



NAAC Re-accredited
3rd Cycle B+ (2.81)

IQRA EDUCATION SOCIETY'S
H.J. THIM COLLEGE OF ARTS & SCIENCE

Haji Gulam Nabi Nagar, Mehrun, Jalgaon-425003 (Maharashtra)

Minority Institution & Affiliated to KBCNM University, Jalgaon

Dr. Chand Khan Safdar Khan
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09/08/25

Notice

All the IQAC members are hereby informed that the first meeting of the committee for the academic year is going to held on 13.08.2025 at 11:00 a.m in the Principal's office. Members are requested to attend the meeting.

Agendas to be discussed-

Review of the previous meeting

Action Taken Report briefing

Quality culture internalization

Dr. Ab. Karim Salari

1) Dr. F. B. Shaikh - Reality

2) Dr. R. S. Gaware - 31/9/25

3) Dr. T. A. Khan - Hk

4) Dr. S. G. Dapke - Beep

5) Dr. V. A. Shrivastava - Hk

6) Mr. A. J. Paddam - Hk

M. L. Jain
Coordinator

Coordinator
IQAC

H. J. Thim College of Arts
& Science, Mehrun, Jalgaon



Estd 1991
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13/08/202

Minutes of 1st Meeting 2025-26

The IQAC meeting was convened on 13/08/2025 at 11{ a.m in the Principal's office.

Agenda 1: Welcome and confirmation of previous minutes

The Chairperson welcomed all the members. The minutes of the previous meeting held on 10.03.2025 were read and confirmed unanimously.

Agenda 2: Action Taken Report-

The Coordinator presented the ATR. Members expressed satisfaction with the progress made on improvement in Best Practices for Students.

Agenda 3: Strategies for Quality Culture Internalization-

Members discussed that quality should not be a "Once year activity" for NAAC but a daily habit. It was decided that HODs will conduct departmental briefings to keep staff updated on quality benchmark.

Agenda 5: Any other matter-

With the permission of the chair, the topic of reducing usage of paper was raised.. It was agreed to move all the internal circulars to the official staff WhatsApp group/ email.

The meeting concluded to the vote of thanks to the chair at 12.35 p.m


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Ist Action Taken Report 2025-26

Sr.No	Activity	Action Taken
1	Agenda of previous meeting	Given confirmation
2	Action Taken Report	To upload in time
3	Quality Culture Internalization	HODs informed to brief their concerned depts for quality improvement
4	To reduce Paper usage	Agreed to move internal circulars on official staff WhatsApp/email


PRINCIPAL

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Mehrun, Jalgaon-425001.(M.S.)



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27/01/2026

Notice - II Meeting IQAC

All concerned members are informed to attend the IQAC meeting to be held on 02/02/2026 at 11:30 a.m in principal's office The agendas of the meeting are as follow-

1. Orientation and Awareness Programmes on Quality Assurance
2. Strengthening Outcome-Based Education (OBE) Practices
3. Promotion of Student-Centric Learning Approaches
4. Institutionalization of Academic and Administrative Audits
5. Development of a Continuous Feedback and Review Mechanism

1) Dr. Ab. K. Salan

2) Dr. T. A. Khan - TH

3) Dr. Chand Khan - UHS

4) Dr. I. B. Shaikh - Reality

5) Dr. R. S. Gaware - 31/1/23

6) Dr. S. G. Dapke Baye

7) Mr. A. I. Palkhan - PAK

mfair

A. F. Basit
Co-ordinator

Co-ordinator
IQAC

H. J. Thim College of Arts
& Science, Mehrun, Jalgaon



02/02/2026

IInd Meeting Minutes 2025-26

The meeting was held on 02 /02/2026 at 11:30 a.m in Principal's office under Principal's chairmanship.

- 1. Orientation and Awareness Programmes on Quality Assurance** The committee discussed the need to conduct regular orientation programmes for students, teaching staff, and non-teaching staff to create awareness about quality benchmarks, institutional values.
- 2. Strengthening Outcome-Based Education (OBE) Practices** The members emphasized the effective implementation of Outcome-Based Education by aligning Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) with teaching-learning activities. Departments were advised to monitor attainment levels periodically and take corrective measures
- 3. Promotion of Student-Centric Learning Approach** -The committee resolved to encourage experiential learning, participative learning, project-based learning, internships, field visits, on-the-job training (OJT), and skill enhancement activities.
- 4. Institutionalization of Academic and Administrative Audits** The committee discussed conducting regular Academic and Administrative Audits (AAA) to assess the effectiveness of academic processes and administrative functioning.
- 5. Development of a Continuous Feedback and Review Mechanism** The members stressed the importance of collecting structured feedback from students, teachers, alumni, employers, and other stakeholders. The feedback analysis reports would be reviewed periodically.
- 6. Encouraging Quality Documentation and Best Practices** The committee resolved to strengthen the culture of maintaining systematic records of academic, co-curricular, extension, research, and administrative activities.

Resolution:

The committee unanimously agreed that the above strategies would help in fostering a sustainable quality culture across the institution .The meeting ended with due permission of the chairman at 1:13 p.m.

PRINCIPAL

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**IInd Action Taken Report****Meeting 02/02/2026****2025-26**

Sr.No	Activity	Action Taken
1	Orientation and Awareness Programmes on Quality Assurance	Awareness programmes on quality assurance and NAAC-related practices were conducted for staff and students. Participation in quality initiatives was encouraged.
2	Strengthening Outcome-Based Education (OBE) Practices	Departments reviewed and implemented COs, POs, and PSOs in teaching and evaluation. Faculty members were guided to adopt OBE practices.
3	Promotion of Student-Centric Learning Approach	Student-centric activities such as projects, seminars, group discussions, and experiential learning were promoted. ICT-enabled teaching methods were encouraged.
4	Institutionalization of Academic and Administrative Audits	Academic and administrative audits were conducted to assess institutional performance. Necessary improvements were suggested based on audit observations.
5	Development of a Continuous Feedback and Review Mechanism	Feedback was collected from stakeholders and analyzed regularly. Suggestions received were considered for improving academic and administrative practices.

PRINCIPAL**H.J.Thim College of Arts & Science
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