



Estd 1991  
NAAC Re-accredited  
3rd Cycle B+ (2.61)

IQRA EDUCATION SOCIETY'S  
**H.J. THIM COLLEGE OF ARTS & SCIENCE**

Haji Gulam Nabi Nagar, Mehrun, Jalgaon-425003 (Maharashtra)

Minority Institution & Affiliated to KBCNM University, Jalgaon

Dr. Chand Khan Safdar Khan  
Incharge Principal,  
M.P.Ed., M.Phil., Ph.D.  
Mobile : 9923866575, 8208733930

Website : www.iqrahjtc.in  
Email ID : hj.thim@gmail.com  
Off. Phone No.0257-2212735

NOTICE

12-8-2023

**IQAC meeting will be going to conduct on 18-8-2023 at Principal's Office at 11:00 am, the agendas to be discussed.**

- Enrollment for National Digital Library.
- Enrollment for 'e-Shodh Sindhu'.
- To conduct workshop on Yoga Training or Self Defence under Yuvati Sabha.
- Police recruitment Apps available for students.
- To conduct workshop on 'Trends in IT'.
- To conduct workshop on IPR.
- Suggestions to BOS Botany KBCNMU Jalgaon.

- 1) Dr. Abdul Karim Salas
- 2) Dr. Iqbal shah
- 3) Prof Zafar shaikh
- 4) Mr. Yusuf Makraj
- 5) Dr. Ayesha Basit
- 6) Dr. Vagar shaikh

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P.T.O...

- 7) Prof. Pujari. मंगेश
- 8) Dr. R. Gaware SI विज्ञ.
- 9) Dr. Tanveer Khan मि.
- 10) Dr. Irfan Shaikh Dr. Shaikh
- 11) Dr. S. G. Dapke Beyle
- 12) Mr. A. I. Pathan. Pathan



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प्रभारी प्राचार्य  
एच. जे. थिम कॉलेज ऑफ आर्ट्स  
अॅन्ड सायन्स, मेहरुण, जलगाँव



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**2023-24**

**18/08/23**

### **Minutes of 1st Meeting**

A meeting of IQAC was organised on 18-08-23 under the Chairmanship of the IC Principal Dr. C.S.Khan the meeting was started at 11:00 am. The points of the previous meetings and agendas of the current meet were discussed.

- Two faculty members submitted their proposal, for CAS promotion verification.
- The President of Iqra Education Society, Dr. Abdul Karim salar recommended to enroll National Digital Library, India, for the institutional membership.
- The Chairman IQAC suggested to enroll for 'e-Shodh Sindhu' membership of the college.
- A suggestion, placed in the Feedback of a student, has been considered that the library should maintain the Database of books, e-Journals and research papers.
- To inform Yuvati Sabha to conduct a workshop on Yoga training for girl students.
- Under 'Career Katta' App of POLICE RECRUITMENT TRAINING with minimum charges are made available for the students through the App, the 'Career Katta Committee' informed the students to purchase the App.
- It is uniformly decided to conduct a workshop on, 'New Trends in IT' in collaboration with IQAC and IT department.
- It is collectively decided to organise a workshop on Research Methodology or IPR.
- The IQAC will be going to organize a One Month Training programme for students in Computers, it is decided to arrange training programme for girl students.
- IQAC member Dr. Tanveer Khan suggested that the department of Botany will give suggestions to the BOS to include skill enhancing courses and use of ICT in the Botany curriculum.

  
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### I<sup>st</sup> MEETING 2023-24

Ist meeting of IQAC for the Academic year 2023-24 was conducted on 18/08/23

#### ACTION TAKEN REPORT

Agendas	Action Taken
To enrol for Institutional membership of National Digital Library India & e-shodh, sindhu Membership	Responsibility is given to the Librarian
To conduct workshop on Yoga Training or Self Defence	Responsibility is given to Yuvati Sabha
Under 'Career Katta' Apps of POLICE RECRUITMENT TRAINING with minimum charges are made available for students.	The 'Career Katta' Vocational Guidance Committee will inform the students to purchase the App.
To conduct workshop on new trends in IT	IQAC & IT department will conduct the workshop
To organise workshop on Research Methodology or IPR	IQAC will conduct the workshop
To conduct One Month Certificate course related to syllabus	IQAC & IT dept. will take initiatives in conducting the courses
Suggestions to BOS Botany KBCNM University to include Skill Enhancing Courses	The Dept. HOD Dr. Tanveer Shaikh will submit a letter to BOS Botany

  
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### Notice

28/03/2024

All the IQAC members are hereby informed that, the year ending meeting of the Committee is going to held on 04.04.2024 at 11:00 A.M. in the Principal office, under the Chairmanship of the In-charge Principal Dr. C. S Khan.

#### The agendas of the meeting are-

- 1) Third cycle validation period is ending in July 2024 and preparation of IIQA.
- 2) A Start-up Informative Incubation Centre started.
- 3) Submission of yearly reports from HoDs' and Co-ordinators.
- 4) Suggestions to BoS, KBCMN University Jalgaon.
- 5) Conduct Workshops on Entrepreneur Skills.
- 6) To Reimburse Registration Fees of Conferences, Seminars and Workshops.
- 7) New subject Indian Knowledge System (IKS) and Environmental Science to taught as per NEP Guidelines from next academic session.
- 8) Grievances of the Students Regarding Physical Facilities.
- 9) To fill the CHB Posts.

*Uttam*  
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Sr. No.	Name	Signature
1.	Dr. Ab. Karim Salar	<i>Dr. Ab. Karim Salar</i>
2	Dr. Iqbal Shah	<i>Dr. Iqbal Shah</i>
3	Mr. Zafar A. Shaikh	<i>Mr. Zafar A. Shaikh</i>





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4	Mr. Yusuf Makra	
5	Dr. Chand S. Khan	
6	Dr. Basit A.F.	
7	Dr. Shaikh V. R.	
8	Dr. Khan T. A.	
9	Dr. Shaikh I. B.	
10	Dr. Dapke S. G.	
11	Dr. Gaware R. S.	
12	Mr. Pathan A. I.	
13		



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**Minutes of the Meeting – II**  
**2023-24**

The year ending meeting of IQAC was organised on 04.04.2024 under the Chairmanship of the In-Charge Principal Dr. C.S. Khan. The meeting was started at 11.00 A.M. in the Principal's office.

**The following agendas were discussed in the meeting –**

1. As the third cycle accreditation validity period is ending in July 2024, it was discussed that information and the document required to fill IIQA, should be collected. Duty is assigned.
2. A Start-up Informative Incubation Centre is started. Responsibility is given for further process.
3. IQAC informed the departmental HODs and committee coordinators to submit yearly reports
4. As per the Feedbacks collected on Curriculum, Dr. I. B. Shaikh of Geography Department will place suggestions to BOS Geography KBCNM University Jalgaon, to include "Remote Sensing & GIS Software" and syllabus related to Competitive Exams in S.Y.B.A. / S.Y.B.Sc. Curriculum.
5. It was discussed to inculcate entrepreneurial Skills among students' more workshops should be conducted.
6. It was come to notice that there was indifference towards reimbursement of Registration Fees for attending International Conferences. So, it was orally informed to faculties to attend International Conferences, and reimburse the fees.
7. As to understand the academic policy to be implemented under NEP teachers are informed to read the guidelines regularly of the policies. The new subjects going to introduced, in the next academic year 2024-25 such as Indian Knowledge System and Environmental Science, the faculty should prepare themselves and upgrade their knowledge to teach these subjects.
8. Grievances of the students are discussed in the meeting. The washroom attached to the Ladies' Common Room needs sufficient ventilation and the water cooler machine to be shifted to another place. It is decided collectively to take action.
9. Discussion held regarding the post in the college running on C.H.B. It is discussed that the issue should be put before the President, Vice President of IQRA Education Society and Chairman, C.D.C.
10. No other matter was discussed and the meeting was closed at 12:50 A.M. with the permission of the chairman of the meeting.



*Handwritten signature*

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**Action Taken Report Meeting -II**  
**2023-24**

Sr. No.	Agendas	Action Taken
1	Third cycle validation period is ending in July 2024 and preparation of IIQA.	Responsibility given to collect the relevant information & documents required for filling IIQA
2	The "Start-up Incubation Information Centre" started.	For further process, duty was assigned.
3	Submission of yearly reports from HoDs' and Co-ordinators.	The HODs of the department and coordinators of committees are informed earlier through notice to submit the information. The remaining are reformed orally to submit the reports
4	Suggestions to BoS, KBCNM University Jalgaon.	IQAC informed the Department of Geography HOD to write a letter to BOS Geography KBCNM university, Jalgaon to include the suggestions collected from Teachers' Feedback
5	Conduct Workshops on Entrepreneur Skills.	IQAC will conduct more workshop in the academic year 2024-25
6	To Reimburse Registration Fees of Conferences, Seminars and Workshops.	The teachers are informed orally to reimburse the fees
7	New subject Indian Knowledge System (IKS) and Environmental Science to taught as per NEP Guidelines from next academic session.	Teachers are informed orally to upgrade their knowledge to teach the legacy of Indian culture
8	Grievances of the Students Regarding Physical Facilities.	The matter is put up before the principal to take necessary action and address the grievances
9	To fill the CHB Posts.	Informed the President, Iqra Education Society, Vice-President and Chairman, CDC.



*Wano*  
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