

YEARLY STATUS REPORT - 2022-2023

Part A			
Data of the Institution			
1.Name of the Institution	H.J. THim College of Arts & Science, Mehrun, Jalgaon		
Name of the Head of the institution	Prof. I.M.Pinjari		
• Designation	Incharge Principal		
• Does the institution function from its own campus?	Yes		
Phone no./Alternate phone no.	02572212735		
Mobile no	9423487871		
Registered e-mail	hj.thim@gmail.com		
Alternate e-mail	iqachjtc@gmail.com		
• Address	HAJI GULAM NABI NAGAR, MEHRUN		
• City/Town	JALGAON		
• State/UT	MAHARASHTRA		
• Pin Code	425003		
2.Institutional status			
Affiliated /Constituent	AFFILIATED		
Type of Institution	Co-education		
• Location	Urban		
• Location	Urban		

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• Financial Status	Grants-in aid
Name of the Affiliating University	KAVAYITRI BAHINABAI CHAUDHARI NORTH MAHARASHTRA UNIVERSITY, JALGAON
Name of the IQAC Coordinator	DR. AYESA F BASIT
Phone No.	02752212735
Alternate phone No.	02752212735
• Mobile	8554923559
• IQAC e-mail address	hj.thim@gmail.com
Alternate Email address	iqachjtc@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://igrahjtc.in/wp-content/uploads/2023/09/AQAR-2021-22.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://igrahjtc.in/wp-content/uploads/2022/10/Academic-Calendar-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	B+	2004	08/01/2004	07/01/2009
Cycle 2	В	2.70	2012	10/03/2012	09/03/2017
Cycle 3	B+	2.61	2019	15/07/2019	14/07/2024

6.Date of Establishment of IQAC 24/06/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8. Whether composition of IQAC as per latest	es
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NAAC guidelines	
Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	02
 Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Мо
• If yes, mention the amount	
11 Significant contributions made by IOAC dur	ing the current year (maximum five bullets)

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Recommendation to construct New Lab for Msc IT. 2. Started online CAP center (Central Assessment Programme) forUniversity Papers 3. Conducted National level 07 days Workshop on NET/SET/PET/ Other competitive exams under collaborative activity. 4. Oorganised one day Workshop on "Mission Community Development

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.To create ABC Digi Lockers for the students	1. ABC digital locker enrollment of students completed 100%.
2. To organise Workshop on NET/SET/PET	2. One Week Workshop on NET/SET/PET was conducted
3. To construct IT lab for Msc IT	3. Lab for MSC IT is constructed
13. Whether the AQAR was placed before statutory body?	Yes

• Name of the statutory body

Name	Date of meeting(s)
College Developement Committee	22/12/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	30/12/2023

15. Multidisciplinary / interdisciplinary

1 . a The institution is affiliated to Kaviyatri Bahinabai Chowdhary N orth Maharashtra University, Jalgaon hence follows the prescribed syllabus. Under UG programme equal weightage is given to course content. T.Y.B.A Geography paper on "Research Field Technique and Introduction to Project Field , introduction of Audit course- Sports for S.Y Bsc , Besides general enjoyment of learning a paper on "Academic And Research Writing" is started at PG (English). Another paper on "Soft Skills " is introduced for the PG for the up gradation of communication, discussion and debate skills among students. To evolve the student more creative and professionally competent, subject courses MIL (Modern Indian Languages) and SEC (Skill Enhancement Courses) are running in the college.

1-b NA

1-c The institution follows CBCS (choice based credit system) since 2018-19 for UG and PG. The courses runs under the institution are identified as relevant to the local job opportunities and skill development. Geography subject runs on Interdisciplinary mode. At F.Y.BA / Bsc level, a paper on "Environmental Studies" is introduced. Project work and Field work are a part of syllabus for the subjects of Environmental Studies, and Information Technology.

1-d The college is affiliated to KBCNMU, Jalgaon, works according to its statutes.

1-e- The college encourage the students and staff to opt for research and choose topic that are challenge fo the society.

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1-f- Nil

16.Academic bank of credits (ABC):

The college has created the accounts of students under Academic Bank Credit Digital Lockers . The task is completed 100%

17.Skill development:

- 3-a- Every year college conduct workshop on "Soft Skills" and provide Vocational guidance through Vocational Guidance committee and Placement Cell.
- 3-b- English, Geoeraphy, Chemistry Botany students have scope in offices, Teaching, Law, Journalism, Industry.
- 4-c Every year conduct "Gandhi Vichar Pariksha", NSS is active in the college. The college celebrate the Independence Day, Republic Day ,Constitution Day to imbibe the humanistic, constitutional and human Values. Every year "Yoga Day" is celerbated as one of the base of Life Skills.
- 4-d Three month Certificate course "Skin Care & Hair Therapy" under Life long Learning & Extension Services Dept, KBC North Maharashtra University has started in the college for the students with minimum fees and certificates are issued after the examination conducted under the course.

Other departments of the institution especially English department regularly organise workshops on Soft Skills development programmes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

4-a- Most of the syllabus carry topics related to Indian culture and konwledge hence often teachers provide reference of cultures such importance of respecting elders, celebrating Indian festivals like Rakhi, Diwali, Eid, Roza Aftaar etc Cutural committee is active in the college that organises various programmes such Roza Aftaar, by inviting representatives of diffirent religions to speak on the importance of "Fasting" in their respective religions..

4-b Subjects like English, Geography, Economics & entire Science Subjects are taught in English .Local dialect is use to teach the slow learners Maximum number of students hail for Urdu speaking background hence most of the faculties deliver lecture in English as well as in local dialect that are Hindi , Urdu.and Marathi

4-c- Performance in Maths and Science in particular, has been better among students studying in their native language than English. The indian languages such as Hindi, Urdu, Persian, Marathi are taught in their respective languages. While subjects as History, English, Geography, Economics, Political Science are taught bilingually. The Science subjects are taught in English.

4-d

Indian Languages: Hindi, Urdu, Marathi, Persian Languages- as a subject are running in the college at special & general level.

Indian Ancient Traditional Knowledge- Every year Yoga Day is celebrated .

Indian Ancient Traditional Sports-Wrestling, , Kabbadi, Shatranj are promoted among the students.

Indian Arts- The art of Mehndi has been practiced in India for over 5000 years. The Institution ,through Yuvati Sabha arrange competition and promote this art among girl students. Many girl students have accepted this art as a source of income.

The art of Rangoli is promoted by arranging competitions

Indian culture & Tradition- Celebration of Roza Aftaar , organise Mushaira on "National Integration".

4-e 1)To imbibe health consiousness among students Yoga Day is celebrated by inviting "Yoga Guru" to guide the students.

2) Celebration of Hindi Diwas , Raaj bhasha Din

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

5-iThe College follows the Outcome Based Education (OBE). POs are standard and COs are defined by the affiliating university. Cos gives resultant knowledge which the students acquire at the end of each course. Cos specify the cognitive processes offered by the course.

The details of POs are disseminated through , departments, notice boards. The students are aware of the COs in the begining of the semester.

5-ii- Follows Academic Calendar, Teaching plan, Time Table, Daily

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Dairy, tests to make the students understand what is important for them so they could be able to perform well in the exams.

5-iii- Counselling of Students during admission so they should opt for the field of their interest. Department wise students are counselled fpr competitive exams, for PG courses, etc.

Continous Evaluation for better performance.

20.Distance education/online education:

6-a The college is affiliated to the Kavaytri Bahinabai Chowdhary North Maharashtra University, Jalgaon hence follows the guidelines of the university for the governance of academic based promotion .

The college runs Distance Education centers of Maulana Azad National Open University and Yeshwant Rao Chavhan Open University

Faculty members regularly attend online couses offered by SWAYAM and NPTEL to update and upgrade themselves. These online courses appropriate training make them competent enough to use the ICTtools effectively..

- Use of ICT tools
- Encourage students to join online courses.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs	
during the year	

File Description	Documents
Data Template	<u>View File</u>

2.Student

2.1

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2		NA
Number of seats earmarked for reserved category a Govt. rule during the year	s per GOI/ State	
File Description	Documents	
Data Template		<u>View File</u>
2.3		251
Number of outgoing/ final year students during the	year	
File Description	Documents	
Data Template		<u>View File</u>
3.Academic		
3.1		23
Number of full time teachers during the year		
File Description	Documents	
Data Template		View File
3.2		30
Number of sanctioned posts during the year		
File Description	Documents	
Data Template		<u>View File</u>
4.Institution		
4.1		12
Total number of Classrooms and Seminar halls		
4.2		33,90,637
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		53
Total number of computers on campus for academic purposes		
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Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

college is affiliated to Kayatri Bahinabai Chowdhary North Maharashtra University Jalgaon hence follows its syllabus. The departments of the college submit tentative plan for the complete year. The IQAC prepare its Academic Calendar while considering the University Academic calendar and the said "tentative plans". The teachers prepare "Teaching Plan" for every paper to be taught. Syllabus is provided to the students The Time Table committee prepare Time- Table, Department wise time table is also prepared. For effective delivery of curricula depts integrate classroom teaching with ICT tools, lab practicals, field visit, projects, and student seminars. Classroom teaching is supplemented with paper presentations, quiz competitions and group discussion.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://drive.google.com/file/d/1UZ0aFqvCHe 4QWwg0ZY7DKLD138tb9kn/view?usp=drive_link

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar is prepared in line with academic Calendar of the University. It is communicated to the staff and students by displaying it on website and notice boards. It specifies the curricular, co-curricular and extra-curricular activities to be conducted including semester Internal and External exam schedules which are fixed but there may find changes if there are changes from University. Through the curricular and co-curricular activities the institution ensure the proper implementation of continous internal evaluation.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	http://igrahjtc.in/wp-content/uploads/2022/1 0/Academic-Calendar-2022-23.pdf

1.1.3 - Teachers of the Institution participate in | A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma **Courses Assessment / evaluation process of the** affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

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1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

17

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is designed by the University and the college follows it. The cross cutting issues like professional ethics, Gender, human values,, environment sustainability have been give significant space in the curriculum. The institution itself does arrange programmes or activities related to these issues.

Professional ethics—Sports imbibe among students the quality of sportsman spirit. Literature teaches honesty, ethical behavior

Gender-Conducted Essay Competition- Qaum Ki Tarraqi mein Khawateen Ka Taoun (Women's Contribution in Community Progress & Development). History department arranged poster presentation on "Women Who Shaped India's Freedom Struggle".

Human Values-Every year conduct "Gandhi Vichar Pariksha- Gandhian Thoughts Examination.

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Environment Sustainability— Environmental Studies subject at F. Y level.

Celebrate Ozone Day, Geography Day

Tree Plantation .

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

305

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File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/document/d/1fm03aDXz yyxreOQNSKU hhC2CSk PWFb/edit?usp=drive link &ouid=108710857105755632011&rtpof=true&sd=tr ue
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://docs.google.com/document/d/1fm03aDXz yyxreOQNSKU hhC2CSk PWFb/edit?usp=drive link &ouid=108710857105755632011&rtpof=true&sd=tr ue

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1,009

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

124

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Classroom observation, Test after admission, interaction, continuous and periodic assessment are measuring system to asses- learning levels of the students. Notes are provided to the students. The teachers conduct class-wise, topic wise tests, corrected answer sheets are shared with the students to recognise their shortcomings. The depts. motivate the students to present classwise seminarspapers, and to participate in competition. Online resources helps to strengthen their knowledge.

"Bridge Course " in English Compulsory subject helps the students to accept the graduation pattern of syllabus.

For slow learners most teachers use Visual aids like charts, diagrams, animated clips on the topics, Use of ICT the activity "Test After Admission" helps the teacher to identify the slow learners., engage them in physical activities that are related to syllabus, such as "Introduce Yourself", conducts mock "Interview", hence add variety to their academic routine.

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File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1Ur-e3UQmNWc n9uGk6FaDHC27wo58FcnQ/view?usp=sharing
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1009	23

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The departments take efforts on enriching students learning experiences. The problem solving methodology include guest lectures on difficult topic, lectures are presented through PPT, Workshops on communication skills, Quizzes on syllabus, debate and class-wise seminar. are conducted.

The participatory learning stimulate the creative ability of students; to prepare wall paper magazine, posters, models, charts, Prepation of PPT slides, paper reading.

For experiential learning field works, ,Industrial visit, excursions and projects are the means utilize by the departments.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://drive.google.com/file/d/1BpRdK- P6U9V BN APAvK CVaos6WFXTI/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Besides the traditional method of teaching ,the college use ICT enabled tools , including online learning resources for effective teaching and learning process. The faculty use ICT enabled classrooms with LCD projectors, Wi-fi connectivity, software, PPT designed by teachers for practical visual learning. The labs are updated with softwares Python, Matlab, Visual studio, Visual Studio Code, Turbo C++,

The institution is having well equipped IT lab with internet facility with 100 MPBS,, LCD, projectors are installed in classrooms and lab, to incorporate new pedagogies.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

381

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Schedule of Internal Test Examination is given in the academic calendar which is displayed at the beginning of the academic year.

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Valuation is done through the subject teacher. There is complete transparency in the internal assessment. all the records related to internal exams like attendance, answer sheets, question papers, summary of marklist are properly maintained.

Practical exam evaluation is done with transparency -practical records are maintained.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://drive.google.com/file/d/1mNO-yLyrP52
	-vVURAmGUNjMIaGh J X5/view?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal exams are conducted in form of two unit tests , the faculty evaluate the papers and internal marks are submitted to the University

.The grievances of the students regarding assessment are made clear by showing them their verified answer sheets

If student unable to appear for internal exam due to medical reason, participation in sports or any other genuine reason, test is conducted for him/her.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

POs Cos for all the programmes offered by the institution are stated by distributing the syllabus copies of the related PO.

They are displayed on notice board, and copies of syllabus arekept in the Library.

The college runs B.A & B.Sc Programmes with various combinations.

Students (belonging to any stream) have option to choose any one among the languages English, Hindi, Urdu, Marathi (MIL) as a linguistic course. The other subjects like Geography, Economics, Political Science, History, Hindi, English Marathi and Urdu are elective subjects while English, Urdu and Hindi are introduced as Generic subject. The subject of Environmental Studies is at F.Y level for both the streams for the IInd Semester. The students go through a well-defined study programme which is useful and relevant with their needs. The successful accomplishment of B.A students can search for job or go for higher education such as PG. Following are the major outcomes of this Programme:

- Students can opt for a various career options in the field of Arts. Employment opportunities ranges from Teaching, Law, Journalism, Managerial Post etc.
- This course also offers opportunities to the undergraduates in fields like SSC, RRB, or any other job where Science is not basic eligibility criteria

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To ensure the attainment of COs and POs evaluation method is adopted.

The college through various departments assess the students by conducting Internal tests, projects, , classwise test , students' seminars, and the semester exam result shows their progress.

The performance or marks of these assessment s are considered for evaluation of COs.

Projects, field visits are the part of evaluation of Cos

Further activities like quiz, PPT Competitions, wallpaper magazine on Syllabus are use as evaluation for COs

Feedbacks are used to improve the teaching learning process in the

evaluation.

So also, Field work, surveys, projects study tours practical works are activities that put effective implementation of the evaluation process through which the attainment of COs and POs are attained.

Additionally, the POs and COs of students get more strong through participation in arranging cultural activities, N,S,S activities, Career Counselling, Communication Skills enhancement programme, Guest lectures, celebration of Days, Health Awareness programmes, Gender Sensitization Programmes etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

127

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://drive.google.com/file/d/1KRCJFS2kIm7 7r4739GVd2eRsPHrMSbTN/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/1S3nPa4AtRZqlbNU wyFqipMxVHh5 Ysxs/edit?usp=sharing&ouid=108710857105755632011&rtpof=true&sd=true

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

585000

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

- 3.1.2 Number of teachers recognized as research guides (latest completed academic year)
- 3.1.2.1 Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

- 3.1.3 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The research committee encourage the research culture among the faculties. The committee regularly informs about the new schemes for research projects. Faculty members publish books related to their Students are motivated to place their research papers in conferences.

Dr. Yusuf Ebrahim Patel (along with his group) of Zoology department has invented an Insulin Injector Device - the patent has been approved by the indian as well Australian Government.

He also (with his group) developed Bird Nest Monitoring Device-Patent has been approved by the Indian government

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

13

File Description	Documents
URL to the research page on HEI website	http://igrahjtc.in/research/
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

- 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year
- 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The IQAC of the college has arranged a guest lecture on Internatinal AIDs Day". To spread theawareness about AIDs, the committee invited Dr. Shoeb Shaikh, IQRA Unani College, the lecture was organised on1st December 2022

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc.,

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during the year

19

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1537

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship year wise during the year

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Learning resources include resources and infrastructure required for Library, Laboratories, classrooms teaching activities seminar and conference hall.

The college has 12 classrooms with good ventilation scheduled for optimal utilization. Most faculties deliver their lectures through LCDs. So also they use various online resources for teaching learning process. Most of the departments have ICT facilities with PC and printer.

There are 09 Laboratories for Science stream including Geography and IT. The Library has more than 21,000 books as its capacity.

The facillities provided by the institution are NSS, Sports ground Ladies Room, Reading room Conference hall and girls hostel.

Utilities include separate washrooms, parking space, RO drinking water, power generators. Some recent initiatives in enhancement of physical infrastructure is the upgradation of IT infrastructure. New M.Sc. IT Computer lab has been constructed. More Desktop Computers are added to IT Lab.Total 46 Computers are in as IT Infrastructure,

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This year Chemistry department is equipped with LCD projector Cameras are installed in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facility for sports cultural activities. The newly constructed Conference hall facilitate the arrangement for various programmes. The stage constructed in the campus is used for cultural programmes. The playground of 2283.58 sq meter area is used for Basket ball, Throw ball, Volley ball, Kabbaddi, Kho-Kho and many more sports. Facility for indoor games is available. The institution has access to the playground maintained by Iqra Public School for Hockey and Football. For Gymnasium, the institution has MoU with Anglo Urdu Jr. College, Jalgaon.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

|--|--|

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://drive.google.com/file/d/105SELJfd1IS 15IGpn0W-b72mOCwnkyL5/view?usp=share_link
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1,76,869

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is fullyautomated .. The Library system is operated through LIBMAN software and the updated version is3.0.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://drive.google.com/file/d/1vLoAvPjmLhR rBL7ZSGEIR-WEVFsU3u3B/view?usp=drive_link

4.2.2 - The institution has subscription for the following e-resources e-journals e-

D. Any 1 of the above

ShodhSindhu Shodhganga Membership ebooks Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.63

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

08

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

TheIT lab is well equipped with 46 PCs connected to internet through 100 Mpbs speed. The institute has other 08PCs installed in various

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sections and departments.

LAN Facility- Core layer switches in the building are connected with the optical fibre Ring Network.

Wi-Fi Facility- The IT department extends its complete support to hte students. The Wi-fi facility is at the various areas to access the facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

53

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the A. ? 50MBPS Institution

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Building maintenance- The entire infrastructure is maintained by the caretaker, sweepers are appointed on contract basis. The electrician, Plumber and Gardener are appointed. "Fire Extinguisher" is installedi n the building . Cameras are installed .Potable drinking water, Separate washrooms. that are regularly cleaned. Library- The College Library is partially automated. The Library attendant maintain the record, yearly books verification There is separate reading room. Sports- Sports infrastructure includes-College play ground . The college provide sports equipments to the participants. To encourage students, shields, appreciation certificates mometos for their achievements . , Science Laboratory- Total six labs. Chemistry and Botany is having two labs each. All the labs are well equipped with facilities as per the UGC and Universtiy norms. The Lab assistants maintained the stock register. Physical verification of items and stock verification is regularly done.. Most of the labs have internet connectivity. Physics- Maintenance of Lab equipment, are done by outsourcing. Annual stock verification is done by H.O.D .IT Laboratory- There are 46 computers in the lab, which are maintained by the Sai Computers, Jalgaon The safety measures for all labs are as per the norms. Geography- The Lab is maintained by the staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

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5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

525

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills	A.	Al:	Lof	the	above
enhancement initiatives taken by the					
institution include the following: Soft skills					
Language and communication skills Life skills					
(Yoga, physical fitness, health and hygiene)					
ICT/computing skills					
	1				

File Description	Documents
Link to Institutional website	https://igrahjtc.in/gallery/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

125

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

125

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

26

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

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5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

80

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Advisory Cell was formed in 2010. Every year the students are elected. The council acts as a bridge between the principal, staff and students. The students represents various

committees to render help in arranging programmes. Another committee by the name Bazm- e- Urdu Adab is active in the college. It hepls in arranging the programmes and helps the students.

Representation of Alumni student on CDC of the college.

Organised one week programme for girl Students on: "Aatmanirbhar Yuvati Abhiyaan " funded by Student Walfere Department, Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1Hrq7TiOxsIf bicQqySW8F_m7FLJewdAO/view?usp=sharing
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

650

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Since 2003 Alumni Association is avtive in the college. the Alumni regularly attends programs of the college such as freshers day, annual prize distribution and anual gathering. frequently they guide the present students. the alumni presents on the CDC of the College.

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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E.	<1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision- Upliftment of Minority through higher Education , in nation building.

Mission- Imparting quality based higher education without discrimination of caste, creed, colour, religion and sex with special attention to spread of education among the minorities

Since last thirty twoyears, the college is devoting its services for the cause of minority education especially girl students. The institution is governed by the CDC.. The CDC andPrincipal together works towards the designing and implementation of the institutional quality policy. The various administrative and academic committees of the college effectively work under the bodies such as IQAC in sync with the vision and mission of the college. The Principal being the head assisted by the Vice Principals from both streams, forms the committees. The admission, academic, conduct of examinations, promotion of research and extension activities, development of infrastructure facilities,, encouraging cultural activities, examinations and implementation of healthy practices are done under the committees. Extra Curricular activities are conducted regularly. The institution's perspective plan aims to take "Mission Community Development" by introducing more subjects at PG level for the minority students. The institution aims to start Research Centre in Urdu and Research Lab in Geography and Mathematic.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1s8cIV242z0H idEJpGMeiXgfkGZ89CqKx/view?usp=sharing
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has decentralized its power for the academic, administrative and extra-curricular activities. All the activities are conducted with the efficient guidance of committees like Exam committee IQAC, the Student Advisory Committee, Bazme -Urdu-Adab, Time- Table committee and cultural committee. While the Management participation is supporting and encouraging. The stakeholders of the college including Management, the Principal, Teaching Non-teaching, students, Alumni works in a democratic manner whereas maintaining the tacit rules of accountability in execution of their duties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The collge has arranged one week workshop on NET/SET/PET for the students, with minimum fees., College has started PG courses, regularly students are counselled to attempt competitive exams. Most students are unable to pay the fees of private coaching hence, the IQAC of the college in collaboration with the Arts and Science College, Bhalod, Dist Jalgoan had organised the workshop. The workshop was beneficial for the students. 24 students reaped benefit from the workshop.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College is affiliated to Kavayitri Bahinabai Chaoudhari North maharashtra University, Jalgaon and to the Departement of Higher Education, Government of Maharashtra. The overall planning and development of the institution is done by the College Development Committee (CDC). The day-to-day administration of the college is managed by the CDC and the Principal who are assisted by the two Vice-Principals. The President, Iqra Education Society is the administrative head of the college, shouldering the responsibilities of administration, appointments and infrastructure. The principal is the academic head ensuring the proper conduct of all the academic, research and extension activities. While Vice Principals (both streams) works to strengthen the functioning of the college. The programme courses and activities are periodically evaluated by the college and reported to the principal for the proper implementation. The various committees, cells and associations works to fulfil the given responsibilities. The Management encourages the faculty to participate in various committees. This enhances the leadership qualities and skills The Grievance Redressal cell is active in the college.

File Description	Documents
Paste link for additional information	http://igrahjtc.in/wp-content/uploads/2022/0 9/6.2.2 1551501606 2790.pdf
Link to Organogram of the institution webpage	http://igrahjtc.in/wp-content/uploads/2022/0 9/6.2.2 1551501606 2790.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and

A. All of the above

Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

- 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff
- 1. Institution provide Jobs to the wife of deceased male employees.
- 2. Management provide financial help to the family of the deceased employees.
- 3. the Staff provide financial help up to the family of the deceased employees.
- 4. Free medical check-up for staff at Managements Medical College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

- 6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

-	_
71	_

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The institute collect Self Appraisals from the faculties at the end of every academic year. They submit documents related to their participation in teaching Learning and evaluation activities, cocurricular and extension and professional development activities, research and academic contributions, administrative duties and research guidance. The Appraisals are put forth before the principal for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external audit mechanism. The internal audit is carried out by the auditor from the management within every financial year, the external audit is done by the authorized C.A at the end of the financial year. The government assessment is carried out by the Joint Director of Higher Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Management decide the budget to be allocated for the academic and administrative functioning of the college. The fundsare utilized for the students activities, and development of the college. All the events and activities organised by the college show the optimal utilization of the resources and the strategic mobilization of funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

- 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
 - Conducted Programme on " Mission Community development

- Organised "Parents Meet
- Installation of LCD in Chemistry dept

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews the developments through the academic results of the students. As per IQAC suggestions the faculties have started delivering lectures with the help of ICT tools. More Lectures are conducted on LCD for clear understanding.

Follow Academic Calendar, Time Table, maintain Daily Dairy, Attendance Sheets.

Mid Term Exams, Semester Exams

Projects, Practicals, visits

Certificate courses, Value added program, Guest lectures etc

Meeting of Management and Staff to review the results of the students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO

B. Any 3 of the above

Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The entire campus is under CCTV camera surveillance in order to ensure the safety and security of the students and staff. Certain committees are active in the college-

- Anti Ragging Committee- the College holds a record for not occurring a single case of Ragging.
- Internal Complaint Committee- The committee is active in the college to ensure the support and help to the victim if any case of Sexual harassment occurs..
- Exclusive Girls Gathering
- Girls Sports Week

Apart from this, Yuvati Sabha a platform for girl students works for their betterment. Separate Ladiesroom, vehicle parking and girls hostel for girl students. Sanitary pad Vending Machine is installed in the Girls Washroom.

Inclusive representation of women in all important committees. The CDC, the Steering committee, IQAC, and the other core committees of the college have women as the members. Certain "Decision Making" positions maintained by the women teachers in the college.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1JeYn1fjofna AxpEurwua0q9EIoy8yxQT/view?usp=sharing
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1JeYn1fjofna AxpEurwua0q9EIoy8yxOT/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management-: Sweepers are appointed to collect and to dispose of the same. The dried leaves and waste of greenery is decomposed in VermiComposte as the institution has the Vermi composte facility, that converts the waste into Vermiwash and uses it as a fertilizer. E-waste management- Sai Computer is assinged to manage E-Waste. The Hazardous chemicals waste management- Diluted in water bring it down to zero concentration level and dispose off.

Vaccum cleaner is us eto clean the IT labs dustbins are ideally placed in class-rooms, staff-rooms, offices. Sweeprs are appointed toclean the infrastructure.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	<u>View File</u>

- 7.1.4 Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus
- C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- B. Any 3 of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

D. Any 1 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Initiatives taken by Institution to provide inclusive environment

within the campus-

- Organised "Mushaira on National Integration"
- Organised a "Religious Linguistic Harmony Meet"
- Arranged Roza Aftaar

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

- 7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens
 - Celebrates the Constitution Day
 - Celebrated National Voters Day

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1E9DKL bpWRS ZgPYwfY248x4PGJxC8u x/view?usp=sharing
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year college celebrate the National festivals of Independence Day and Republic Days. Students present speeches to mark the event, they are 'Lokmanya Tilak Punya Teethi, Savitribai Phule Birth Anniversary, Gandhi Jayanti, Premchand JayantiCompetitions and exhibitions are held. While other "Days" are celebrated with full zest, the students read papers, arrange "Book Exhibition and debates to commomerate the specials. Along with the above mentioned days we clelbratesNational Geography Day,International Yoga Day,International Olympic Day,Independence Day,Republic Day,International Population Day etc. at our College.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

7.2 - Best Practices

- 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
- 1. To increase students' participation in competitions, events organised by other institution
- 2. To counselled the students to opt for higher education after graduation

File Description	Documents
Best practices in the Institutional website	https://drive.google.com/file/d/1Wz3i66-umD1 20rA0A5NgzuXWXT7jZMxH/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/1Wz3i66-umD1 20rA0A5NgzuXWXT7jZMxH/view?usp=sharing

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Efforts taken to increase the strength of students to enroll in skilled based training that would enhance their chances to get jobs easily. Under IQAC certificate course of "Skin Care & HairTherapy"was started. Workshop conducted on Communication Skills. Guest lectures areorganised to promote the importance of skilled based career.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- * To organise One month training for students Cottage Industry Products
- * To organise 15 Days "Self Defence" Training for Girls.
- * Digitalisation of Library.
- * To organise Faculty Development Programs

To organise workshop on Artificial intelligence.