



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	H. J. Thim College of Arts and Science
• Name of the Head of the institution	Dr. Syed Shujaut Ali
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	2572212735
• Mobile no	9881524785
• Registered e-mail	hj.thim@gmail.com
• Alternate e-mail	hj.thim@gmail.com
• Address	Haji Gulam Nabi Nagar Mehrun
• City/Town	Jalgaon
• State/UT	Maharashtra
• Pin Code	425003
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid
• Name of the Affiliating University	Kavayitiri Bahinabai Chaudhari North Maharashtra University Jalgaon
• Name of the IQAC Coordinator	Dr. Ayesha Basit
• Phone No.	8554923559
• Alternate phone No.	02572212735
• Mobile	
• IQAC e-mail address	iqachjtc@gmail.com
• Alternate Email address	hj.thim@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://igrahjtc.in/wp-content/uploads/2022/01/AQAR-2019-20.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://igrahjtc.in/wp-content/uploads/2022/01/Academic-Calendar-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	0.00	2004	08/01/2004	07/01/2009
Cycle 2	B	2.70	2012	10/03/2012	09/03/2017
Cycle 3	B+	2.61	2019	15/07/2019	14/07/2024

6.Date of Establishment of IQAC

24/06/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>* Organised One Day Online National Conference On "National Education Policy- Perspectives of Minorities" Date 21 September 2020. * Subject Maths, and IT (Special Subject) introduced at Post Graduate Level. * Zoology as special Subject started at Under Graduate Level. * Six faculty Members promoted under CAS. * Construction of Conference Hall.</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Tentative plans of depts and committees	Tentative plans of depts. and Committees are submitted. to the IQAC. Committees are informed to conduct activities and programm as per their schedule.
To Start Online Classes	Online classes started through Zoom, Google classroom etc.
To Introduce new subjects	To Start Maths and Chemistry as Special subjects at PG level while Zoology as special subject at UG level. To forward the proposal to Management.
Conduct National Conference	Conducted one day online National Conference on "National Education Policy: Perspectives of Minorities" in the month of September 2020.
CAS proposals of faculty members	Six faculty members are informed to prepare their proposals for CAS and submit to IQAC office.
To construct Conference Hall.	It was discussed and decided to construct Conference hall. Proposal given to the CDC.
Submission of yearly reports	H.O.Ds & Coordinators of depts. and committees are informed to submit their yearly reports
Online co-curricular activities	Teachers, apart from lectures, conducted online co-Curricular activities for the students.
To arrange "Blood Donation" camp	Decided to organize "Blood Donation" camp Under NSS.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Development Committee	13/08/2021
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	08/02/2022
15. Multidisciplinary / interdisciplinary	
Nil	
16. Academic bank of credits (ABC):	
NIL	
17. Skill development:	
Nil	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
Nil	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
The Institution is affiliated to KBC NM University Jalgoan, hence it follows the syllabus prescribed by the University.	
20. Distance education/online education:	
Nil	

Extended Profile

1. Programme

1.1 3

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 753

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 0

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3 20

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 25

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 31

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	3
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	753
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	0
File Description	Documents
Data Template	No File Uploaded
2.3 Number of outgoing/ final year students during the year	20
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	25
File Description	Documents
Data Template	No File Uploaded

3.2	31
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	6318037
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	33
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

This year Online Teaching Mode was applied. At the beginning of academic year, a meeting of the staff is conducted with the principal. The HODs submit the "Tentative Plan" of their respective departments, to the IQAC. AS per the Time Table lectures are conducted. Daily Diary is maintained to cover the syllabus. The Library opens at 09.00 and closed at 5.00 p.m. in evening. The students can access the journals through online e-learning. To make teaching the curriculum effective, both traditional and digital sources are used. In Addition, stress is given on ICT enabled teaching learning methods., PPTs, Seminar, Group discussion , paper presentations are prepared and presented by students. Field trips and excursions are arranged. Distribution of notes by the teacher. Guest lectures are arranged. Apart from internal test , regularly, class wise tests are arranged. The internal assessment is done on the performance of the students. Records of such assessments are maintained by the departments. After the declaration of the results the principal meets the staff

and evaluate the result and provide feedbacks and suggestion to improve the performance of the student for the coming session.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1sjsJvCc2ZNs4kntl6z0VS7tzWbJCZ3DZ/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of the academic year the IAQC prepare and upload the Academic Calendar on the website. Academic calendar carries the relevant information regarding various activities, events to be organised, national festivals, schedule of internal exam, semester exam etc. The calendar prepared so that the teaching staff should know about the pre schedule programmes. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation by keeping track with the academic calendar. Efforts are taken that all the activities, programmes should be conducted in time as per schedule.

For the implementation of Internal Assessment process, Examination Committee is active in the college which monitor over all internal assessment process. For university examination, the Examination committee prepares supervision chart, duty for seating arrangements, internal vigilance duty chart.

The record of Internal exam is maintained at the college level. Every dept has to submit the annual report.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://igrahjtc.in/wp-content/uploads/2022/01/Academic-Calendar-2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the

A. All of the above

following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum included various cross cutting issues related to professional ethics Human values and gender equity are covered in the syllabus of the university through various subjects

Subjects like languages teach humanity, equality, human psychology and tolerance while History imparts the message of non- violence and nationalism. Similarly, professional ethics are taught through sports.

The institution take efforts to focus on environmental sustainability by conducting various programmes and practices under NSS. Many depts conduct activities like- Chemistry dept do Soil testing and water analysis. Tree plantation, Swachta abhiyaan conducted under NSS. Ozone day is celebrated by geography dept. In addition, poster presentation, field visit are the part of Botany syllabus.

For maintaining Gender equity as per the Maharashtra state government, Committee against Sexual Harassment is active in the college. While committee Yuvati Sabha is working for the overall personality development. Girl students represent on college

committees like Students' Council and Bazme-Urdu -Adab. Celebration of International Women's day, Rallies on Female infanticide, Beti Bachao- Beti Padhao are some of the prime activities conducted by the college.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

290

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/document/d/1PGmS8gVc0ovNihmUH9DOIhHZj2jelzTc/edit?usp=sharing&oid=108710857105755632011&rtpof=true&sd=true
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
753	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Conudct guest lectures for the students to understand the concept of the concerned topic. Organised group discusstion classwise seminar for the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
753	23

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices teaching methodology which focuses on imparting education through a student centric approach. Faculty make classes interactive as possible and encourage students' participation in activities. The department arrange industrial

visits, field work, projects are assigned ,the use of ICT, whatapps, Google classroom are some of the means utilize to provide experiential and participative learning.

Problem Solving Methods: Feedback on the teachers are collected from the students. The IQAC analyse the feedbacks and if some feedbacks need attention regarding that teacher, the Principal orally suggest the teacher to improve the teaching method. Written assignments are assigned to the students. Seminars prepare students for stage daring and learn oratory skills. Additionally, the generic courses teaches students its importance in practical life. N.S.S, fieldworks and projects help students to acquire experiential learning and problem solving ability.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The IQAC encourages use of ICT and its tools including online resources for effective teaching process. Most of the teachers are using ICT tools and resources. They use LCD projectors, Tab, Google quiz, MOOCs and e- learning technology. Desktops, Laptops, Wi-fi, LAN connected system.

- Lectures are conducted through Zoom meet
- Google classroom is used to manage and post course related information- learning material, assignment submission and evaluation, quizzes etc
- Online Drawing tools like concept maps, mind maps are used as student centric activities.
- Lab manual are mailed to students well in advance the experiment is performed.
- Media Lab facility is used to create video lecture and upload in appropriate platforms for students to use as extra learning resources.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

369

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college ensure transparency in internal assessment The students are well informed regarding the internal assessment process. As a matter of fact, students are continuously assessed through various evaluation process at college and university level. Class-wise test, Unit tests, Student seminars, paper presentations, PPTs and Quiz on the prescribed syllabus. Field visit and Industrial tours are arranged. Unit tests are conducted on the scheduled period given in the Academic Calendar. Re-tests are conducted for the failed students.

For proper mechanism of the internal assessment Internal examination committee is active in the college. The committee is responsible to prepare internal exam Time- Table, teachers prepare question papers, conduct of examination and result displayed.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

If a student is unable to appear for internal exam due to medical reason, sports or any other genuine reason re-examination is conducted for that student. Provided that the student should submit application with proper documents. While the grievances of the students regarding assessment are made clear by showing them their verified answer sheet. F the student score less marks than expected the student can apply for revaluation .

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college runs B.A & B.Sc Programmes with various combinations. Students (belonging to any stream) have option to choose any one among the languages English, Hindi, Urdu, Marathi (MIL) as a linguistic course. The other subjects like Geography, Economics, Political Science, History, Hindi, English Marathi and Urdu are elective subjects while English, Urdu and Hindi are introduced as Generic subject. The subject of Environmental Studies is at F.Y level for both the streams for the IInd Semester. The students go through a well-defined study programme which is useful and relevant with their needs. The successful accomplishment of B.A students can search for job or go for higher education such as PG. Following are the major outcomes of this Programme:

- Students can opt for a various career options in the field of Arts. Employment opportunities ranges from Teaching, Law, Journalism, Managerial Post etc.
- This course also offers opportunities to the undergraduates in fields like SSC, RRB, or any other job where Science is not basic eligibility criteria.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://igrahjtc.in/wp-content/uploads/2022/09/Program-Outcome-2020-21.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To ensure the attainment of CO's and PO's proper competing evaluation method is adopted.

The college through various departments assess the students by conducting Internal tests, projects, Assignments, class-wise test, seminars, group discussion, Semester exam and exam result.

The performance or marks of this assessment is taken into consideration for evaluation of CO's.

Further activities like quiz, PPT competitions on syllabus, Chem Aware Exam are used for the evaluation of CO's'.

Feedbacks are used to improve the teaching learning process in the outcome based education.

Additionally, Field work, Surveys, Projects, Study tours Practical works are activities that put effective implementation of the evaluation process through which the attainment of course outcomes and programme outcomes are attained.

The Programme outcomes and course outcomes get a boost by arranging cultural activities, N.S.S programmes, Career Counselling , Personality Development & Communication Skills enhancement programmes, Guest lectures, celebration of Days, Health Awareness programmes etc.

COs for all programmes

Level of Attainment

Department

Appeared

Outstanding

A+

A

Fail

Urdu

02

11

02

English

02

04

Hindi

04

03

History

01

08

01

Geography

01

05

44

05

28

11

Chemistry

07

18

Botany

05

26

06

IT

03

19

10

Maths

02

04

Total

110

17

67

16

10

Two students received Gold medals from KBCNMUniversity in Botany and Urdu subjects at UG level respectively.

Two students placed their names in KBCNMUniversity's Merit List in Urdu at UG level and English at PG level.

The list of the meritorious students is provided in the link mentioned below.

https://drive.google.com/file/d/1a0qT5C39s5gy9rD74nJUftTcEo6-CCmp/view?usp=share_link

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/1a0qT5C39s5gy9rD74nJUftTcEo6-CCmp/view?usp=share_link

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

155

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Research Committee is active in the college. The cell aims to imbibe research culture among the staff and students. The faculty

members are motivated to aspire research activities. Members of staff regularly publish research papers in National and international journals. Few members publish books. The faculty opt for MRPs. So also, arrange research methodology workshop.

The students present their creative ideas through various competitions and seminars held at college and inter collegiate level. The facilities provided for research in the college campus as follows:

Wi fi throughout the Campus, Internet facility of Mbps, computing facility with adequate licensed software are available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Rs 87,000/- Grain distribution among needy families during lock down on the occassion of Dr. B R Ambedkar Jyanti and Rs. 13,000-/- for medicine, food and water to the Migrant Workers " during

lockdown.

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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
55	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File
3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
0	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
03	

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastrure and physical facilities for teaching- learning areas per the specified requirement by the norms. There are

Classrooms - 12

Library (with Reading Room) - 1

Laboratories-06

Seminar Hall-01

Sports - 01

Girls Room-01

Computers- 33

The college has adequate number of classrooms for the students to attend classes. The classrooms are equipped with fan and lights. Classrooms are sufficiently ventilated with big windows. The classrooms are regularly cleaned, the desks, tables are dusted to provide clean and hygienic atmosphere. The library with reading room, is having good strength of books for the students. There are 06 Laboratories including Geography and IT. Nearly 15 faculty members are having Laptops which they use for ICT teaching and learning process. While there are computers in Geography, Zoology, Sports departments. The faculty members use ICT in everyday class, office and Library works.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Cultural committee of the college conduct various cultural programmes such as Fresher's Day, Teacher's Day, Farewell Function, Annual Prize Distribution are arranged by the committee. The stage of the college campus is the principal venue of such programmes. The Annual gathering is the prime cultural programme that gives a platform to students to present their talent.

The institution has a playground of area 2283.58 Sq. Meters where Basket ball and Volley Ball court is erected, Sports of Shot put, Kabbaddi, Badminton are played, the ground is used for the practice of Hockey and Football. Sports department has indoor games facilities such as Chess, Carrom, etc. The college has access to the playground maintained by the Iqra Public School for outdoor sports. For Gymnasium, the college has MOU with Anglo Urdu School Jr. College, Jalgaon. The stage is situated on the college ground which has 21X12 Sq. Feet Area.

Sr. No

Particulars

Nos

Area in Meters

Length

Width

Total

1

Kabaddi Playground

1

13

10

130

2

Basket Ball court

1

28

15

420

3

Boxing

1

20

20

400

4

Volleyball court

1

18

9

162

5

Chess (Indoor) cum Office for Physical Director

1
8
6
48

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

18.44

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is partially automated. The Library system is operated through LIBMAN software and the version is used is 1.0.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://igrahjtc.in/facilities/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.39

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1555

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has well equipped IT facilities, the Seminar hall is having high end audio system. Three LCD projectors in the Classrooms for hassle free digital education. Administrative office with 40mbps internet facility and fully Wi Fi enabled campus with high speed internet facility for seamless and uninterrupted connectivity. All computers are covered by AMC for maintenance and up gradation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

33

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

18.44

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Building maintenance- The entire infrastructure is maintained by the caretaker, sweepers are appointed on contract basis. The electrician, Plumber and Gardener are appointed. "Fire Extinguisher" is installed in the building. Cameras are installed. Potable drinking water, Separate washrooms. that are regularly cleaned.

Library- The College Library is partially automated. The Library attendant maintain the record, yearly books verification There is separate reading room.

Sports- Sports infrastructure includes-Collegeplay ground . The college provide sports equipments to the participants.To encourage students, shields, appreciation certificates mometos for their achievements .

,Science Laboratory- Total six labs. Chemistry and Botany is having two labs each. All the labs are well equipped withfacilities as per the UGC and Universtiy norms.TheLab assistants maintainedthe stock register. Physical verification of itemsand stock verification is regularly done.. Most of the labs have internet connectivity.

Physics- Maintenance of Lab equipment, are done by outsourcing. Annual stock verification is done by H.O.D

IT Laboratory- There are 33 computers in the lab, which are maintained by the Sai Computers, Jalgaon

The safety measures for all labs are as per the norms.

Geography- The Lab is maintained by the staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

355

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

18

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

18

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council is active in the college. Formed in 2010. the students are elected annually through a democratic process. The council take an oath to provide service for the betterment of the institution. They contribute their service by helping the staff in organizing events such as college gathering, Fare-well function & Annual Prize distribution. The Council address the students' issues by putting it before the principal. The council plays important role in building bridge between Principal, Staff and Students. Being a students' committee, it helps in Admission process.

Bazm -e -Urdu Adab - A college level student body working since 2004 the members are elected through a fair elective process. The committee works to encourage students to participate in co-curricular extra- curricular activities. They render their services by arranging programmes of Quiz Competition, Naat-Khawani Bait Baazi, Fresher's Day, Teacher's Day. The Bazm helps the Student Council in arranging the various cultural events of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college is registered under the government act in the year May 2018. The Alumni regularly participate in the programmes organize by the college. Yearly they organize meet in the college to guide the students for career. They render help in organising function like Fare-Well

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year

E. <1Lakhs

(INR in Lakhs)	
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The institution strives to stand true to the its dictum Yahan Ki Khaaque Se Inssan Banaye Jaatey Hai . Since last thirty years, the college is devoting its services for the cause of minority education especially girl students. The institution is governed by the CDC and holds the spirit of empowering the women.The institution's vision and mission reflects the distinctive characteristics of the institution.Good educational programmes and healthy practices are being executed..</p> <p>The CDC and the Principal together works towards the designing and implementation of the institutional quality policy. The various administrative and academic committees of the college effectively work under the bodies such as IQAC in sync with the vision and mission of the college.</p> <p>The principal being the head assistedby the Vice Principals from both streams, forms the committees.. The admission, academic, conduct of examinations, promotion of research and extension activities, development of infrastructure facilities, appointment of staff, maintenance of service records, encouraging cultural activities, examinations and implementation of healthy practices are done under the committees. Extra Curricular activities are conducted regularly.</p> <p>The management mobilizes funds for the enhancement of the infrastructure, Laboratory- Library and office equipment, apart from creating environment friendly campus</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has decentralized its power for the academic, administrative and extra-curricular activities.

All the activities are conducted with the efficient guidance of committees like IQAC, the Student Council, Bazme -Urdu- Adab, Time- Table committee and cultural committee. While the Management participation is supporting and encouraging.

The stakeholders of the college including Management, the Principal, Teaching Non-teaching, students, Alumni works in a democratic manner whereas maintaining the tacit rules of accountability in execution of their duties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is an affiliated institution; hence it follows, Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, policies laid down by the UGC Every year, various committees , chalk out the strategic plan of events and activities which will sustain the development in the key areas, at the end of the year, report is submitted to the Principal.

For Teaching Learning and Research, perspective plan is enforce in the college which takes into consideration the following aspects -

- Continuous improvement in Teaching Learning procedure
- Student's Overall Development through Participation
- Promote Research Culture
- Vision and Mission of the college
- Departmental Academic Plan
- Students' needs and
- Future plans of the college

Deployment Students' academic excellence, their empowerment and welfare is of prime importance. The college plans the various activities keeping all these aspects:

- Preparation of Academic Calendar
- Preparation of Time Table
- Followed e-learning methods and resources for teaching
- Continuous Assessment.
- Follow Feedback System
- Evaluation.

The teachers acquired training in using various Apps and software to guide and help student understand the topics. The students are apprised on the basis of the syllabus taught to them.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

H. J. Thim College of Arts & Science is administered by the IQRA Education Society from last more than thirty years. This college is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and to the Department of Higher Education, Government of Maharashtra. The overall planning and development of the institution is done by the College Development Committee (CDC). The day-to-day administration of the college is managed by the CDC and the Principal who are assisted by the two Vice-Principals.

The President, Iqra Education Society is the administrative head of the college, shouldering the responsibilities of administration, appointments and infrastructure.

The principal is the academic head ensuring the proper conduct of all the academic, research and extension activities. While Vice Principals (both streams) works to strengthen the functioning of the college. The programme courses and activities are periodically

evaluated by the college and reported to the principal for the proper implementation.

The various committees, cells and associations works to fulfil the given responsibilities.

The Management encourages the faculty to participate in various committees. This enhances the leadership qualities and skills

The Grievance Redressal cell is active in the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://igrahjtc.in/wp-content/uploads/2022/09/6.2.2_1551501606_2790.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Institution provide Jobs to the wife of deceased employees. one is Mrs. Gazala Mirza wife of Peon Late Mr. Mirza and Mrs. Nafisa Shakil Shaikh wife of Late Peon Mr. Shakil Shaikh.

2. Management provide financial help up to cash Rs.1,50,000/- to the family of the deceased employees.
3. the Staff provide financial help up to cash Rs.50,000/- to the family of the deceased employees.
4. Free medical check-up for staff at Managements Medical College.
5. Cash Rs. 40,000/- financial help given to Staff Member Shri Roshan Shaikh for his wife's haspitalization charges.
6. Rs. 40,000/- financial help given to wife of deceased non-teching staff Shri Shakil Shaikh.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

33

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute collect Self Appraisals from the faculties at the end of every academic year. They submit documents related to their participation in teaching Learning and evaluation activities, co-curricular and extension and professional development activities,

research and academic contributions, administrative duties and research guidance. The Appraisals are put forth before the principal for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external audit mechanism. The internal audit is carried out by the auditor from the management within every financial year, the external audit is done by the authorized C.A at the end of the financial year. The government assessment is carried out by the Joint Director of Higher Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Management decide the budget to be allocated for the academic and administrative functioning of the college. The funds are utilized for the students activities, and development of the college. All the events and activities organised by the college show the optimal utilization of the resources and the strategic mobilization of funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Coordinated national Conference on "National Education Policy
- To start Mathematics and Chemistry at Post Graduation Level
- To start Zoology as special subject at Under Graduate Level
- Conducted online webinar on "Intellectual Property Rights"

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC conducted an online National Level Conference on National Education Policy 2020. After the conference discussion held to promote research culture.

The President of the IQRA Education Society have published a booklet in Urdu to review the National Education Policy 2020.

Here is the translated gist of his views:

- To promote educational opportunities for minorities.
- Equality for minorities in employment and educational activities.
- Improve standard of living.
- Prevention of Communal riots.
- Review on various schemes from the Central and State government in last four years
- The concept of Rural University.
- Reservation for Minorities.

A special programme was organised to analysis the different chapters and portions of National Education Policy.

A meeting of PG students and their respective teachers was conducted to discuss the type, nature, relevance of the curriculum. Their suggestion would be helpful for the framing of the syllabus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

B. Any 3 of the above

**initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	http://igrahjtc.in/igac/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The entire campus is under CCTV camera surveillance in order to ensure the safety and security of the students and staff.

Certain committees are active in the college-

- Anti Ragging Committee- the College holds a record for not occurring a single case of Ragging.
- Internal Complaint Committee- The committee is active in the college to ensure the support and help to the victim if any case of Sexual harassment occurs.

Apart from this, Yuvati Sabha a platform for girl students works for their betterment.

Separate Ladiesroom, vehicle parking and girls hostel for girl students.

Inclusive representation of women in all important committees. The CDC, the Steering committee, IQAC, and the other core committees of the college have women as the members. Certain " Decision Making" positions maintained by the women teachers in the college.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1bH-L82IJBzskfLG_Iy3atywxJVWG89YG/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1DytnwCAicHyTojfHIdVew2B-RQnX4tyf/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: Sweepers are appointed to collect and to dispose of the same. The dried leaves and waste of greenery is decomposed in VermiComposte as the institution has the Vermi composte facility, that converts the waste into Vermiwash and uses it as a fertilizer.

E-waste management- Sai Computer is assinged under MoU to manage E-Waste

Hazardous chemicals waste management- Diluted in water bring it down to zero concentration level and dispose off.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
--	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	D. Any 1 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Initiatives taken by Institution to provide inclusive environment

within the campus-

- Celebration of "Hindi Diwas"
- Commemorate birth anniversary of Dr. A.P.J Abul Kalam as "Vaachan Prerna Diwas"

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Celebrates the Constitution Day
- Arranged Voter Awareness Program
- To inculcate values the college has celebrates the National Days
- Encouraged neighbours to participate in National festivals.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1pdaffcP-MfTH_oMyjWQoDvX2MKKUNZyx/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/1pdaffcP-MfTH_oMyjWQoDvX2MKKUNZyx/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are

D. Any 1 of the above

organized	
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
<p>1. National Geography Day</p> <p>2. International Yoga Day</p> <p>3. International Olympic Day</p> <p>4. Independence Day</p> <p>5. Republic Day</p> <p>6. International Population Day</p> <p>Every year college celebrate the National festivals of Independence Day and Republic Days. Students present speeches to mark the event. Competitions and exhibitions are held. While other "Days" are celebrated with full zest, the students read papers, arrange "Book Exhibition and debates to commomerate the specials.</p>	
File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices	
7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.	
<p>1. Organised National Level Webinar on National Education Policy.</p> <p>2. Celebration of International Ozone Day</p>	
File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil
7.3 - Institutional Distinctiveness	
7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words	
Efforts taken to increase the girl student's strength to UG and PG. Promote their presence in the various activities of the college for their overall development.	
File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File
7.3.2 - Plan of action for the next academic year	
<p>Efforts for Placement of Students</p> <p>Certificate Courses for Students</p> <p>Construction of Conference Hall</p> <p>Stress on Mentorship</p>	