholarships to the students to the maximum level.	Students are informed about the minority scholarship most of the students are benefited through the scholarship.
Decision is taken to encourage faculty members to conduct lectures with ICT tools.	Faculties have started conducting lectures with the help of ICT.
The principal suggested the staff members to opt for research activities and to publish their research papers in the UGC listed Journals. So also, it was suggested to the faculty members to enroll themselves for Faculty Development Programmes.	Faculties preparing research articles and papers to publish in in UGC listed journals. The faculties are informed orally to enroll for FDP.
Decision is taken to arrange one day National Conference to organize by Dept of Chemistry.	The committee is formed to make arrangements for the National conference.
It was decided to inform the two faculties to prepare their proposals for promotion under CAS.	Scrutiny of the two faculties CAS proposal is under process.
For effective curriculum implementation responsibilities are assigned, to the various committees working in the college. Faculties will assign projects and academic activities. Apart from this, event, visits, social campaign etc. will be the part of curriculum.	Responsibilities are fulfilled as per the suggestions.
A review of the suggestions, given by the Peer team read by the coordinator. Opinions are invited in order to work effectively on the suggestions.	Members discussed suggested openions
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	13-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	23-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Yes, the institution has internal management system. It is operational from 29052019. The software is Cloud Based ERP CCMS - Centralized Campus Management System. Its useful for the following tasks: • Online Students Registration with Online Payment • Student Admission Fees Online/On Counter • Student Information System Reports • Student Certification 1Card • SMS Short Message Service (25,000 Free) Per Year • Library Management System • Employee Payroll Management System • Leave Management System • Accounts Management System • Mobile Apps for Principal, Management, Staff, Students • Mobile based OPAC (MOPAC) Apps

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college have the (CBCS) Choice Based Credit System. The system allows the students to opt for certain elective subjects. In CBCS pattern a student majoring in any subject can choose an applied component, from the whole pool, if they fulfill the criteria of eligibility without compulsorily taking the applied component offered by his or her department. Four credit points are compulsory for each subject. This system is adopted for the undergraduate level. Academic calendar is prepared at the beginning of the academic year.

Faculties prepared "Teaching Plan". As per the time table lectures are conducted. Apart from traditional lecture method, teachers use ICT tools in teaching. Practical of Science and IT subjects are conducted accordingly. Regularly notices are displayed on notice board regarding the curricular, co-curricular, extra-curricular and extension activities. Along with class work educational tours are arrange through various depts. Internal tests and class wise tests are conducted. Retests are conducted for failed students. Guest lectures are arranged through the departments. Text books and critical texts

are made available to the students as per the need of the syllabus. Test after admission helps the faculty to identify the slow learners. Advanced learners are given special care. Interaction with students is held in their classes and with the parents during parents meet. Attendance sheets and Daily dairies are maintained. Many departments connect with the students through the social net working sites beyond working hours.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Basics of Maps and Use of Geo Spatial Application in Android Platform	Nil	01/08/2019	90	entreprene urship	Skill Development

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	MIL	15/06/2019
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Urdu Eng Hin Geog, Hist	15/06/2019
BSc	Maths , Geog, Botany, IT,	15/06/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	5	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Gandhi Vichar Pariksha	01/10/2019	58
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

Feedback forms are distributed to the students. The analysis of student feedback on the teaching of various courses is conducted. The teaching assessment questionnaire, every year of Arts and Science faculty in the form of feedbacks, are collected from the students. These feedbacks are analysed and principal takes the necessary step by giving suggestions to the concerned teacher. Oral feedbacks in the form of suggestions are collected from the Alumni and parents.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Urdu	60	7	7
MA	English	60	6	6
BSc	Chemistry Botany Information Technology Geography Mathematics	220	89	89
BA	English Hindi Urdu History Geography	220	110	110
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	654	24	23	8	6

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Number of smart classrooms	E-resources and techniques used

	ICT (LMS, e-Resources)	available	Classrooms		
25	13	2	1	1	2
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

• At the time of admission, students are counselled to select subject. Teachers helps the students during admission. • Accessibility is the key component in building trust with the mentee. Students do not hesitate to contact their mentor through mobile and social media such as WhatsApp. Practice mock interviews, arranges visits of academic guest, arrange excursion trips and training program. • Arranging lecture of representatives of specific industries to speak to students participants about the employment opportunities. • Providing information regarding job services including to preparing resume writings and writing covering letters for the same. • Prepare students to participate in extra-curricular activities. • Help the students to maximum level in providing the benefits of minority scholarship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
654	25	1:26

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	25	6	3	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	NIL	Nil	Nil	Nil
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the guidelines of Examination department of Kavaytri Bahinabai Chaudhari North Maharashtra University, Jalgaon, Examination system is function according to the semester pattern. There is a provision of internal and external examination. External exam of 60 marks of each subject is conducted in two semesters, at the end of each respectively. While Internal tests are carried out after nearly completion of Ist term syllabus, which is of 10 marks and second unit test is conducted after completion of majority of syllabus, that



comprises of 20 marks. Out of total 40 marks of internal examination, 30 marks come through these two unit tests and the rest of the 10 marks given on the basis of attendance and behavior of the students. Apart from this, teachers conduct class-wise seminars, paper- presentations and give tutorials, projects as a part of continuous Internal Evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar contains the yearly schedule of the college, it is prepared by referring the academic calendar of the affiliated university to ensure the smooth conduct of the activities of the college.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://iqrahjtc.in/wp-content/uploads/2021/09/2.6.1-Programme-Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	MA	ENGLISH	4	3	75
NIL	BSc	INFORMATION TECHNOLOGY	16	10	80
NIL	BSc	MATHEMATICS	16	15	67
NIL	BSc	BOTANY	39	37	84
NIL	BSc	CHEMISTRY	39	36	97
NIL	BA	ENGLISH	10	4	33
NIL	BA	GEOGRAPHY	19	10	53
NIL	BA	HISTORY	5	5	100
NIL	BA	URDU	11	11	96
NIL	BA	HINDI	12	10	80

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	1
Physics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Humanities	5	4.27
International	Humanities	9	6.6
National	Science	10	4.27
International	Science	3	7.17
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	1
Botany	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	2	37	1	7
No file uploaded.				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>Distribution of grain during Covid-19</b>	NSS Unit	6	Nil
No file uploaded.			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nil	Nil	Nil
No file uploaded.			

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>Swachh Bharat</b>	NSS Unit	<b>Swachh Bharat</b>	6	51
No file uploaded.				

## 3.5 – Collaborations

### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Suhas Chemicals co, Jalgaon	15/06/2019	Excursion	26
No file uploaded.			

#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
380000	365000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN	Partially	1.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Nil	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Mirza Junaaid Baig	Smartronix.blogspot.in	Blogger	15/06/2019
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	35	24	2	2	1	1	6	210	0
Added	0	0	0	0	0	0	0	0	0
Total	35	24	2	2	1	1	6	210	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1000000	997000	1230000	1233000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are laboratories that help in the academic activities of the college they include zoology, botany, geography, physics, IT and chemistry. The Lab Assistants maintained the laboratories. Recognizing the importance of IT in academic up gradation, the college regularly upgrade the IT infrastructure. All the purchasing regarding the chemical products is done as per the norms. Library is equipped with internet connection hence staff and students access the facility to collect the information for their teaching learning process. Classrooms are regularly cleaned and kept well maintained by the non-teaching

staffs. The college has a sports department and a playground which use for sports purposes.

<https://iqrahjtc.in/iqac/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Earn Learn, SAF (Student Aid Fund), Aarthik Durbal Ghatak	36	403200
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge Courses	12/07/2019	11	Department of English
Bridge Courses	09/07/2019	24	Department of Physics
Yoga Meditation	21/06/2019	34	Department of Physical Education
Personality Development	30/12/2019	16	Vocational Guidance Cell
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Vocational Guidance	16	16	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nil	Nil	A2J Elec Lift, Bhusawal	9	Nil
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	H J Thim College of Arts and Science, Mehrun, Jalgaon	Geography	M J College Jalgaon	MSc Geography
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
English Essay Competition	Institutional	12
Girls Gathering	Institutional	301
Boys Gathering	Institutional	230
Fresher's Day	Institutional	198
Teacher's Day	Institutional	243
Boys Sports	Institutional	189
Girls Sports	Institutional	173
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2019	Essay Competition	National	Nil	1	1526254	Mohd Akram Mohd Aslam
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a student Council. The council functions under a constitution that provide active support to the college administration. It assists in the various college committees to organize programmes by strictly following disciplinary matters. A college level students' committee BAZM-E-URDU-ADAB is the parallel working student committee is active in the college. Both the committees play important role to maintain the discipline of the college. Hence there are no cases of ragging or eve teasing. The committees help the freshers in getting acquaint with the environment of the college.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association was registered on 22 May 2018.

5.4.2 – No. of enrolled Alumni:

17

5.4.3 – Alumni contribution during the year (in Rupees) :

1700

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association meeting was organized on 22/06/2019, 27/08/19 , 24/01/2020 and Alumni association and Parents Meet on 10/03/20.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Formation of different sub committees, under the supervision of IQAC comprising representatives of all stake holders of the college for, coordinating important academic activities of the college. At the commencement of the academic year principal of the college call meeting of the head of the departments of the college. Agenda of the meeting is to decentralized administration and smooth function of work in all the departments. All heads of the departments and the principal decided the strategies and innovative approaches to conduct departmental work systematically and smoothly according to aims and objectives of the institutions. Students play an active role in co-curricular and extra-curricular activities and social services. Pan Gutka, tobacco and smoking cigarette are strictly prohibited in the college premises.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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Curriculum Development	College is affiliated to KBC North Maharashtra University, the BOS of the university prepare Curriculum and college follow It. Few staff members contribute in curriculum designing. Most of the faculty members attend Workshop on Syllabus framing.
Teaching and Learning	Wide access to internet encourage Online learning. E- books, e-journals facility for the staff through Inflibinet. Experiential Learning through industrial visit. Enhancement of learning skills of students. Through organization of guest lectures, Participation in various competitions, Yuvati Sabha and students Welfare platform helps in personality development of the students.
Examination and Evaluation	The college follows semester system as per the KBC NM University. Apart from this, the College has complemented the traditional written examination with tutorial, class-wise test, internal test, seminars and quizzes on the particular subject. Apart from this the college faculties contribute in the CAP of Ist year B.A/BSc papers organized in the college.
Research and Development	Encourage faculties to publish research papers in the UGC approved/listed journals with impact factor as well as to present papers in the conferences. Informative circulars regarding the research funding agencies are regularly circulate among the staff. The staff is motivated to opt for guideship.
Library, ICT and Physical Infrastructure / Instrumentation	Reference books, text books, research journals, competitive books are purchased as per the requirement. The instruments for laboratories are also purchased as per the requirement. Access to Wi-fi facility in the college campus. Separate internet connection in the library to access e-resource.
Human Resource Management	Motivate and facilitating the faculty members to participate in Refresher, Orientation and short-term courses. Encourage them to participate in the FDPs by MOOCS, SWAYAAM NPETL etc.
Admission of Students	Online admission system is adopted for the admission and as per the norms of KBC NM University, Jalgaon.
Industry Interaction / Collaboration	Educational visits are arranged by Chemistry and Zoology department to

Industries for experiential learning.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implemented group SMS system for dissemination of information including regular notices to the students.
Administration	Notices display for the students and other stakeholders. Office staff, Principal and teachers regularly browse government and university website for various circulars, letters and informative material.
Finance and Accounts	Fully computerized office and maintenance of accounts regularly.
Student Admission and Support	Online admission of UG and PG students and maintaining students database through software.
Examination	First year BA/Bsc university exam answer books are assessed by college faculty under the college CAP and the marks are uploaded online to the university exam section. All internal marks are also uploaded to the university exam section online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr Raju Suresh Gaware	Building A Disaster Resilient Society: Methods and Approaches	The Institute of Indian Geographers	3312
2019	Dr. Shaikh Irfan Shaikh Bashir	University Level Workshop on Revised Syllabus Framing of TYBA History, Geography and Political Science	BOS, KBC NM University Jalgaon	300
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2020	National Education Policy and Minorities	National Education Policy and Minorities	12/02/2020	12/02/2020	25	10

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP NPTEL Online Certificate in Soft Skills Development	1	01/01/2020	08/01/2020	8
Faculty Development Program	1	01/07/2019	01/08/2020	12
Faculty Development Program	1	01/07/2019	31/10/2019	12
Faculty Development Program	1	01/07/2019	01/10/2019	12
Faculty Development Program	1	01/01/2020	31/03/2020	12
Refresher Course	1	16/12/2019	28/12/2019	12
Online Refresher course	1	16/02/2020	27/02/2020	12
Online Refresher course	1	16/02/2020	27/02/2020	12
Online Refresher course	1	16/02/2020	27/02/2020	12
Online Refresher course	1	01/04/2020	31/05/2020	12

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
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Permanent	Full Time	Permanent	Full Time
25	25	10	10

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident fund Pension, Group L,I.C	Provident fund Pension, Group L,I.C	Government SC/ST/DT/NT/OBC scholarship for students, Minority scholarship for students belonging to minority community. Earn Learn Scheme.

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Statutory External Audit undertaken and compliance made. In the financial year 2019-20 internal audit done by Maniyar co. The copy of the audit report has been sent to the Auditor General of Maharashtra Government.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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#### 6.4.3 – Total corpus fund generated

3600

### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	Yes	S. S. MANIYAR	No	NIL

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Every year parents Teacher Association meeting held in college. Issues related to the parents children (students) are discussed and resolved in the meeting.

#### 6.5.3 – Development programmes for support staff (at least three)

One Day Training of Master Software (MIS) for Administative and Support Staff on 09-01-2020

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1 organisation of National Conference 2 Initiatives taken to improve academic activities for experiential learning 3 Stress on improving skills.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Co-ordination Chemistry	22/09/2019	22/09/2019	22/09/2019	26
2020	Chem Aware Exam	03/01/2020	03/01/2020	03/01/2020	26
2019	International Mother Tongue Day	22/02/2020	22/02/2020	22/02/2020	40
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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

##### 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Paper Presentation Women's contribution in Nation Building	03/01/2020	03/01/2020	9	7
Essay Writing Competition "Islam Mein Aurat Ka Makaam"	04/01/2020	04/01/2020	15	1
Rally "Beti Bachao Beti Padhao"	10/03/2020	10/03/2020	45	12

##### 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college promote tree plantation program. On 01/07/2019 "Tree Plantation" program was arranged the management members participated in it.

##### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil

##### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
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	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2019	1	1	02/09/2019	1	Religious Harmony Day	National Integration	62
2019	1	1	24/09/2019	1	Fit India Plugging run	Swacchta hi seva	66
2020	1	1	18/12/2019	7	NSS Special Winter camp adopted village, shirsoli	Community service	85

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of Human Values and Professional Ethics	12/02/2020	Yahaki Khaak Se Insa Banaye Jate Hai the dictum itself suggest that the college promotes human values. The students are not only taught academic disciplines but also human values. The values which extend brotherhood, fraternity, caring, sharing and of course spirituality. Many social awareness programs are conducted for the betterment of the society. Few to name are Roza Aftar, Religious Harmony, Rally agaist Female infanticide etc.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Vichar Pariksha	01/10/2019	01/10/2019	54
Visit Gandhi Research Centre	07/03/2020	07/03/2020	14

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Tree plantation and Tree Conservation programmes are organized under NSS and other depts. 2) Initiatives are taken to preserve the medicinal plants and maintenance of Botanical garden by the Botany department. 3) students and staff are discouraged to use plastic in and out of the college. 4) Tobacco smoking, chewing of paanmasala and gutka is prohibited in the college campus. Health hazards caused by tobacco and smoking are frequently presented by NSS unit through various programmes. 5) Students are regularly motivated to save environment by using cycles to college.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

- To imbibe Human Values such as Brotherhood, Religious Harmony through various initiatives.
- To provide the benefits of Minority scholarship to the students to its maximum level.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://igrahjtc.in/wp-content/uploads/2021/09/Best-Practice.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Most of the girl students comes from minority background who are admitted in the college. The secured environment of home for the girl students is expected from their parents. The college consider the need of girl students and take efforts to provide them with the same environ. It is a basic requirement to understand the sensitive needs of a particular gender. It is the main focus which helps in the empowerment of the girl students. Various activities are undertaken keeping in view to develop the skills of the girl students. It helps in promoting the importance of higher education especially regarding the girls, belonging to the minority community. Wherein we witness a high-rate illiteracy among the girls of minority background in the society. To impart and promote the activities of the girl students in the college. The college have provided Special vehicle parking for girl students, Separate Ladies Room, Sanitary Napkin Machine in the washroom. They are also given self-defence training. Personality development programmes are held every year through Yuvati Sabha. Various lectures are conducted. Beti Bachao Beti Padhao Abhyaan undertaken by Yuvati Sabha. Separate Girls Gathering and Girls Sports are conducted. The girl students are motivated to participate in curricular, co-curricular and extra-curricular activities. Evidently many girl students are representing college on various levels of competitions.

Provide the weblink of the institution

<https://igrahjtc.in/>

## 8.Future Plans of Actions for Next Academic Year

- Construction of Seminar Hall
- Zoology subject specialization at UG level
- To Start Math Chemistry at PG Level
- To conduct Communication Skills Courses for students
- Faculty Development Programme for the staff
- To introduce vocational courses
- To Conduct National seminar or conference